

Bid Document Checklist

Announcement No: TRADENET-CS/T/2023/025

Bid Submission Date: 29th January 2024

Vendor/Supplier:

All bidders shall fill out and include this checklist in their bid submission to ensure that all mandatory documents are present in their bid document.

#	Description	✓	Remarks
Envelope 1			
1	Bid Document Checklist		
2	Business Registration Certificate (For Businesses)		
3	Company Profile Information Sheet issued by Ministry of Economic Development & Trade		
4	Portfolio or profile showcasing previous works		
5	Copy of National Identification Card (For Sole Proprietors)		
6	GST Registration Certificates (For Businesses)		
7	Tax Clearance Report (Past 6 months from the date of Bid Submission)		
8	Declaration on Ethical Conduct and Fraud and Corruption		
Envelope 2			
9	Completed and Signed Copy of Bid Form		
10	Quotation/Financial Proposal		

Signature:
