

ސަލާސަވަ-2: ބަލަނިގު ސަލާސަވަ ތަކުގެ ސަލާސަވަ

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- 2 (ހ) ސަލާސަވަތަކާ ގުޅިގެން ސަލާސަވަތަކާ
- 3 (ށ) މިސާލަކާ ގުޅިގެން ސަލާސަވަތަކާ
- 4 މިސާލަކާ ގުޅިގެން ސަލާސަވަތަކާ / ސަލާސަވަތަކާ ގުޅިގެން ސަލާސަވަތަކާ
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10 ބަލާ ފަންނުގެ ދަށުން 3- ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން

(ހ) ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން 3- ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން

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(ށ) ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން 3- ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން

(ނ) ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން 3- ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން

(ރ) ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން 3- ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން

(ބ) ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން 3- ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން

(ކ) ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން 3- ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން

(އ) ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން 3- ގަވާއިދުގެ ދަށުން ބަލާ ފަންނުގެ ދަށުން



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- 15 ރާއްޖޭގެ ސަރުކާރުގެ ނަމުން ނެރުމަށް ޖެހޭ ގޮތުން ސަރުކާރުގެ ފަރާތުން ލިބޭ ފޯމިއަލް ސަރުކާރުގެ ފަރާތުން ލިބޭ ފޯމިއަލް
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- 20 ސަރުކާރުގެ ފަރާތުން ލިބޭ ފޯމިއަލް ސަރުކާރުގެ ފަރާތުން ލިބޭ ފޯމިއަލް ސަރުކާރުގެ ފަރާތުން ލިބޭ ފޯމިއަލް



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِشَرَفِ الْقُرْآنِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِشَرَفِ الْقُرْآنِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِشَرَفِ الْقُرْآنِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِشَرَفِ الْقُرْآنِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِشَرَفِ الْقُرْآنِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِشَرَفِ الْقُرْآنِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِشَرَفِ الْقُرْآنِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِشَرَفِ الْقُرْآنِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِشَرَفِ الْقُرْآنِ

تجزیاتی پیمانہ کی تفصیلات:			
تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات
			تجزیاتی پیمانہ کی تفصیلات
			تجزیاتی پیمانہ کی تفصیلات (تجزیاتی)
			تجزیاتی پیمانہ کی تفصیلات (تجزیاتی)
			تجزیاتی پیمانہ کی تفصیلات

تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات
تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات
تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات
تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات

تجزیاتی پیمانہ کی تفصیلات

تجزیاتی پیمانہ کی تفصیلات 3 اجزائی میں (تجزیاتی پیمانہ کی تفصیلات) : (05 تجزیاتی پیمانہ)

تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات
20	20	20	تجزیاتی پیمانہ کی تفصیلات
تجزیاتی پیمانہ کی تفصیلات 3 اجزائی میں (تجزیاتی پیمانہ کی تفصیلات):			

تجزیاتی پیمانہ کی تفصیلات (15 تجزیاتی پیمانہ)

تجزیاتی پیمانہ کی تفصیلات 50% اجزائی میں

تجزیاتی پیمانہ کی تفصیلات			
#	تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات	تجزیاتی پیمانہ کی تفصیلات

تاریخ	تعداد	تعداد	تعداد
تعداد	تعداد	تعداد	تعداد
1			
2			
3			
4			
5			
6			
			جمع

تعداد	تعداد
تعداد	تعداد
تعداد	تعداد
تعداد	تعداد
تعداد	تعداد

دستورالعمل رسیدگی به شکایات و درخواستهای مردمی

ردیف (شماره)	موضوع (شرح)	تاریخ (روز/ماه/سال)	وضعیت (پایان یافته/در جریان)	توضیحات
1				
2				
3				
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9				
10				

توضیح: در صورتیکه رسیدگی به شکایات و درخواستهای مردمی در مدت 10 روز کاری انجام نشود، مسئولان مربوطه موظفند مراتب را به مراجع ذیصلاح گزارش دهند و اقدامات اصلاحی را انجام دهند. همچنین در صورتیکه شکایت یا درخواستی در راستای بهبود خدمات و فرآیندهای سازمانی باشد، پس از اتمام رسیدگی، نتایج آن باید به صورت منظم به مدیران ارشد گزارش شود.

نام:	
نشانی:	
تلفن:	
تاریخ ثبت:	
ملاحظات:	

BID SECURITY FORMAT

The Issuing Bank shall fill in this Bank Guarantee Form in accordance with the instructions indicated.

_____ [Bank's Name, and Address of Issuing Branch or Office]

Beneficiary: _____ [Name and Address of Procuring Entity]

Date: _____

BID GUARANTEE No.: _____

We have been informed that [name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated (hereinafter called "the Bid") for the execution of [name of contract] under Invitation for Bids No. [Procurement Reference number] ("the IFB").

