



Ministry of Climate Change, Environment and Energy
Republic of Maldives

TENDER DOCUMENT

For

SUPPLY AND DELIVERY OF LABORATORY CONSUMABLES

(IUL)438-ENV/438/2024/67

Issued on: (03 March 2024)

Issued By: Eliminating Persistent Organic Pollutants Through Sound Management of
Chemicals Project – Project Management Unit

SCHEDULE OF CRITICAL DATES

ACTIVITY	ACTION DATE
Advertised Date	05 March 2024
Bid Clarification Deadline	1200hrs 13 March 2024
Deadline to submit proposals	1000hrs 18 March 2024

SUBMISSION REQUIREMENTS

The following related documents shall be submitted for the bids to be considered sufficiently responsive. Applicants should submit their proposals containing the following documents and applicable Technical Proposal – Standard Forms and Financial Proposal – Standard Forms.

a) Technical Proposal – Standard forms

1. Letter of Tender
2. Company profile
3. ELI Form – 1.1: Tenderer Information Form
4. ELI Form – 1.2: Tenderer’s JV Members Information Form (if applicable)
5. EXP Form – 3.1: General Experience
6. EXP Form – 3.2: Specific Experience of Contracts of Similar Nature
7. EXP Form – 3.3: Current Contract Commitments/Works in Progress
8. Manufacturer’s Authorization Letters
9. Tender Security (Tender Bond)
10. Tender-Securing Declaration
11. Performance Security (Bank Guarantee)
12. Copy of company registration certificate
13. Copy of SME registration certificate
14. Work reference letters
15. Copy of tax registration certificate issued by MIRA (Maldives Inland Revenue Authority)
16. Tax payer registration Certificate / Notification Copy

b) Financial Proposal – Standard Forms

17. FIN Form – 2.1: Financial Situation
18. FIN Form – 2.2: Average Annual Turnover
19. FIN Form – 2.3: Financial Resources
20. Financial statements of the business for the year 2022, 2021 and 2020
21. Business entities that have not completed one year (from the date of business registration to date of tender announcement) are required to submit the bank statement of the business’s bank account. (Bank statement should be from the date of account opening to date of tender announcement)
22. PRC Form – 4.1: List of Goods and Delivery Schedule
23. PRC Form – 4.2: Price Summary
24. SR Form – 5.1 Schedule of Requirements and Compliance Schedule

Note 01: If Tenderer fails to submit any of the above applicable listed documents, their proposal may not be considered for further evaluation.

Note 02: After the evaluation, highest scoring party will be notified to submit tax clearance report. Tender will be awarded upon submission of tax clearance report

TABLE OF CONTENTS

SCHEDULE OF CRITICAL DATES	ii
SUBMISSION REQUIREMENTS.....	ii
PART 1 – TENDERING PROCEDURES.....	1
SECTION I. INSTRUCTIONS TO TENDERERS	3
SECTION II. BID DATA SHEET (BDS)	23
SECTION III. EVALUATION AND QUALIFICATION CRITERIA	29
SECTION IV: BIDDING FORMS	38
SECTION V: ELIGIBLE COUNTRIES	65
PART 2 – SUPPLY REQUIREMENTS	67
SECTION VI: TECHNICAL SPECIFICATIONS AND COMPLIANCE SCHEDULE .	68

PART 1 – TENDERING PROCEDURES

SECTION I. INSTRUCTIONS TO TENDERERS

Table of Clauses

A. General.....	5
1. Scope of Bid.....	5
2. Source of Funds	5
3. Fraud and Corruption.....	5
4. Eligible Tenderers	6
5. Eligible Goods and Related Services	7
B. Contents of Tendering Documents	8
6. Sections of Tendering Documents	8
7. Clarification of Tendering Documents	8
8. Amendment of Tendering Documents.....	9
C. Preparation of Tenders.....	9
9. Cost of Tendering	9
10. Language of Tender	9
11. Documents Comprising the Tender	9
12. Tender Submission Form and Price Schedules.....	9
13. Alternative Tenders.....	10
14. Tender Prices and Discounts.....	10
15. Currencies of Tender.....	11
16. Documents Establishing the Eligibility of the Tenderer.....	11
17. Documents Establishing the Eligibility of the Goods and Related Services	11
18. Documents Establishing the Conformity of the Goods and Related Services.....	11
19. Documents Establishing the Qualifications of the Tenderer	12
20. Period of Validity of Tenders	12
21. Tender Security	12
22. Format and Signing of Tender	14
D. Submission and Opening of Tenders.....	14
23. Submission, Sealing and Marking of Tenders	14
24. Deadline for Submission of Tenders.....	14
25. Late Tenders.....	15
26. Withdrawal, Substitution, and Modification of Tenders	15
27. Tender Opening	15
E. Evaluation and Comparison of Tenders	16
28. Confidentiality	16
29. Clarification of Tenders	16
30. Responsiveness of Tenders	16
31. Nonconformities, Errors, and Omissions.....	17
32. Preliminary Examination of Tenders	17
33. Examination of Terms and Conditions; Technical Evaluation	18
34. Conversion to Single Currency	18

35. Domestic Preference	18
36. Evaluation of Tenders	18
37. Comparison of Tenders.....	19
38. Post qualification of the Tenderer	19
39. Procuring Entity’s Right to Accept Any Tender, and to Reject Any or All Tenders ..	19
F. Award of Contract	19
40. Award Criteria	19
41. Procuring Entity’s Right to Vary Quantities at Time of Award	20
42. Notification of Award	20
43. Signing of Contract	20
44. Performance Security	21

A. General

1. Scope of Bid

- 1.1 The Procuring Entity **indicated in the Bid Data Sheet (BDS)**, issues these Tendering Documents for the supply of Goods and Related Services incidental thereto as specified in Section VI, Schedule of Requirements. The name and procurement reference number of this Tendering Invitation are **specified in the BDS**. The name, identification, and number of lots are also **provided in the BDS**. Throughout this Tendering Document:
- (a) The term “in writing” means communicated in written form (e.g. by mail, e-mail, fax, telex) with proof of receipt;
 - (b) If the context so requires, “singular” means “plural” and vice versa; and
 - (c) “Day” means calendar day.

2. Source of Funds

- 2.1 The Procuring Entity has an approved budget from the Government of the Maldives which has been allocated towards the acquisition of the goods for which this tender has been issued. The Procuring Entity intends to apply the allocated funds to eligible payments under a contract for the supply and delivery of these goods as detailed in this Tender Document.
- 2.2 Payments will be made only at the request of the Procuring Entity in accordance with contact terms and conditions and in accordance with financial legislation in force.

3. Fraud and Corruption

- 3.1 It is the Government’s policy to require that Procuring Entities, as well as Tenderers, suppliers, and contractors and their subcontractors, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Government:
- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) “corrupt practice” is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
 - (ii) “fraudulent practice” is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
 - (iii) “collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
 - (iv) “coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

- (v) “obstructive practice” is
 - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Government investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or
 - (bb) acts intended to materially impede the exercise of the Government’s inspection and audit rights provided for under sub-clause 3.1 (e) below.
- (b) will reject a proposal for award if it determines that the Tenderer recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the contract in question;
- (c) will cancel in whole or in part the portion of the contract if it determines at any time that representatives of the Procuring Entity engaged in corrupt, fraudulent, collusive, or coercive practices during the procurement or the execution of that contract, without the Government having taken timely and appropriate action satisfactory to address such practices when they occur;
- (d) will suspend a firm or individual from participation in public procurement, by declaring it ineligible, either indefinitely or for a stated period of time, to be awarded a Government funded contract if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for, or in executing, a Government funded contract; and
- (e) will have the right to require that a provision be included in tendering documents and in contracts financed by the Government, requiring Tenderers, suppliers, and contractors and their sub-contractors to permit the Government to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors appointed by the Government.

