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1. Scope of Work

The consultant's responsibilities will be carried out in tight cooperation with the Infrastructure and Maintenance Department (referred to as the "Department") of the Ministry of Health (referred to as the "Ministry"), and pertinent stakeholders as needed. These tasks encompass, but are not restricted to, the following:

- a) Perform a desk review to pinpoint the sectors (comprising public, private, businesses, government, tourism sector) likely to be impacted by
- b) Carry out stakeholder consultations with pertinent stakeholders to comprehend and pinpoint potential social and economic impacts.
- c) Hold review meetings with the Ministry and the Infrastructure Department to determine the necessary input for designing the Socio-economic Impact Assessment.
- d) Inception report (comprising conceptual framework, essential social and economic factors to address, methodology, and sampling)
The methodology must ensure the utilization of a sample size that accurately represents the Maldives.

- e) Data collection, validation and analysis
- f) Draft preliminary version of the Socio-economic Impact Assessment report.
- g) Submit the final report

The consultancy service is expected to collaborate closely with the designated staff from the Ministry and integrate all constructive suggestions and comments provided by the Ministry.

2. Deliverables

2.1 Preliminary inception report

(4 weeks upon signing contract)

- Conducting a comprehensive desk review to identify sectors (including public, private, businesses, government, tourism sector) likely to be impacted by the proposed project.
- Engaging in stakeholder consultations with pertinent stakeholders to understand and assess potential social and economic impacts.
- Facilitating review meetings with the Ministry and the Infrastructure Department to gather necessary input for designing the Socio-economic Impact Assessment.

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- Compiling an inception report containing a conceptual framework, crucial social and economic factors to address, methodology, and sampling strategies.

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- Undertaking data collection, validation, and analysis processes.
- Drafting a preliminary version of the Socio-economic Impact Assessment report.
- Submitting the final report, with the consultancy service expected to work closely with designated Ministry staff, incorporating all constructive suggestions and comments provided by the Ministry.
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The consultancy will entail several key deliverables. Firstly, there will be the provision of the Draft Inception report, available in both editable and PDF formats. Following this, approved Minutes and recommendations resulting from Review meeting(s) will be submitted. Finally, a presentation will be delivered, presenting the SEIA findings alongside the Draft Inception Report.

2.2 Final Report

(Two weeks after the client review period for the Draft Inception report)

- During the client review period, any required adjustments will be made to the Draft Inception Report based on received comments. Following this, the Inception Report will be approved. The outputs of this process will include the approved soft copy (available in both editable and PDF formats) of the Final Inception Report, as well as a presentation showcasing the Final Inception Report.

2.3 Data Collection

- Data collection, validation, and analysis are scheduled to commence 6 weeks after the submission of the Final Inception Report. During this phase, the consultant will gather, analyse, and validate raw data, followed by presenting the validated data to the waste department. Outputs from this process will include the submission of raw data files in both editable and PDF versions, submission of soft copies of validated data files in both editable and PDF formats, and a presentation of the validated data

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Draft and Final Report

- Draft Report- Three weeks after the submission of the validated data, the consultant will prepare the Draft SEIA report. This will involve submitting the draft report, presenting it to the Ministry, and conducting a stakeholder workshop to present the findings. Outputs from this phase will include the submission of the Soft Copy of the Draft SEIA report in both editable and PDF versions, approved Minutes and recommendations from Review meeting(s), and a presentation of the Draft SEIA Report.
- Final Report- The consultant will submit the Final SEIA report and present it to the Ministry. The outputs of this phase will include the submission of the Soft Copy of the Final SEIA report in both editable and PDF versions.

Qualifications

- a. Qualification of the consultancy service - To demonstrate eligibility, candidates must have successfully completed three or more relevant assignments within the last three years. Evidence such as completion letters or certificates should be provided to validate the completion of these assignments.
- b. Qualification and experience of the consultant - Candidates should possess at least a first degree in Environmental Science, Environmental Economics, Environmental Sustainability, Social Sciences, Civil Engineering, or a relevant field related to research methodologies, coupled with knowledge in environmental and social sciences. Additionally, possessing a higher post-graduate degree in the relevant field would be advantageous. As for experience, candidates should have a minimum of five years of work experience in Environmental Economics, Environmental Sustainability, Social Sciences, Civil Engineering, or a related field relevant to research methodologies, with proficiency in environmental and social sciences. Having successfully completed similar assignments previously would be beneficial. Evidence of completion, such as completion letters or certificates, should be provided to validate the completion of listed projects. Moreover, candidates should demonstrate a proven ability to collaborate effectively with a diverse range of partners, including government offices and independent institutions, through the successful execution of past projects.

Location of the Consultancy

Home or office based within the Maldives

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Submission

- Verification of Academic Qualifications
- Verification of Relevant Past Experience
- Curriculum Vitae (CV)
- Letter of Expression of Interest (EOI)
- Proposed Methodology (including sampling method, sample size, data collection tools, and data analysis method)
- Work Plan with Timeline