



TERMS OF REFERENCE

Hiring a Lecturer to deliver “Basic Statistics Course”

1. Introduction and Objective

Maldives Bureau of Statistics is seeking a lecturer to deliver Basic Statistics Course (One week) to key stakeholder agencies who work in the field of statistics. The main objective of this course is to train and develop those staff working at ministries and agencies’ statistical divisions in order to develop the Maldives Statistical System.

We are seeking a lecturer who can deliver the statistical modules stated in the program of this course.

2. Duty Station and duration of work

This course will be conducted from 3rd to 7th December 2023 from 09:00 to 14:00 hrs at Civil Service Training Institute.

3. Course content and materials

Course content will be developed by the lecturer based on the content provided by the MBS.

4. Supervision

MBS will keep close coordination with the lecturer and all sessions will be assisted by MBS key staff.

5. Responsibility

Lecturer requires to deliver the provided content to 30 participants of the course during the stated period of time.

6. Qualifications and experience

- Minimum criteria of the applicant is to hold a degree in Statistics, Economics, Mathematics or a related field, and be committed to excellence in teaching.
- Master’s degree in a related field will be an added advantage.
- Applicant must have significant experience in teaching at a university/college in fields especially in statistics/mathematics or related area.
- Significant experience in working at a statistical agency or college/university will be an added advantage.

7. Other skills

Proficiency in data/statistical analysis software’s such as Microsoft Excel
Excellent analytical skills and good computer skills

8. Documents to be submitted

- *Program proposal*
- *Curriculum Vitae*
- *Educational Certificates and letters*
- *Supporting documents, such as teaching evaluation and experience*
- *Reference letter*