3.2 Furthermore, Tenderers shall be aware of the provision stated in Sub-Clause 34.1 (a) (iii) of the General Conditions of Contract.

4. Eligible Tenderers

- 4.1 A Tenderer may be a firm that is a private entity, a state-owned enterprise or institution subject to ITT 4.6, or any combination of such entities in the form of a joint venture (JV) unless specified in the BDS under an existing agreement or with the intent to enter into such an agreement supported by a letter of intent. In the case of a joint venture, all members shall be jointly and severally liable for the execution of the entire Contract in accordance with the Contract terms. The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Bidding process and, in the event the JV is awarded the Contract, during contract execution. Unless specified **in the BDS**, there is no limit on the number of members in a JV.
- 4.2 A Tenderer, and all parties constituting the Tenderer, may have the nationality of any country, subject to the restrictions specified in Section V, Eligible Countries.

A Tenderer shall be deemed to have the nationality of a country if the Tenderer is a citizen or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including Related Services.

- 4.3 A Tenderer shall meet the following criteria to be eligible to participate in public procurement:
- (a) have the legal capacity to enter into the contract;
 - (b) not be insolvent, in receivership, bankrupt or being wound up, its affairs not being administered by a court or a judicial officer, its business activities not being suspended and not the subject of legal proceedings for any of the foregoing;
 - (c) have fulfilled its obligations to pay taxes and social security contributions;
 - (d) not have been, and its directors or officers not have been, convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a contract within a period of five years preceding the commencement of the procurement proceedings; and
 - (e) Not have a conflict of interest in relation to the procurement requirement in accordance with Sub-Clause 4.3.
- 4.4 All Tenderers found to have conflict of interest shall be disqualified. Tenderers may be considered to have a conflict of interest with one or more parties in this tendering process, if they:
- (a) are or have been associated in the past, with a firm or any of its affiliates which have been engaged by the Procuring Entity to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under these Tendering Documents; or
 - (b) Submit more than one tender in this tendering process, except for alternative offers permitted under ITT Clause 13. However, this does not limit the participation of subcontractors in more than one tender;
- 4.4 A Tenderer that has been suspended from participation in public procurement by the Government in accordance with ITT Clause 3, at the date of contract award, shall not be eligible to be awarded a contract. The list of suspended firms is available at the electronic address specified in the **BDS**.
- 4.5 Government-owned enterprises in the Republic of Maldives shall be eligible only if they can establish that they (i) are legally and financially autonomous, (ii) operate under commercial law, and (iii) are not a dependent agency of the Procuring Entity.
- 4.6 Tenderers shall provide such evidence of their continued eligibility satisfactory to the Procuring Entity, as the Procuring Entity shall reasonably request.

5. Eligible Goods and Related Services

- 5.1 All the Goods and Related Services to be supplied under the Contract must have their origin in an eligible country, in accordance with Section V, Eligible Countries.
- 5.2 For purposes of this Clause, the term “goods” includes commodities, raw material, machinery, equipment, and industrial plants; and “related services” include services such as insurance, installation, training, and initial maintenance.

- 5.3 The term “origin” means the country where the goods have been mined, grown, cultivated, produced, manufactured or processed; or, through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components.

B. Contents of Tendering Documents

6. Sections of Tendering Documents

- 6.1 The Tendering Documents consist of Parts 1, 2, and 3, which include all the Sections indicated below, and should be read in conjunction with any Addendum issued in accordance with ITT Clause 8.

PART 1 Tendering Procedures

- Section I. Instructions to Tenderers (ITT)
- Section II. Bid Data Sheet (BDS)
- Section III. Evaluation and Qualification Criteria
- Section IV. Tendering Forms
- Section V. Eligible Countries

PART 2 Supply Requirements

- Section VI. Schedule of Requirements

PART 3 Contract

- Section VII. General Conditions of Contract (GCC)
- Section VIII. Special Conditions of Contract (SCC)
- Section IX. Contract Forms

- 6.2 The Invitation for Tenders issued by the Procuring Entity is not part of the Tendering Documents.
- 6.3 The Procuring Entity is not responsible for the completeness of the Tendering Documents and their addendum, if these documents were not obtained directly from the Procuring Entity.
- 6.4 The Tenderer is expected to examine all instructions, forms, terms, and specifications in the Tendering Documents. Failure to furnish all information or documentation required by the Tendering Documents may result in the rejection of the tender.

7. Clarification of Tendering Documents

- 7.1 A prospective Tenderer requiring any clarification of the Tendering Documents shall contact the Procuring Entity in writing at the Procuring Entity’s address **specified in the BDS**. The Procuring Entity will respond in writing to any request for clarification, provided that such request is received no later than twenty-one (21) days prior to the deadline for submission of tenders. The Procuring Entity shall forward copies of its response to all those who have acquired the Tendering Documents directly from it, including a description of the inquiry but without identifying its source. Should the Procuring Entity deem it necessary to amend the Tendering Documents as a result of a clarification, it shall do so following the procedure under ITT Clause 8 and ITT Sub-Clause 24.2.

8. Amendment of Tendering Documents

- 8.1 At any time prior to the deadline for submission of tenders, the Procuring Entity may amend the Tendering Documents by issuing addendum.
- 8.2 Any addendum issued shall be part of the Tendering Documents and shall be communicated in writing to all who have obtained the Tendering Documents directly from the Procuring Entity.
- 8.3 To give prospective Tenderers reasonable time in which to take an addendum into account in preparing their tenders, the Procuring Entity may, at its discretion, extend the deadline for the submission of tenders, pursuant to ITT Sub-Clause 24.2

C. Preparation of Tenders

9. Cost of Tendering

- 9.1 The Tenderer shall bear all costs associated with the preparation and submission of its tender, and the Procuring Entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

10. Language of Tender

- 10.1 The Tender, as well as all correspondence and documents relating to the tender exchanged by the Tenderer and the Procuring Entity, shall be written in the language **specified in the BDS**. Supporting documents and printed literature that are part of the Tender may be in another language provided they are accompanied by an accurate translation of the relevant passages into the language **specified in the BDS**, in which case, for purposes of interpretation of the Tender, such translation shall govern.

11. Documents Comprising the Tender

- 11.1 The Tender shall comprise the following:
 - (a) Tender Submission Form and the applicable Price Schedules, in accordance with ITT Clauses 12, 14, and 15;
 - (b) Tender Security or Tender-Securing Declaration, in accordance with ITT Clause 21, if required;
 - (c) Written confirmation authorizing the signatory of the Tender to commit the Tenderer, in accordance with ITT Clause 22;
 - (d) Documentary evidence in accordance with ITT Clause 16 establishing the Tenderer's eligibility to tender;
 - (e) Documentary evidence in accordance with ITT Clause 17, that the Goods and Related Services to be supplied by the Tenderer are of eligible origin;
 - (f) Documentary evidence in accordance with ITT Clauses 18 and 30, that the Goods and Related Services conform to the Tendering Documents;
 - (g) Documentary evidence in accordance with ITT Clause 19 establishing the Tenderer's qualifications to perform the contract if its tender is accepted; and
 - (h) Any other document **required in the BDS**.

12. Tender Submission Form and Price Schedules

- 12.1 The Tenderer shall submit the Tender Submission Form using the form furnished in Section IV, Tendering Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.
- 12.2 The Tenderer shall submit the Price Schedules for Goods and Related Services, according to their origin as appropriate, using the forms furnished in Section IV, Tendering Forms

13. Alternative Tenders

- 12.1. Unless otherwise **specified in the BDS**, alternative tenders shall not be considered.

