

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



INVITATION NUMBER: (IUL)KRH/PLD/2023/139

SEEKING A PROFESSIONAL RADIOLOGY REPORTING SERVICE TO KULHUDHUFFUSHI REGIONAL HOSPITAL

PROJECT NUMBER: (PRO)KRH-PLD/2023/37



DATE: 5TH OCTOBER 2023

INVITATION TO TENDER

Kulhudhuffushi Regional Hospital is seeking eligible bidders to submit proposal to provide "professional radiology reporting services" as per the scope laid out by Kulhudhuffushi Regional Hospital.

1. Important notice to bidders

- 1.1 Bidders are advised to carefully read this tender information sheet.
- 1.2 It is recommended that bidders include a price that covers every component of the scope of work.
- 1.3 The bidder must be registered in their respective business country, a well-established party, and must be providing a continuous service. The bidder must follow the rules and regulations set by the government.
- 1.4 This tender is open to both local and international parties, allowing them to submit their proposals.
- 1.5 Only parties that successfully register for this tender will have the eligibility to submit their proposals.
- 1.6 An agreement for this service will be signed between Kulhudhuffushi Regional Hospital and the winning party for a duration of 3 years.
- 1.7 Kulhudhuffushi regional hospital reserves the right to terminate the contract, if the services provided by the vendor is not up to the current industry standards and/or not delivering services as mentioned in the contract.

2. Scope of Service

To provide professional radiology services as per the TOR issued with the bidding document.

TOR will be shared with the registered bidders.

3. Important Notice

- 3.1 Either The Bidder, or One party of the Joint Venture (JV) must be a registered and an authorized service provider for radiology services in their respective country.
- 3.2 If the bidder is a joint venture (JV) with another firm, one of the parties must be an authorized radiology service provider in their respective country and submit relevant documentations related to it.
- 3.3 Bidder must submit the CV and the accredited qualification of radiologists of the firm.
- 3.4 Bidder must maintain good communication with Kulhudhuffushi Regional Hospital team regarding reporting.

3.5 Bidder must provide plain and contrast in a single report, without additional charges over and above the normal rates mutually agreed upon per patient.

3.6 In case of review report, bidder must provide a new report instead of an amendment. For instance, Kulhudhuffushi Regional Hospital identified that some part of the report is missing, the reviewed report should not be an amendment, rather the initial full report must be revised, without additional charges over and above the normal rates mutually agreed upon per patient.

3.7 Any software or gadget needed to implement the service must be provided by the bidder.

3.8 Staff training all other requirements to establish the service must be provided by the bidder.

4. Bid Evaluation Process

All Bids shall be evaluated on the following basis for a total maximum of 100 points. Points shall be given according to the following.

4.1. Bid Evaluation Criteria

1	Price	60 Points
2	Number of radiologists	10 Points
3	Service Duration of the firm	10 Points
4	Turnaround Time	20 Points
5	Financial Evaluation Requirement	Pass/Fail

4.2. Price:

In calculating the score under this criterion, the party quoting the lowest Price will get the maximum points allocated under this criterion and the points for the remaining bidders will be distributed on a pro rata basis in descending order.

Marks = Lowest price/ Bidders Price x 60 percentage.

4.3. Number of Radiologists

The following is the point allocation for number of radiologists in a firm

No. of radiologist	Points
Between 1-5	4
Between 6-10	8
11 and above	10

The bidder with maximum number of radiologists will receive the maximum points allotted under this criterion having fulfilled the above requirements.

Note: radiologists with a minimum of three years of experience will be considered.

4.4. Service Duration of the firm

The following is the Point Allocation for Service Duration of the firm.

Service duration less than 2 years	2 Points
Service duration 2 - 6 years	4 Points
Service duration 6 - 10 years	8 Points
Service duration more than 10 years	10 points

Note: The service duration for the firm will be identified based on the date of establishment and the bid submission deadline date.