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the Bidder, we [name of Bank] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [amount in figures] ([amount in words]) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified by the Bidder in the Form of Bid; or
- (b) having been notified of the acceptance of its Bid by the Procuring Entity during the period of bid validity, (i) fails or refuses to execute the Contract Form; or (ii) fails or refuses to furnish the performance security, if required, in accordance with the Instructions to Bidders.

This guarantee will expire: (a) if the Bidder is the successful Bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; or (b) if the Bidder is not the successful Bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of the Bidder's Bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

[signature(s)]

PERFORMANCE GUARANTEE FORMAT

[The issuing bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

Date: *[insert date (as day, month, and year)]*

Title of the procurement: *[Insert general title of the procurement]*

Procurement Reference No: *[insert reference]*

Bank's Branch or Office: *[insert complete name of Guarantor]*

Beneficiary: *[insert complete name of Procuring Entity]*

PERFORMANCE GUARANTEE No.: *[insert Performance Guarantee number]*

We have been informed that *[insert complete name of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert day and month]*, *[insert year]* with you, for the supply of *[description of Goods and related Services]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a Performance Guarantee is required.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum(s) not exceeding *[insert amount(s)¹ in figures and words]* upon receipt by us of your first demand in writing declaring the Supplier to be in default under the Contract, without cavil or argument, or your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee shall expire no later than the *[insert number]* day of *[insert month]* *[insert year]*,² and any demand for payment under it must be received by us at this office on or before that date. We agree to a one-time extension of this Guarantee for a period not to exceed *[six months]* *[one year]*, in response to the Procuring Entity's written request for such extension, such request to be presented to us before the expiry of the Guarantee.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458, except that subparagraph (ii) of Sub-article 20(a) is hereby excluded.

.....

[signatures of authorized representatives of the bank]

¹ The Bank shall insert the amount(s) specified in the SCC and denominated, as specified in the SCC, either in the currency(ies) of the Contract or a freely convertible currency acceptable to the Procuring Entity.

² Dates established in accordance with Clause 18.4 of the General Conditions of Contract ("GCC"), taking into account any warranty obligations of the Supplier under Clause 16.2 of the GCC intended to be secured by a partial Performance Guarantee.

BANK GUARANTEE FOR ADVANCE PAYMENT

[The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated.]

Date: *[insert date (as day, month, and year)]*

Title of the procurement: *[Insert general title of the procurement]*

Procurement Reference No: *[insert reference]*

[Issuing bank's letterhead]

Beneficiary: *[insert legal name and address of Procuring Entity]*

ADVANCE PAYMENT GUARANTEE No.: *[insert Advance Payment Guarantee no.]*

We, *[insert legal name and address of bank]*, have been informed that *[insert complete name and address of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert date of Agreement]* with you, for the supply of *[insert types of Goods to be delivered]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance is to be made against an advance payment guarantee.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[insert amount(s)³ in figures and words]* upon receipt by us of your first demand in writing declaring that the Supplier is in breach of its obligation under the Contract because the Supplier used the advance payment for purposes other than toward delivery of the Goods.

It is a condition for any claim and payment under this Guarantee to be made that the advance payment referred to above must have been received by the Supplier on its account *[insert number and domicile of the account]*

This Guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[insert date⁴]*. We agree to a one-time extension of this Guarantee for a period not to exceed *[six months][one year]*, in response to the Procuring Entity's written request for such extension, such request to be presented to us before the expiry of the Guarantee.

This Guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

[signature(s) of authorized representative(s) of the bank]

³ The issuing bank shall insert the amount(s) specified in the SCC and denominated, as specified in the SCC, either in the currency(ies) of the Contract or a freely convertible currency acceptable to the Procuring Entity.

⁴ Insert the Delivery date stipulated in the Contract Delivery Schedule.

ސަލާމް ސަލާމް - 3: ބަލަވާ ސަލާމް ސަލާމް / ސަލާމް ސަލާމް ސަލާމް
ސަލާމް ސަލާމް ސަލާމް ސަލާމް ސަލާމް ސަލާމް ސަލާމް ސަލާމް



SAMPLE MENU

Morning Tea

1. Chicken Sandwich
2. Bacon wrapped smokies with brown sugar glaze
3. Choux buns
4. Brownies
5. Finger fruits
6. Tea/Coffee

Lunch

1. Cream of vegetable soup
2. Vegetable rice
3. Penne in creamy white sauce
4. Fish with lemon butter sauce
5. Creamy chicken
6. Stir fried vegetables
7. Mixed vegetable salad
8. Chocolate cake
9. Custard (with fruit)
10. Cut fruits
11. Soft drinks

Evening Tea

1. Chicken Sandwich
2. Cheese and tomato sandwich
3. Beef rice paper rolls
4. Cardamom and chocolate Mousse
5. Apple strudel
6. Tea/Coffee

Project Dissemination (Evening Tea)

1. Chicken sandwich
2. Cheese and tomato sandwich
3. Beef rice paper rolls
4. Bacon wrapped smokies with brown sugar glaze
5. Assorted cakes
6. Lemon meringue Cheese cake
7. Finger fruits
8. Tea/Coffee/Juice