14. Tender Prices and Discounts

- 14.1 The prices and discounts quoted by the Tenderer in the Tender Submission Form and in the Price Schedules shall conform to the requirements specified below.
- 14.2 All lots and items must be listed and priced separately in the Price Schedules.
- 14.3 The price to be quoted in the Tender Submission Form shall be the total price of the tender, excluding any discounts offered.
- 14.4 The Tenderer shall quote any unconditional discounts and indicate the method for their application in the Tender Submission Form.
- 14.5 The terms EXW, CIP, and other similar terms shall be governed by the rules prescribed in the current edition of Incoterms, published by The International Chamber of Commerce, as specified in the **BDS**.
- 14.6 Prices shall be quoted as specified in the Price Schedule included in Section IV. In quoting prices, the Tenderer shall be free to use transportation through carriers registered in any eligible country, in accordance with Section V Eligible Countries. Similarly, the Tenderer may obtain insurance services from any eligible country in accordance with Section V Eligible Countries. Prices shall include the following costs and components:
- (a) For Goods
 - (i) the price of the Goods, delivered to the final destination as required in the BDS quoted either:
 - a. CIP named place of destination, in the Republic of Maldives, or CIF named port of destination;
 - b. EXW (ex works, ex-factory, ex warehouse, ex showroom or off the shelf) including all customs duties and sales and other taxes already paid or payable;
 - (ii) the price for inland transportation, insurance, and other local services required to convey the Goods from the named place or port of destination to their final destination **specified in the BDS**;
 - (iii) the custom duties and other import taxes to be paid on the Goods on entry in the Republic of Maldives if not already included in 14(a)(i)b;
 - (iv) any sales and other taxes due within the Republic of Maldives which will be payable on the Goods if not already included in 14(a)(i) b;
 - (v) any rebate or mark-up of the local agent or representative.

- (b) for Related Services, other than inland transportation and other services required to convey the Goods to their final destination, whenever such Related Services are specified in the Schedule of Requirements:
 - (i) The price of each item comprising the Related Services (inclusive of any applicable taxes).
- 14.7 Prices quoted by the Tenderer shall be fixed during the Tenderer's performance of the Contract and not subject to variation on any account, unless otherwise specified in the **BDS**. A Tender submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected, pursuant to ITT Clause 30. However, if in accordance with the **BDS**, prices quoted by the Tenderer shall be subject to adjustment during the performance of the Contract, a tender submitted with a fixed price quotation shall not be rejected, but the price adjustment shall be treated as zero.
- 14.8 If so indicated in ITT Sub-Clause 1.1, tenders are being invited for individual contracts (lots) or for any combination of contracts (packages). Unless otherwise indicated in the **BDS**, prices quoted shall correspond to 100% of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Tenderers wishing to offer any price reduction (discount) for the award of more than one Contract shall specify the applicable price reduction in accordance with ITT Sub-Clause 14.4 provided the tenders for all lots are submitted and opened at the same time.

15. Currencies of Tender

- 15.1 Unless otherwise specified in the **BDS**, the Tenderer shall quote entirely in Maldivian Rufiyaa.

Where the BDS permits tenders in other currencies, the Tenderer may express the tender price in the currency of any country in accordance with Section V, Eligible countries but shall use no more than one currency.

16. Documents Establishing the Eligibility of the Tenderer

- 16.1 To establish their eligibility in accordance with ITT Clause 4, Tenderers shall complete the Tender Submission Form, included in Section IV, Tendering Forms.

17. Documents Establishing the Eligibility of the Goods and Related Services

- 17.1 To establish the eligibility of the Goods and Related Services in accordance with ITT Clause 5, Tenderers shall complete the country of origin declarations in the Price Schedule Forms, included in Section IV, Tendering Forms.

18. Documents Establishing the Conformity of the Goods and Related Services

- 18.1 To establish the conformity of the Goods and Related Services to the Tendering Documents, the Tenderer shall furnish as part of its Tender the documentary evidence that the Goods conform to the technical specifications and standards specified in Section VI, Schedule of Requirements.
- 18.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical

specification, and if applicable, a statement of deviations and exceptions to the provisions of the Schedule of Requirements.

- 18.3 The Tenderer shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period **specified in the BDS** following commencement of the use of the goods by the Procuring Entity.
- 18.4 Standards for workmanship, process, material, and equipment, as well as references to brand names or catalogue numbers specified by the Procuring Entity in the Schedule of Requirements, are intended to be descriptive only and not restrictive. The Tenderer may offer other standards of quality, brand names, and/or catalogue numbers, provided that it demonstrates, to the Procuring Entity's satisfaction, that the substitutions ensure substantial equivalence or are superior to those specified in the Schedule of Requirements.

19. Documents Establishing the Qualifications of the Tenderer

- 19.1 The documentary evidence of the Tenderer's qualifications to perform the contract if its tender is accepted shall establish to the Procuring Entity's satisfaction that:
- (a) if required in the BDS, a Tenderer that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV, Tendering Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Republic of Maldives;
 - (b) if required in the BDS, in case of a Tenderer not doing business within the Republic of Maldives, the Tenderer is or will be (if awarded the contract) represented by an Agent in the Maldives equipped and able to carry out the Supplier's maintenance, repair and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and
 - (c) The Tenderer meets each of the qualification criterion specified in Section III, Evaluation and Qualification Criteria.

20. Period of Validity of Tenders

- 20.1. Tenders shall remain valid for the period **specified in the BDS** after the tender submission deadline date prescribed by the Procuring Entity. A tender valid for a shorter period shall be rejected by the Procuring Entity as non-responsive.
- 20.2. In exceptional circumstances, prior to the expiration of the tender validity period, the Procuring Entity may request Tenderers to extend the period of validity of their tenders. The request and the responses shall be made in writing. If a Tender Security is requested in accordance with ITT Clause 21, it shall also be extended for a corresponding period. A Tenderer may refuse the request without forfeiting its Tender Security. A Tenderer granting the request shall not be required or permitted to modify its tender, except as provided in ITT Sub-Clause 20.3.
- 20.3. In the case of fixed price contracts, if the award is delayed by a period exceeding fifty-six (56) days beyond the expiry of the initial tender validity, the Contract price shall be adjusted as specified in the request for extension. Tender evaluation shall be based on the Tender Price without taking into consideration the above correction.

21. Tender Security

- 21.1. The Tenderer shall furnish as part of its tender, a Tender Security or a Tender-Securing Declaration, if required, as **specified in the BDS**.
- 21.2. The Tender Security shall be in the amount specified in the BDS and denominated in Maldivian Rufiyaa or a freely convertible currency, and shall:
- (a) At the Tenderer's option, be in the form of either a bank guarantee from a banking institution, or a bond issued by a surety;
 - (b) Be issued by a reputable institution selected by the Tenderer and located in any eligible country. If the institution issuing the bond is located outside the Republic of Maldives, it shall have a correspondent financial institution located in the Republic of Maldives to make it enforceable.
 - (c) Be substantially in accordance with one of the forms of Tender Security included in Section IV, Tendering Forms, or other form approved by the Procuring Entity prior to tender submission;
 - (d) Be payable promptly upon written demand by the Procuring Entity in case the conditions listed in ITT Clause 21.5 are invoked;
 - (e) Be submitted in its original form; copies will not be accepted;
 - (f) Remain valid for a period of 28 days beyond the validity period of the tenders, as extended, if applicable, in accordance with ITT Clause 20.2;
- 21.3. If a Tender Security or a Tender- Securing Declaration is required in accordance with ITT Sub-Clause 21.1, any tender not accompanied by a substantially responsive Tender Security or Tender Securing Declaration in accordance with ITT Sub-Clause 21.1, shall be rejected by the Procuring Entity as non-responsive.
- 21.4. The Tender Security of unsuccessful Tenderers shall be returned as promptly as possible upon the successful Tenderer's furnishing of the Performance Security pursuant to ITT Clause 44.
- 21.5. The Tender Security may be forfeited or the Tender Securing Declaration executed:
- (a) if a Tenderer withdraws its tender during the period of tender validity specified by the Tenderer on the Tender Submission Form, except as provided in ITT Sub-Clause 20.2; or
 - (b) If the successful Tenderer fails to:
 - (i) Sign the Contract in accordance with ITT Clause 43;
 - (ii) Furnish a Performance Security in accordance with ITT Clause 44.
- 21.6. The Tender Security or Tender- Securing Declaration of a JV must be in the name of the JV that submits the tender. If the JV has not been legally constituted at the time of tendering, the Tender Security or Tender-Securing Declaration shall be in the names of all future partners as named in the letter of intent mentioned in Section IV "Tendering Forms," Tenderer Information Form Item 7.
- 21.7 If a tender security is **not required in the BDS**, and
- (a) if a Tenderer withdraws its tender during the period of tender validity specified by the Tenderer on the Letter of Tender Form, except as provided in ITT 20.2, or
 - (b) if the successful Tenderer fails to: sign the Contract in accordance with ITT 43; or furnish a performance security in accordance with ITT 44;
- the Government may, **if provided for in the BDS**, declare the Tenderer disqualified to be awarded a contract by the Government of the Maldives for a period of time **as stated in the BDS**.