4.5. TAT – Turn Around Time

The following is the Point Allocation for TAT – Turn Around Time

Reporting Details	MRI	CT	Mammogram
Reporting Time less than or equal to 4hrs	20 Points	20 Points	20 Points
Reporting Time more than 4hrs and less than 11hrs	10 Points	10 Points	10 Points
Reporting Time more than 11hrs and less than or equal to 24hrs	8 points	8 points	8 points

The bidder with the least TAT across all categories will be awarded maximum points allotted under this criterion having fulfilled the above requirements.

Marks = (bidders marks / maximum No. of marks) x 20 percentage

Note: Marks will be given according to the quotation provided by the bidder. The total marks a bidder will get to TAT is 20 points.

4.6. Financial Evaluation Requirement

Financial requirement is a must meet requirement of the Evaluation Criteria.

✓ Submission of Historical Financial Performance

- Submission of audited balance sheets or if not required by the law of the Tenderer's country, other financial statements acceptable to the Employer, for the last three (3) years to demonstrate the current soundness of the Tenderers financial position and its prospective long-term profitability.

Note 3: Form Historical Financial Performance is attached with this document.

✓ Average Annual Turnover

- The Tenderer must meet minimum average annual turnover of MVR 1,110,240.00, within the last three (3) years.

Note 1: Form Average Annual Turnover is attached with this document.

✓ **Financial Resources**

- The Tenderer must demonstrate access to, or availability of, financial resources such as liquid assets, unencumbered real assets, lines of credit, and other financial means, other than any contractual advance payments to meet the cash-flow requirement of MVR 1,110,240.00.

Note 2: Form Financial Resources is attached with this document.

5. Documents required

5.1. Proposal

- 5.1.1. Quotation (as mentioned in Annex 1)
- 5.1.2. The validity of a quotation must not be less than 90 (ninety) days from the date of submission.

5.2. Company information / Profile

- 5.2.1. Company profile must include company name, address, phone number and email address.
- 5.2.2. Company main business/s and their shareholders information etc.
- 5.2.3. Documentation of joint venture (JV) **(If the bidder is a JV with another firm)**

5.3. Other documents

- 5.3.1. Copy of company registration certificate / Certificate of Incorporation
- 5.3.2. Company Profile Information sheet issued by the relevant government authority
- 5.3.3. GST Registration certificates (If applicable)
- 5.3.4. CV of radiologists
- 5.3.5. Educational Certificates of radiologists
- 5.3.6. Experience letters of radiologists
- 5.3.7. Registration certificates of the radiologists in the respective country, where the radiology service provider is registered

5.4. Submission of price

- 5.4.1. The technical team at the hospital will assess the proposed price using a survey. Market prices will serve as the foundation for this survey.
- 5.4.2. The proposal will be rejected if the prices are not within a reasonable range, and the bidders will be informed accordingly.
- 5.4.3. All prices are to be quoted in MVR.
- 5.4.4. The price must include GST (If applicable)
- 5.4.5. Bid Price shall be inclusive of all taxes, Customs duty, clearance, installation (if required) and delivery to Kulhudhuffushi Regional Hospital. There shall be no additional overheads / Hidden charges over and above the prices mentioned in the bid / mutually agreed upon when entering into the contract.

5.5. Bid Security:

The Tenderer shall furnish a Bid security in the amount of: 16653.60 MVR

The validity of the bid security shall be:28 days beyond the validity of the Tender.

If the bidder is unable to submit the original copy of Bid security with bid proposal, The Original hard copy of the Bid security shall be submitted to Kulhudhuffushi Regional Hospital procurement no later than 5 (five) business days after the Tender Opening deadline. Failure to submit the original hard copy of the bid security is subject to bid disqualification.

6. Submission of proposals and bid evaluation

6.1.The documents must be submitted in a sealed envelope and must be addressed as per the format below.

BID REFERENCE: (IUL)KRH/PLD/2023/139
PROJECT NUMBER: (PRO)KRH-PLD/2023/37
Kulhudhuffushi City
Kulhudhuffushi Regional Hospital.

COMPANY NAME:
CONTACT NUMBER:

6.2. Bid Registration and Submission timing.

6.2.1. Bid Registration

Bidders need to get registered in this tender within the given time frame in order to submit the proposal for this tender. Bidders may fill and send the bid registration form attached with this tender information sheet or before 18th October 2023, 13:00hrs to krh.tender@gmail.com Upon receiving the bid registration form, bidder will receive the registration confirmation via email and the TOR of KRH.

