



Terms of Reference: SUPERVISION OF AEH COUNSELLOR / A. COUNSELLOR BY A SENIOR COUNSELLOR

Role: Supervising and guiding the in-house counsellor/s.

Contract duration: 01 (one) year

Reporting to: Head of Therapeutic and Diagnostics Department

Work hours: *Counselling supervision work with physical presence:* 10 days / 20hrs per month.
Virtual Counselling supervision work: 2 hrs per day excluding the days counsellor is working face to face.

Location: Addu Equatorial Hospital and online.

Position Summary:

The S. Counsellor will be responsible for providing direct supervision to AEH's in-house counsellor. In addition, the post holder will help the in-house counsellor to write comprehensive assessments reports and be involved in the provision and development of training, consultations, and counselling supervision.

The S. Counsellor will be working virtually with the in-house counsellor in designing and delivering the required program for the patients. In addition, online consultations and supervision will also be provided S. Counsellor.

Introduction

Addu Equatorial Hospital is a tertiary Care Hospital, to provide comprehensive services to people living in Addu City and Southern Region of the Maldives.

Responsibilities of the Senior Counsellor

- Recommend required assessment tools and other resources.
- Provide technical support to formulate Manual of Procedures and processes and SOPs to rollout counselling services.
- To supervise the in-house counsellor and provide professional support.
- Review and assess all counselling cases at AEH and propose recommendations for follow up.
- Collaborate with the team in designing and implementing the treatment plans.
- Participate in periodic meetings of the multidisciplinary team to set plans and follow up on progress of treatment plans.
- Provide support and advice to the team.

Essential Requirements for the position

Qualifications and Accreditation

- Currently registered with the Maldives Allied Health Council under the scope of ‘Senior Counsellor’. *(Should submit a copy of the certificate)*
(Specified qualification and Registration are required to qualify for application.)

Desirable

- Experience working within a multi-disciplinary team consisting of colleagues from a range of professional backgrounds. *(Should provide reference letter or letters as proof)*
- Fluency in verbal and written Dhivehi and English