22. Format and Signing of Tender

- 22.1 The Tenderer shall prepare one original of the documents comprising the tender as described in ITT Clause 11 and clearly mark it “ORIGINAL.” In addition, the Tenderer shall submit copies of the tender, in the number specified in the **BDS** and clearly mark them “COPY.” In the event of any discrepancy between the original and the copies, the original shall prevail.
- 22.2 The original and all copies of the tender shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Tenderer.
- 22.3 Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Tender.

D. Submission and Opening of Tenders

23. Submission, Sealing and Marking of Tenders

- 23.1. Tenderers may always submit their tenders by mail or by hand. When so specified in the **BDS**, Tenderers shall have the option of submitting their tenders electronically.
- (a) Tenderers submitting tenders by mail or by hand, shall enclose the original and each copy of the Tender, including alternative tenders, if permitted in accordance with ITT Clause 13, in separate sealed envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” These envelopes containing the original and the copies shall then be enclosed in one single envelope. The rest of the procedure shall be in accordance with ITT sub-Clauses 23.2 and 23.3.
- (b) Tenderers submitting tenders electronically shall follow the electronic tender submission procedures specified in the **BDS**.
- 23.2. The inner and outer envelopes shall:
- (a) Bear the name and address of the Tenderer;
- (b) Be addressed to the Procuring Entity in accordance with ITT Sub-Clause 24.1;
- (c) bear the specific procurement reference number of this tendering process indicated in ITT 1.1 and any additional identification marks as **specified in the BDS**; and
- (d) Bear a warning not to open before the time and date for tender opening, in accordance with ITT Sub-Clause 27.1.
- 23.3 If all envelopes are not sealed and marked as required, the Procuring Entity will assume no responsibility for the misplacement or premature opening of the tender.

24. Deadline for Submission of Tenders

- 24.1. Tenders must be received by the Procuring Entity at the address and no later than the date and time **specified in the BDS**.
- 24.2. The Procuring Entity may, at its discretion, extend the deadline for the submission of tenders by amending the Tendering Documents in accordance with ITT Clause 8, in which case all rights and obligations of the Procuring Entity and Tenderers previously subject to the deadline shall thereafter be subject to the deadline as extended.

25. Late Tenders

25.1 The Procuring Entity shall not consider any tender that arrives after the deadline for submission of tenders, in accordance with ITT Clause 24. Any tender received by the Procuring Entity after the deadline for submission of tenders shall be declared late, rejected, and returned unopened to the Tenderer.

26. Withdrawal, Substitution, and Modification of Tenders

26.1. A Tenderer may withdraw, substitute, or modify its Tender after it has been submitted by sending a written notice in accordance with ITT Clause 23, duly signed by an authorized representative, and shall include a copy of the authorization (the power of attorney) in accordance with ITT Sub-Clause 22.2, (except that no copies of the withdrawal notice are required). The corresponding substitution or modification of the tender must accompany the respective written notice. All notices must be:

- (a) submitted in accordance with ITT Clauses 22 and 23 (except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked “WITHDRAWAL,” “SUBSTITUTION,” or “MODIFICATION;” and
- (b) Received by the Procuring Entity prior to the deadline prescribed for submission of tenders, in accordance with ITT Clause 24.

26.2. Tenders requested to be withdrawn in accordance with ITT Sub-Clause 26.1 shall be returned unopened to the Tenderers.

26.3. No tender may be withdrawn, substituted, or modified in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the Tenderer on the Tender Submission Form or any extension thereof.

27. Tender Opening

27.1. The Procuring Entity shall conduct the tender opening in public at the address, date and time **specified in the BDS**. Any specific electronic tender opening procedures required if electronic tendering is permitted in accordance with ITT Sub-Clause 23.1, shall be as **specified in the BDS**.

27.2. First, envelopes marked “WITHDRAWAL” shall be opened and read out and the envelope with the corresponding tender shall not be opened, but returned to the Tenderer. If the withdrawal envelope does not contain a copy of the “power of attorney” confirming the signature as a person duly authorized to sign on behalf of the Tenderer, the corresponding tender will be opened. No tender withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at tender opening. Next, envelopes marked “SUBSTITUTION” shall be opened and read out and exchanged with the corresponding Tender being substituted, and the substituted Tender shall not be opened, but returned to the Tenderer. No Tender substitution shall be permitted unless the corresponding substitution notice contains a valid authorization to request the substitution and is read out at tender opening. Envelopes marked “MODIFICATION” shall be opened and read out with the corresponding Tender. No Tender modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the

modification and is read out at Tender opening. Only envelopes that are opened and read out at Tender opening shall be considered further.

- 27.3. All other envelopes shall be opened one at a time, reading out: the name of the Tenderer and whether there is a modification; the Tender Prices, including any discounts and alternative offers; the presence of a Tender Security or Tender-Securing Declaration, if required; and any other details as the Procuring Entity may consider appropriate. Only discounts and alternative offers read out at Tender opening shall be considered for evaluation. No Tender shall be rejected at Tender opening except for late tenders, in accordance with ITT Sub-Clause 25.1.
- 27.4. The Procuring Entity shall prepare a record of the Tender opening that shall include, as a minimum: the name of the Tenderer and whether there is a withdrawal, substitution, or modification; the Tender Price, per lot if applicable, including any discounts, and alternative offers if they were permitted; and the presence or absence of a Tender Security or Tender-Securing Declaration, if one was required. The Tenderers' representatives who are present shall be requested to sign the attendance sheet. A copy of the record shall be distributed to all Tenderers who submitted tenders in time, and posted online when electronic tendering is permitted.

E. Evaluation and Comparison of Tenders

28. Confidentiality

- 28.1 Information relating to the examination, evaluation, comparison, and post-qualification of tenders, and recommendation of contract award, shall not be disclosed to Tenderers or any other persons not officially concerned with such process until publication of the Contract Award.
- 28.2 Any effort by a Tenderer to influence the Procuring Entity in the examination, evaluation, comparison, and post-qualification of the tenders or contract award decisions may result in the rejection of its Tender.
- 28.3 Notwithstanding ITT Sub-Clause 28.2, from the time of tender opening to the time of Contract Award, if any Tenderer wishes to contact the Procuring Entity on any matter related to the tendering process, it should do so in writing.

29. Clarification of Tenders

- 29.1 To assist in the examination, evaluation, comparison and post-qualification of the tenders, the Procuring Entity may, at its discretion, ask any Tenderer for a clarification of its Tender. Any clarification submitted by a Tenderer in respect to its Tender and that is not in response to a request by the Procuring Entity shall not be considered. The Procuring Entity's request for clarification and the response shall be in writing. No change in the prices or substance of the Tender shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Procuring Entity in the Evaluation of the tenders, in accordance with ITT Clause 31.

30. Responsiveness of Tenders

- 30.1 The Procuring Entity's determination of a tender's responsiveness is to be based on the contents of the tender itself.