6.2.2. Bid Submission timing

11.21 Bidders or representatives from bidders must be present at the date and time specified.

11.22 If a representative is attending the bid opening, he/she should submit a letter on behalf of the company with an ID copy.

Tender Posted	5th October 2023
Bid Registration	Send the bid registration form to krh.tender@gmail.com before 18th October 2023
Enquiries through email	Send queries regarding this tender to krh.tender@gmail.com before 19th October 2023, 13:00.
Responses to Enquiries	Reply for the queries regarding this tender will be attended before 23rd October 2023 March 2023, 14:00.

Submission and opening of proposal	Date:	26 th October 2023
	Time:	11:00 am (Maldivian time)
	Venue:	Alimas Maalam (1 st floor Meeting room, Kulhudhuffushi Regional Hospital)
The bidder must be present before 11:00 am. Any proposal submitted after the deadline for submission of bids prescribed above, will not be accepted, and shall be declared late, rejected, and returned unopened to the bidder.		

7. Awarding

- 7.1. All parties shall be informed accordingly, once the evaluation is concluded.
- 7.2. The bid shall be considered as awarded, only after signing the contract by both parties.
- 7.3. Kulhudhuffushi Regional Hospital retains the right to reject the contract before it is signed.
- 7.4. Kulhudhuffushi Regional Hospital reserves the right to suspend the bidder for a period of 6 (six) months to 1 (one) year following the evaluation and awarding of the tender by the bid evaluation committee if the vendor informs that it cannot be done, if the project is delayed, or if the project is only partially completed or other forms of non-compliance to the contract.

8. Disqualification of bids

- 8.1. Bids will be disqualified if the bidder has provided false or forged information.
- 8.2. Failure to submit the documents specified in the tender information sheet.
- 8.3. Withholding / Suppressing relevant information
- 8.4. Not meeting the requirements / Standards.
- 8.5. Hiding the existence of a relationship with a close associate or relative

Note: For additional queries please email us to krh.tender@gmail.com

5th October 2023

Procurement Department

Form Historical Financial Performance

Each Tenderer must fill out this form.

Tenderer's Legal Name: _____

Date: _____

Tenderer's JV Legal Name: _____

Procurement No.: _____

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Financial information	Historic information for previous three years (MVR equiv in ,000s)				
Year				Avg.	Avg. Ratio
Information from Balance Sheet					
Total Assets (TA)					
Total Liabilities (TL)					
Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

Attached are copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:

- Must reflect the financial situation of the Tenderer or partner to a JV, and not sister or parent companies
- Historic financial statements must be audited by a certified accountant
- Historic financial statements must be complete, including all notes to the financial statements
- Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted)

Form Average Annual Turnover

Each Tenderer must fill out this form.

Tenderer's Legal Name: _____

Date: _____

JV Partner Legal Name: _____

Procurement No.: _____

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Annual turnover data		
Year	Amount and Currency	MVR equivalent
*Average Annual Turnover		

*Average annual turnover calculated as total certified payments received for work in progress or completed over the number of years specified in Section III (Evaluation and Qualification Criteria), Sub-Factor 2.3.2, divided by that same number of years.

Form Financial Resources

Each Tenderer must fill out this form.

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as indicated in Section III (Evaluation and Qualification Criteria)

Source of financing	Amount (in MVR equivalent)
Working Capital (to be taken from FIN - 1)	
Lines of Credit ^a	
Other Financial Resources ^b	

^a Shall be substantiated by a letter from the bank/financial institution issuing the line of credit in accordance with note 1 of 2.3.3. Financial Resources in Section III- Evaluation and Qualification criteria.

^b Other financial means such as unencumbered real assets should be substantiated with “Asset Clearance Certificate” from all the Banks and financial institutions currently running in the Maldives, and provide documentary evidence stating its clearance from any encumbrance, liens or any obligations on any assets claimed as financial resources.