



Ministry of Sports, Fitness and Recreation
Male',
Republic of Maldives

Terms of Reference

For

Consultancy to the Ministry, on the Sports Development Plan

1. BACKGROUND

Sports in Maldives are an integral part of the country's cultural and recreational fabric, with a range of activities enjoyed by both locals and tourists alike. Overall, sports serve as not only a means of entertainment, but also contribute to promoting fitness, social cohesion, and showcasing the country's natural beauty on a global stage.

The government of the Maldives recognizes the importance of promoting sports as a means to improve the overall health and well-being of its citizens, as well as elevate sports excellence and national pride.

Hence, to address this need, the Ministry wishes to extend this invitation to professional consultancy services for the development of a comprehensive plan that will address the current challenges faced by the sports industry in the country and identify opportunities for growth and development. This plan should include an assessment of existing infrastructure, training programs for athletes and coaches, and collaborations with international sporting bodies.

2. SCOPE OF SERVICES

Seeking professional consultancy for the Ministry on sports development plans is a crucial step towards the strategic growth and enhancement of the nation's sporting industry. This scope of service involves engaging experienced professionals who possess extensive knowledge in various facets of sports development, such as infrastructure planning, athlete training programs, facility management, and marketing strategies.

The consultants play a vital role in assisting the Ministry in formulating effective policies and plans that are aligned with international standards and best practices. Additionally, consultants provide valuable advice on developing grassroots programs to encourage youth participation in sports, fostering a culture of fitness and well-being throughout society. The scope of this service is comprehensive and multifaceted, requiring individuals with a deep understanding of both global trends in sports development and local needs and preferences. Ultimately, seeking professional consultancy paves the way for sustainable growth in sports across all levels while elevating the nation's standing on an international platform.

Therefore, the Ministry expects the following from this consultancy:



1.1 Audit Existing Facilities

- a) Review documentation outlining current facilities and the Maldivian Athlete Development System
- b) Review and plan facilities for major regional and international competitions.
 - (i) Conduct a site visit to examine current facilities and research potential sites for future facilities at least (7 to 14 days on the ground in two different visits).
- c) Deliver a preliminary report assessing current state with recommendation for future.

1.2 Create an athlete development system.

- a) Conduct a full review of the Maldivian Athlete Development System.
 - i. Examine Grassroots to Elite Pipeline programs.
 - ii. Visit/Tour all existing facilities in the Maldives.
 - iii. Review the current plan for athlete support program (including financial support as well as training support)
 - iv. Interview all Key Constituency groups in the system. These include but are not limited to athletes, coaches, scientists, and administrators.
- b) Deliver a preliminary report assessing current state with recommendation for future.

1.3 Create a Performance Services Plan for the Maldives National High-Performance Center (MNHPC)

- a) Enhance the Existing Service Plan
- b) Retrofit existing facilities with increased services.
- c) Layout plan for additional facilities needed.
- d) Training plan for coaches on how to incorporate performance services menu into training plans.
- e) Timeline creation for implementation

1.4 Create a Strategic Vision for MNHPC

- a) Integration with the strategic plan for major international and regional events.
- b) Design HPC Service System (including the needed facilities)
- c) Identify potential managing partners for the MNHPC.



- d) Develop Business Performar for the entity after hosting major international and regional events.
- e) Design a legacy program for the Maldives sports system to ensure a lasting impact on the country, following the hosting of major international and regional events.
- f) Develop economic impact projections for the use of facilities during and after major international and regional events.

3. DELIVERABLES

The consultancy, in its development research and efforts, shall include interviews with important constituents, secondary research of materials, development of written materials, utilization of appropriate research methodology, and reliance upon professional expertise in important competency areas and will meet agreed-upon deadlines and ultimately deliver a final report in a written and electronic format that will include:

- a) Introduction
- b) Executive Summary
- c) Review of Project Methodology
- d) Overview of Best Practices in Athlete Development
- e) Observations of the Current Athlete Development System (ADS) in the Maldives. These shall include but not limited to facilities, Human Resource, training programs and support services.
- f) Recommendations for Improved ADS in the Maldives
- g) Implementation Plan for Proposed ADS
- h) Monitoring and Evaluation Process for ADS
- i) Legacy Program Recommendations

4. SCHEDULE OF DELIVERABLES

1. Over the course of 3 (three) months, to provide a preliminary blueprint of the pipeline and its final product to the Ministry.
2. If required a final schedule of deliverables shall be agreed upon in writing by both parties upon signing agreement.



5. SCHEDULE OF RATES AND PAYMENT TERMS

The service provider is expected to provide their proposed price and fee schedule. The detailed terms and conditions of the services including penalties, deductions, and payment terms will be clearly defined in the service agreement.

6. EVALUATION CRITERIA

The evaluation of the service providers will be weighted both in terms of the price and experience, where the scoring will be distributed as follows:

- a. 30% for the contract price, for the person who offers the lowest price.
- b. 55% for the experience, judged on the profile inclusive of past work done of related nature and experience.
- c. 15% for the duration of the work and the completion of deliverables.

7. DOCUMENTS REQUIRED TO BE SUBMITTED

- a. Each party may submit only one bid either individually or jointly (party shall be defined per active business registration number).
- b. Bids submitted should include,
 - Business Registration Certificate
 - Company Profile
 - Previous engagement details (such as award letters or contracts) verifying the works experiences.
 - Bid Submission Letter

- c. Bids should be submitted to the Ministry, on 09 January 2024 at 11:00

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