- 30.2 A substantially responsive Tender is one that conforms to all the terms, conditions, and specifications of the Tendering Documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:
- (a) Affects in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Contract; or
 - (b) Limits in any substantial way, inconsistent with the Tendering Documents, the Procuring Entity's rights or the Tenderer's obligations under the Contract; or
 - (c) If rectified would unfairly affect the competitive position of other Tenderers presenting substantially responsive tenders.
- 30.3 If a tender is not substantially responsive to the Tendering Documents, it shall be rejected by the Procuring Entity and may not subsequently be made responsive by the Tenderer by correction of the material deviation, reservation, or omission.

31. Nonconformities, Errors, and Omissions

- 31.1 Provided that a Tender is substantially responsive, the Procuring Entity may waive any non-conformities or omissions in the Tender that do not constitute a material deviation.
- 31.2 Provided that a tender is substantially responsive, the Procuring Entity may request that the Tenderer submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the tender related to documentation requirements. Such omission shall not be related to any aspect of the price of the Tender. Failure of the Tenderer to comply with the request may result in the rejection of its Tender.
- 31.3 Provided that the Tender is substantially responsive, the Procuring Entity shall correct arithmetical errors on the following basis:
- (a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
 - (b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - (c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- 31.4 If the Tenderer that submitted the lowest evaluated Tender does not accept the correction of errors, its Tender shall be rejected.

32. Preliminary Examination of Tenders

- 32.1 The Procuring Entity shall examine the tenders to confirm that all documents and technical documentation requested in ITT Clause 11 have been provided, and to determine the completeness of each document submitted.

32.2 The Procuring Entity shall confirm that the following documents and information have been provided in the Tender. If any of these documents or information is missing, the offer shall be rejected.

- (a) Tender Submission Form, in accordance with ITT Sub-Clause 12.1;
- (b) Price Schedules, in accordance with ITT Sub-Clause 12.2;
- (c) Tender Security or Tender Securing Declaration, in accordance with ITT Clause 21, if applicable.

33. Examination of Terms and Conditions; Technical Evaluation

33.1 The Procuring Entity shall examine the Tender to confirm that all terms and conditions specified in the GCC and the SCC have been accepted by the Tenderer without any material deviation or reservation.

33.2 The Procuring Entity shall evaluate the technical aspects of the Tender submitted in accordance with ITT Clause 18, to confirm that all requirements specified in Section VI, Schedule of Requirements of the Tendering Documents have been met without any material deviation or reservation.

33.3 If, after the examination of the terms and conditions and the technical evaluation, the Procuring Entity determines that the Tender is not substantially responsive in accordance with ITT Clause 30, it shall reject the Tender.

34. Conversion to Single Currency

34.1 For evaluation and comparison purposes, the Procuring Entity shall convert all tender prices expressed in amounts in various currencies into an amount in a single currency **specified in the BDS**, using the selling exchange rates established by the source and on the date **specified in the BDS**.

35. Domestic Preference

35.1 Domestic preference shall not be a factor in tender evaluation.

36. Evaluation of Tenders

36.1 The Procuring Entity shall evaluate each tender that has been determined, up to this stage of the evaluation, to be substantially responsive.

36.2 To evaluate a Tender, the Procuring Entity shall only use all the factors, methodologies and criteria defined in ITT Clause 36. No other criteria or methodology shall be permitted.

36.3 To evaluate a Tender, the Procuring Entity shall consider the following:

- (a) Evaluation will be done for Items or Lots, as **specified in the BDS**; and the Tender Price as quoted in accordance with clause 14;
- (b) Price adjustment for correction of arithmetic errors in accordance with ITT Sub-Clause 31.3;
- (c) Price adjustment due to discounts offered in accordance with ITT Sub-Clause 14.4;
- (d) Adjustments due to the application of the evaluation criteria **specified in the BDS** from amongst those set out in Section III, Evaluation and Qualification Criteria;

- 36.4 The Procuring Entity's evaluation of a tender will exclude and not take into account any allowance for price adjustment during the period of execution of the contract, if provided in the tender.
- 36.5 The Procuring Entity's evaluation of a tender may require the consideration of other factors, in addition to the Tender Price quoted in accordance with ITT Clause 14. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of tenders, unless otherwise specified in Section III, Evaluation and Qualification Criteria. The factors, methodologies and criteria to be used shall be as specified in ITT 36.3 (d).
- 36.6 If so **specified in the BDS**, these Tendering Documents shall allow Tenderers to quote separate prices for one or more lots, and shall allow the Procuring Entity to award one or multiple lots to more than one Tenderer. The methodology of evaluation to determine the lowest-evaluated lot combinations, is specified in Section III, Evaluation and Qualification Criteria.

37. Comparison of Tenders

- 37.1 The Procuring Entity shall compare all substantially responsive tenders to determine the lowest-evaluated tender, in accordance with ITT Clause 36.

38. Post qualification of the Tenderer

- 38.1 The Procuring Entity shall determine to its satisfaction whether the Tenderer that is selected as having submitted the lowest evaluated and substantially responsive tender is qualified to perform the Contract satisfactorily.
- 38.2 The determination shall be based upon an examination of the documentary evidence of the Tenderer's qualifications submitted by the Tenderer, pursuant to ITT Clause 19.
- 38.3 An affirmative determination shall be a prerequisite for award of the Contract to the Tenderer. A negative determination shall result in disqualification of the tender, in which event the Procuring Entity shall proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

39. Procuring Entity's Right to Accept Any Tender, and to Reject Any or All Tenders

- 39.1 The Procuring Entity reserves the right to accept or reject any tender, and to annul the tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to Tenderers.

F. Award of Contract

40. Award Criteria

- 40.1 The Procuring Entity shall award the Contract to the Tenderer whose offer has been determined to be the lowest evaluated tender and is substantially responsive to the Tendering Documents, provided further that the Tenderer is determined to be qualified to perform the Contract satisfactorily.

41. Procuring Entity's Right to Vary Quantities at Time of Award

- 41.1 At the time the Contract is awarded, the Procuring Entity reserves the right to increase or decrease the quantity of Goods and Related Services originally specified in Section VI, Schedule of Requirements.

42. Notification of Award

- 42.1 Prior to the expiration of the period of tender validity, the Procuring Entity shall notify the successful Tenderer, in writing, that its Tender has been accepted.
- 42.2 Until a formal Contract is prepared and executed, the notification of award shall constitute a binding Contract.
- 42.3 The Procuring Entity shall publish on its public notice board the results identifying the tender and lot numbers and the following information: (i) name of each Tenderer who submitted a Tender; (ii) tender prices as read out at tender opening; (iii) name and evaluated prices of each Tender that was evaluated; (iv) name of Tenderers whose tenders were rejected and the reasons for their rejection; and (v) name of the winning Tenderer, and the price it offered, as well as the duration and summary scope of the contract awarded. After publication of the award, unsuccessful Tenderers may request in writing to the Procuring Entity for a debriefing seeking explanations on the grounds on which their tenders were not selected. The Procuring Entity shall promptly respond in writing to any unsuccessful Tenderer who, after publication of contract award, requests a debriefing.
- 42.4 Upon the successful Tenderer's furnishing of the signed Contract Form and performance security pursuant to ITT Clause 44, the Procuring Entity will promptly notify each unsuccessful Tenderer and will discharge its tender security, pursuant to ITT Clause 21.4.
- 42.5 Any Tenderer may seek administrative review, in accordance with Regulation 52 of the Financial Regulations, of an act or omission by a Procuring Entity, which it considers to be in breach of the Financial Regulations. Any application for review must be submitted in writing to the Accountable Officer of the Procuring Entity, within ten working days from the date the Tenderer knew, or should have known, of the circumstances giving rise to the complaint. If the Accountable Officer does not issue a decision within ten days, or the Tenderer is not satisfied with the decision, the Tenderer may submit a complaint to the Procurement Policy Section.

