

Letter of Invitation to Tender

Date: 28th January 2019

Invitation of Tender No: HDC (161)-PRO/IU/2019/13

1. *Housing Development Corporation Limited* invites sealed tenders from eligible bidders to conduct a Human Resource Audit for HDC Ltd (hereinafter called the "Works" or "Project") and the remedying of any defects therein.
2. *Housing Development Corporation Limited* will be financing for the works.
3. Tenderers may obtain further information about this Invitation of Tender from the office of *Housing Development Corporation Ltd, Ground Floor, HDC Building, Hulhumale', Republic of Maldives*.
4. A complete set of the tender documents may be obtained by the interested Tenderers from HDC's website link: www.hdc.com.mv/announcements. Bidders may contact us at tenders@hdc.com.mv to acquire the bid document as well.
5. Tenders will be opened in a session to be held at the office mentioned below in Clause 6, and in the presence of representatives of tenderers who wish to attend. This session will take place at time and date tabulated in Clause 6 of this section or such other time and date as may be notified to the tenderers.
6. Dates and timing for the tender process.

ACTIVITY	TIME & DATE	VENUE
Pre- Bid Meeting:	Not required	Not required
Deadline for written inquiry by potential bidders:	14:00hrs, 4 th February 2019	Via Email to tenders@hdc.com.mv
Deadline for Bid submission:	14:00hrs, 10 th February 2019	Housing Development Corporation Ltd., Ground Floor, HDC Building, Hulhumale'
Bid opening:	14:00hrs, 10 th February 2019	Housing Development Corporation Ltd., Ground Floor, HDC Building, Hulhumale'

Yours Sincerely,



Yasir Hassan

Procurement Manager

Housing Development Corporation Ltd. (Employer)