



Maldives Atoll Education Development Project (AEDP)

Ministry of Education
Republic of Maldives

Procurement of Project Management Software for PPRD

(Reference No: MV-MOE-305045-GO-RFQ)

Announcement No: (IUL)22-E/22/2023/395

Date: 26/09/2023

INFORMATION FOR BIDDERS

The Ministry of Education now invites quotations from eligible bidders for the following item/s:

EVALUATION CRITERIA:

The evaluation criteria are as follows:

Details	Yes / No
Company/Sole Proprietorship Registration	Compulsory
MIRA Tax Registration – If Applicable, For locals only	Compulsory
Experience letter (Minimum 2): [Supplied similar services in past 3 years) Please submit the supporting document for the proof.	Compulsory
Technical Evaluation	Pass/Fail
Price (Please specify the offered items specifications in the quotation or please provide the offered item with specification)	100%

QUOTATION REQUIREMENTS:

- 1) Description of Supply and Delivery.
Supply and delivery of Software for PPRD (Delivery to Ministry of Education).
- 2) The delivery period required is **15 days** from date of order.
- 3) Quotations must be valid for **40 days** from the date for receipt given below.
- 4) Quotations must be received, in sealed envelopes, no later than: **04th October 2023 (Wednesday) 11:00 Maldives Time.**

Quotations must be submitted to:
Maldives Atolls Education Development Project
Ministry of Education,
8th Floor, H. Velaanaage, 20096
Ameer Ahmed Magu, Male' City,
Republic of Maldives
Tel: + (960) 334 1120
Email: procurement.aedp@moe.gov.mv

TECHNICAL SPECIFICATION

Project Management Software Requirements

1. Project management features

- Project planning
- Project maps
- Team and Permissions Management (Team Projects with different levels of permissions)
- Gantt charts
- Calendar view
- Kanban view
- Sheet view
- Project budgeting
- Issue tracking
- Project templates
- Critical path
- Time and expense
- Baseline/KPIs
- Resource allocation
- Dashboards

2. Task management features

- Task/subtask creation and assignment
- Set deadlines to tasks and subtasks
- Task prioritization
- To-do lists
- Dependencies
- Mass updates
- Drag & drop capability
- Create recurring tasks
- Project collaboration features
- Discussions
- Guest/external access
- Announcements
- Custom views (hidden columns and filters)
- Followers
- User management
- Calendars
- Public sharing
- Integration with GSuite

3. Content and documentation features

- File sharing
- Notes
- Search
- Versioning
- Time tracking features
- Timesheets
- Tracking time to project/task
- Billable time rate management

4. Resource management features

- Resource definition
- Capacity
- Scheduling

5. Remote accessibility

- Cloud hosted
- Offline mode
- Mobile app (Android and iOS)