43. Signing of Contract

- 43.1 Promptly after notification, the Procuring Entity shall send the successful Tenderer the Agreement and the Special Conditions of Contract.
- 43.2 Within twenty-eight (28) days of receipt of the Agreement, the successful Tenderer shall sign, date, and return it to the Procuring Entity.
- 43.3 Notwithstanding ITT 43.2 above, in case signing of the Contract Agreement is prevented by any export restrictions attributable to the Government of the Republic of Maldives, or to the use of the products/goods, systems or services to be supplied, where such export restrictions arise from trade regulations from a country supplying those products/goods, systems or services, the Tenderer shall not be bound by its tender, always provided, however, that the Tenderer can demonstrate to the satisfaction of the Procuring Entity that signing of the Contract Agreement has not

been prevented by any lack of diligence on the part of the Tenderer in completing any formalities, including applying for permits, authorizations and licenses necessary for the export of the products/goods, systems or services under the terms of the Contract.

44. Performance Security

- 44.1 Within twenty-eight (28) days of the receipt of notification of award from the Procuring Entity, the successful Tenderer, if required, shall furnish the Performance Security in accordance with the GCC, using for that purpose the Performance Security Form included in Section IX Contract forms, or another Form acceptable to the Procuring Entity. The Procuring Entity shall promptly notify the name of the winning Tenderer to each unsuccessful Tenderer and discharge the Tender Securities of the unsuccessful Tenderers pursuant to ITT Sub-Clause 21.4.
- 44.2 Failure of the successful Tenderer to submit the above-mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Tender Security or execution of the Tender-Securing Declaration. In that event the Procuring Entity may award the Contract to the next lowest evaluated Tenderer, whose offer is substantially responsive and is determined by the Procuring Entity to be qualified to perform the Contract satisfactorily.

SECTION II. BID DATA SHEET (BDS)

The following data shall complement, supplement, or amend the provisions in the Instructions to Tenderers (ITT) in Section I. Whenever there is a conflict, the provisions herein shall prevail over those in ITT.

ITT Clause Reference	Bid data that supplements the ITT
	A. General
ITT 1.1	<p>The reference number of the Request for Bids (RFB) is: (IUL)438-ENV/438/2024/67</p> <p>The Procuring Entity is: Ministry of Climate Change, Environment and Energy Green Building, Handhuvaree Hingun, Maafannu, Male', 20392, Republic of Maldives</p> <p>The name of the Bidding process is: Competitive bidding</p>
ITT 4.1	<i>JV is accepted</i> for this Tender
ITT 4.4	A list of debarred firms and individuals is available on the Ministry of Finance's website: https://www.finance.gov.mv/debarred-list/
	B. Contents of Bidding Documents
ITT 7.1	<p>For Clarification of bid purposes only, the Procuring Entity's address is:</p> <p>Project Manager Eliminating Persistent Organic Pollutants Through Sound Management of Chemicals Project Ministry of Climate Change, Environment and Energy Green Building, Handhuvaree Hingun, Maafannu, Male', 20392, Republic of Maldives. Tel: +(960) 301 8300 Email: pops.chem@environment.gov.mv CC: tender@environment.gov.mv</p> <p>Requests for clarification should be received by the Purchaser no later than: 13 March 2024 1200 hrs.</p>
	C. Preparation of Tenders
ITT 10.1	<p>The language of the tender is: <i>English</i></p> <p>All correspondence exchange shall be in English language.</p>

	Language for translation of supporting documents and printed literature is English.
ITT 11.1 (h)	<p>The Tenderer <i>shall submit</i> the following additional documents in its tender:</p> <ol style="list-style-type: none"> 1. Power of Attorney to confirm authorization of the signatory of the Bid to commit the Tenderer 2. Business Registration Certificate. Registration is not required for international Tenderers at this stage. However, international Tenderers shall be responsible to ensure that they confirm with required registration under Foreign Investment Registration and Foreign Direct Investment Policy requirements of Maldives prior to bid submission. For more information please visit: http://www.trade.gov.mv/ 3. GST Registration Certificate. International foreign companies who are already engaged in any work in Maldives, or have re-registered their entity in the Maldives, or have incorporated a company in Maldives shall be eligible to pay local taxes under tax regulations of the Maldives. For more information please visit: https://www.mira.gov.mv/
ITT 13.1	Alternative Tenders <i>shall not be considered</i> .
ITT 14.5	<p>The Incoterms edition is: 2010</p> <p>The interpretation as per Incoterms shall apply except that in case of supply of Goods from outside the Purchaser's Country, customs clearance of the Goods at the Maldivian ports will be arranged by the Supplier on behalf of the Purchaser. For this purpose, the Purchaser will provide the Supplier required documents/authorization and the certificate for availing exemption of Customs Duty on the Goods.</p>
ITT 14.6 (a)(ii)	<p>Final destination: Supplier shall ship/transport the goods to:</p> <p>National Health Laboratory, Maldives Food and Drug Authority Roashanee Building, Sosun Magu, Male' City, Maldives</p>
ITT 14.7	The prices quoted by the Tenderer <i>shall not be</i> subject to adjustment during the performance of the Contract.
ITT 14.8	Prices quoted for each item of the lot shall correspond to 100% of the quantities specified for the item.
ITT 15.1	The Tenderer <i>is required to</i> quote entirely in Maldivian Rufiyaa .

	The award of contract shall be in Maldivian Rufiyaa for the bids quoted in other currencies.
ITT 18.3	<p>Documents to establish the conformity of goods and related services: Required</p> <ul style="list-style-type: none"> - Provide technical specification for quoted items as specified in the Schedule of Requirements. - Documents Establishing the Conformity of the Goods and Related Services <p>18.5 To establish the conformity of the Goods and Related Services to the Tendering Documents, the Tenderer shall furnish as part of its Tender the documentary evidence that the Goods conform to the technical specifications and standards specified in Section VI, Schedule of Requirements.</p> <p>18.6 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Schedule of Requirements.</p> <p>18.7 The Tenderer shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period specified in the BDS following commencement of the use of the goods by the Procuring Entity.</p> <p>Standards for workmanship, process, material, and equipment, as well as references to brand names or catalogue numbers specified by the Procuring Entity in the Schedule of Requirements, are intended to be descriptive only and not restrictive. The Tenderer may offer other standards of quality, brand names, and/or catalogue numbers, provided that it demonstrates, to the Procuring Entity's satisfaction, that the substitutions ensure substantial equivalence or are superior to those specified in the Schedule of Requirements.</p>
ITT 19.1 (a)	Manufacturer's authorization is: <i>Is required</i>
ITT 20.1	The bid validity period shall be 120 days from the date of bid opening
ITT 21.1	Bid security: <i>Is required</i> . The bid security amount is MVR 9,600.00. The Bid security shall be sought in a form of a security bond from a financial institution accepted by the Maldives Monetary Authority.
	D. Submission and Opening of Bids
ITT 23.1	Tenderers <i>shall not</i> have the option of submitting their tenders electronically.

ITT 23.2 (c)	<p>The inner and outer envelopes shall bear the following additional identification marks:</p> <ol style="list-style-type: none"> 2. Name and address of the Tenderer 3. Procurement name and reference number 4. Addressed to: Eliminating Persistent Organic Pollutants Through Sound Management of Chemicals Project Ministry of Climate Change, Environment and Energy Green Building, Handhuvaree Hingun, Maafannu, Male', 20392, Republic of Maldives. Tel: +(960) 301 8300 Email: pops.chem@environment.gov.mv
ITT 24.1	<p>For Tender submission purposes only, the Purchaser's address is:</p> <p>Eliminating Persistent Organic Pollutants Through Sound Management of Chemicals Project</p> <p>Ministry of Climate Change, Environment and Energy Green Building, Handhuvaree Hingun, Maafannu, Male', 20392, Republic of Maldives. Tel: +(960) 301 8300 Email: pops.chem@environment.gov.mv/</p> <p>The deadline for the submission of bids is: Date: 18 March 2024 Time: 1000hrs</p>
ITT 27.1	<p>The Tender opening shall take place at:</p> <p>Ministry of Climate Change, Environment and Energy Green Building, Handhuvaree Hingun, Maafannu, Male', 20392, Republic of Maldives. Tel: +(960) 301 8300 Email: pops.chem@environment.gov.mv</p> <p>The date of tender opening is: Date: 18 March 2024 Time: 1005hrs</p>
E. Evaluation and Comparison of Bids	
ITT 34.1	<p>Tender prices expressed in different currencies <i>shall be</i> converted to: <i>Maldivian Rufiyaa</i></p> <p>The source of exchange rate shall be: <i>The Maldives Monetary Authority Rates of Exchanges.</i></p> <p>The date for the exchange rate shall be: <i>seven (7) days</i> prior to the date of the bid submission.</p>

ITT 36.3 (a)	Tenders will be evaluated for all the items as a whole and the Contract will comprise the item(s) awarded to the successful Tenderer.
ITT 36.3 (d)	<p>The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria Deviation in</p> <ul style="list-style-type: none"> (a) Delivery schedule: No (b) Deviation in payment schedule: No (c) The cost of major replacement components, mandatory spare parts and services: No (d) The availability in the Republic of Maldives of spare parts and after-sales services for the equipment offered in the tender: No (e) The projected operating and maintenance costs during the life of the equipment: No (f) The performance and productivity of the equipment offered; No
	F. Award of Contract
ITT 40.1	This project will be awarded to Tenderer whose offer has been determined to be the substantially responsive Tenderer.
ITB 44.	<p>A Performance Security shall be required: 15% of the proposed Bid</p> <p>If required, the Performance Security shall be in the form of: Unconditional Bank Guarantee</p> <p>The Performance security shall be denominated in Maldivian Rufiyaa</p>

SECTION III. EVALUATION AND QUALIFICATION CRITERIA

This Section contains all the criteria that the Procuring Entity shall use to evaluate a bid and qualify the Tenderers. In accordance with ITT 36 and ITT 38, no other factors, methods or criteria shall be used.

Contents

1. Evaluation.....	28
2. Qualification	29

1. Evaluation

1.1. Evaluation Criteria (ITT 34.6)

The Purchaser's evaluation of a Bid may take into account, in addition to the Bid Price quoted in accordance with ITT 14.8, one or more of the following factors as specified in ITT 36.3 and in BDS referring to ITT 36.6, using the following criteria and methodologies.

- (a) Delivery schedule. (As per Incoterms specified in the BDS)

The Goods specified in the List of Goods are required to be delivered within the acceptable time range (after the earliest and before the final delivery period counted from the date of Contract Agreement) specified in Section VII, Schedule of Requirements. No credit will be given to deliveries before the earliest date, and bids offering delivery after the final date shall be treated as nonresponsive.

- (b) Deviation in payment schedule.

Tenderers shall state their Bid price for the payment schedule outlined in the SCC. Bids shall be evaluated on the basis of this base price. Tenderers are, however, permitted to state an alternative payment schedule and indicate the reduction in Bid price they wish to offer for such alternative payment schedule. The Purchaser may consider the alternative payment schedule and the reduced Bid price offered by the Tenderer. Tenderer selected on the basis of the base price for the payment schedule outlined in the SCC.

- (c) Cost of major replacement components, mandatory spare parts, and service. **Not Applicable**
- (d) Availability in the Purchaser's Country of spare parts and after sales services for equipment offered in the Bid. **Not Applicable**
- (e) Life Cycle Costs: **Not Applicable**
- (f) Performance and productivity of the equipment: **Not Applicable**
- (g) Specific additional criteria: **Not Applicable**

1.2. Multiple Contracts (ITT 34.4) – Not Applicable

1.3. Alternative Bids (ITT 13.1) – Not Applicable

2. Qualification

Qualification Criteria (ITT 38) – Attached below

Documents required to be submitted with Bid – As specified in the Qualification criteria table below

2. Qualification Criteria

Factor	2.1 Eligibility					
Sub-Factor	Criteria					Documentation Required
	Requirement	Tenderer				
		Single Entity	Joint Venture, Consortium or Association			
			All partners combined	Each partner	At least one partner	
2.1.1 Nationality	Nationality in accordance with ITT 4.2.	Must meet requirement	Existing or intended JV must meet requirement	Must meet requirement	N/A	ELI Form –1.1 and 1.2, with attachments
2.1.2 Conflict of Interest	No conflicts of interests as described in ITT 4.4.	Must meet requirement	Existing or intended JV must meet requirement	Must meet requirement	N/A	Letter of Tender
2.1.3 Government Suspension	Not having been suspended from participation in public procurement by the Government as described in ITT 4.5.	Must meet requirement	Existing JV must meet requirement	Must meet requirement	N / A	Letter of Tender
2.1.4 Government Owned Entity	Compliance with conditions of ITT 4.6	Must meet requirement	Must meet requirement	Must meet requirement	N/A	ELI Form –1.1 and 1.2, with attachments

Factor	2.2 Financial Situation					
Sub-Factor	Criteria					Documentation Required
	Requirement	Tenderer				
		Single Entity	Joint Venture, Consortium or Association			
2.2.1 Historical Financial Performance	Submission of audited balance sheets or if not required by the law of the Tenderer's country, other financial statements acceptable to the Purchaser, for the last three (3) years to demonstrate the current soundness of the Tenderers financial position and its prospective long-term profitability.	Must meet requirement	N/A	Must meet requirement		N/A
2.2.2. Average Annual Turnover	Minimum average annual turnover of MVR 1,200,000.00 , within the last three (3) years.	Must meet requirement	Must meet requirement	N/A	N/A	FIN Form –2.2

Factor	2.2 Financial Situation					
Sub-Factor	Criteria					Documentation Required
	Requirement	Tenderer				
		Single Entity	Joint Venture, Consortium or Association			
				All partners combined		Each partner
2.2.3. Financial Resources	The Tenderer must demonstrate access to, or availability of, financial resources such as liquid assets, unencumbered real assets, lines of credit, and other financial means, other than any contractual advance payments to meet: (i) the following cash-flow requirement: MVR 1,200,000.00	Must meet requirement	Must meet requirement	N/A	N/A	FIN Form –2.3

Note 1: Financial resources such as Line of Credits specified shall be sought from Financial Institutions. All financing facilities sought for other than this specific project, shall be presented along with a written confirmation of the facility balance by the facility provider. The written confirmation shall not carry a date earlier than 30 days prior to the date of bid submission.

Factor	2.3 Experience					
Sub-Factor	Criteria					Documentation Required
	Requirement	Tenderer				
		Single Entity	Joint Venture, Consortium or Association			
All partners combined			Each partner	At least one partner		
2.3.1 General Experience	Experience under contracts in the role of supplier, for at least the last 3 years prior to the applications submission deadline.	Must meet requirement	N/A	Must meet requirement	N/A	EXP Form – 3.1
2.3.2 Specific Experience	(a) Participation as a supplier, in at least 2 contracts within the last 05 years, each with a value of at least MVR 600,000.00 Or (ii) Less than or equal to 3 contracts, each of minimum value MVR 400,000.00 but with total value of all contracts equal or more than MVR 1,200,000 that have been successfully and substantially completed and that are similar to the proposed Works. The similarity shall be	Must meet requirement	Must meet requirements for all characteristics	N / A	Must meet requirement for one characteristic	EXP Form – 3.2

	<p>based on the physical size, complexity, methods/technology or other characteristics It could include supply of laboratory equipment and consumables. (Tenderers who do not meet the requirement will be disqualified and will not be considered for further evaluation)</p>					
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Note 1: All contracts submitted for specific experience will be subject to verification by the Client.

The formulas for determining the scores is the following

- Pricing will be calculated as Minimum quoted Price / Quoted Price *50 Marks
- Duration will be calculated as shortest delivery Period/ Quoted Delivery Period *50 Marks

Total Marks = 100

Selection Criteria of Regional Based Businesses and MSME Businesses (not applicable)

- a) Among tenderers who pass the technical and financial evaluation, Micro, Small and Medium Enterprises (MSME's) will be assessed accordingly: The tenderer with the highest ranking with a proposed price that doesn't exceed 15% of the price of the tenderer with the overall highest ranking will be awarded.
- b) Among tenderers who pass the technical and financial evaluation if there is no tenderer as described in (a), tenderers who belong to the same island as the project is carried out will be assessed accordingly:
The tenderer with the highest ranking with a proposed price that doesn't exceed 10% of the price of the tenderer with the overall highest ranking will be awarded.
- c) Among tenderers who pass the technical and financial evaluation if there is no tenderer as described in (a) and (b), tenderers who belong to the same atoll as the project is being carried out is checked and assessed accordingly: The tenderer with the highest ranking with a proposed price that doesn't exceed 5% of the price of the tenderer with the overall highest ranking will be awarded.
- d) Among tenderers who pass the technical and financial evaluation if there is no tenderer as described in (a), (b) and (c), all Maldivian tenderers will be checked and assessed accordingly: The tenderer with the highest ranking with the lowest proposed price will be awarded
- e) Among tenderers who pass the technical and financial evaluation if there is no tenderer as described in (a), (b), (c) and (d) all tenderers will be assessed accordingly:
The tenderer with the highest ranking with the lowest proposed price will be awarded

Classifying regional based businesses (not applicable)

- a) If the tenderer is a sole proprietorship, the tenderer's permanent address will be checked
- b) If the tenderer is not a sole proprietorship, the island to which the business is registered will be checked.
- c) The tenderer will be considered as a business working in one certain area, as per (a) and (b) accordingly:
 - If the tenderer is a sole proprietorship, the tenderer's registered permanent address as of 1st January of the year the invitation for bid was issued will be considered (OR)
 - If the business had been registered before the year in which the invitation for bid was issued, the island to which the business was registered as of 1st January of the year the invitation for bid was issued will be considered (OR)
 - If the business had been registered within the year in which the invitation for bid was issued, the island to which the business was first registered will be considered.

SECTION IV: BIDDING FORMS

Contents

Letter of Tender	39
ELI Form – 1.1: Tenderer Information Form	42
ELI Form – 1.2: Tenderer’s JV Members Information Form (N/A)	43
FIN Form – 2.1: Financial Situation - Historical Financial Performance.....	44
FIN Form – 2.2: Average Annual Turnover	45
FIN Form – 2.3: Financial Resources	46
EXP Form – 3.1: General Experience.....	47
EXP Form – 3.2: Specific Experience of contracts of similar nature	49
Price Schedule Forms	51
List of Goods and Delivery Schedule	52
Manufacturer’s Authorization.....	60
Tender Security (Tender Bond)	61
Tender-Securing Declaration	62

Letter of Tender

[Letter of Tender shall be in the Company Letter head. *All italicized text is for use in preparing these forms and shall be deleted from the final products*]

Date: _____

Tenderer's Reference No.: _____

Procurement Reference No.: _____

To: 'Eliminating Persistent Organic Pollutants Through Sound Management of Chemicals' Project
Ministry of Climate Change, Environment and Energy
Green Building, Handhuvaree Hingun,
Male',
Republic of Maldives.
Tel: (960) 3018000
E-Mail: procurement@environment.gov.mv

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Tendering Documents, including Addenda issued in accordance with Instructions to Tenderers (ITT) Clause 8;
- (b) We offer to execute in conformity with the Tendering Documents of the following Works:

Supply and Delivery of XXXX

The total lump-sum fixed price of our Tender, excluding Goods and Services Tax (GST) in item (d) and excluding any discounts offered in item (e) below is:

.....; *[amount in numbers & words]*

The amount for Goods and Services Tax (GST) is

..... *(Fill in the table below)*

..... *[amount in numbers & words]*

- (c) The discounts offered and the methodology for their application are:
.....;
- (d) We undertake, if our Bid is accepted, to commence the Works as soon as is reasonably possible and to complete the whole of the Works comprised in the Contract within
..... *(days)*.
- (e) Our Tender shall be valid for a period of _____ {insert validity period as specified in ITB 18.1.] days from the date fixed for the Tender submission deadline in accordance with the Tendering Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

- (f) If price adjustment provisions apply, the Table(s) of Adjustment Data shall be considered part of this Tender;¹
- (g) If our Tender is accepted, we commit to obtain a performance security in accordance with the Tendering Document;
- (h) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from eligible countries;
- (i) We, including any subcontractors or suppliers for any part of the contract, are eligible in accordance with ITT Sub-Clause 4.3 and do not have any conflict of interest in accordance with ITT 4.4;
- (j) We are not participating, as a Tenderer or as a subcontractor, in more than one Tender in this tendering process in accordance with ITT 4.4, other than alternative offers submitted in accordance with ITT 13;
- (k) Our firm, its affiliates or subsidiaries, including any Subcontractors or Suppliers for any part of the contract, has not been suspended from public procurement by the Government, under the laws or official regulations of the Republic of Maldives;
- (l) *We are not a government owned entity/We are a government owned entity* but meet the requirements of ITT 4.6;²
- (m) We have paid, or will pay the following commissions, gratuities, or fees with respect to the tendering process or execution of the Contract:³

Name of Recipient	Address	Reason	Amount
-------------------	---------	--------	--------

- (n) We understand that this Tender, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- (o) We understand that you are not bound to accept the lowest evaluated Tender or any other Tender that you may receive; and
- (p) If awarded the contract, the person named below shall act as Contractor’s Representative:

Signed: {insert signature of authorized person}

Name: {insert complete name of person signing}

¹ Include if price adjustment provisions apply in the Contract in accordance with PCC Sub-Clause 13.8 Adjustments for Changes in Cost.

² Use one of the two options as appropriate.

³ If none has been paid or is to be paid, indicate “none”.

In the capacity of: {insert legal capacity of person signing}

Duly authorized to sign the tender for and on behalf of {insert complete name of Tenderer and Company stamp}

Date: day of {DD/MM/YY}

ELI Form – 1.1: Tenderer Information Form

[The Tenderer shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted]

Date: *[insert date (as DD/MM/YY) of Bid Submission]*

Iulaan No.:

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

Page _____ of _____ pages

1. Tenderer's Name <i>[insert Tenderer's legal name]</i>
2. In case of JV, legal name of each member: <i>[insert legal name of each member in JV]</i>
3. Tenderer's actual or intended country of registration: <i>[insert actual or intended country of registration]</i>
4. Tenderer's year of registration: <i>[insert Tenderer's year of registration]</i>
5. Tenderer's Address in country of registration: <i>[insert Tenderer's legal address in country of registration]</i>
6. Tenderer's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> Telephone/Fax numbers: <i>[insert Authorized Representative's telephone/fax numbers]</i> Email Address: <i>[insert Authorized Representative's email address]</i>
7. Attached are copies of original documents of <i>[check the box(es) of the attached original documents]</i> <input type="checkbox"/> Articles of Incorporation or Registration of firm named in 1, above. <input type="checkbox"/> In case of JV, letter of intent to form JV or JV agreement. <input type="checkbox"/> In case of Government-owned enterprise or institution, in accordance with ITT 4.5, documents establishing: <input type="checkbox"/> Legal and financial autonomy <input type="checkbox"/> Operation under commercial law <input type="checkbox"/> Establishing that the Tenderer is not dependent agency of the Procuring Entity <input type="checkbox"/> Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

ELI Form – 1.2: Tenderer’s JV Members Information Form

[The Tenderer shall fill in this Form in accordance with the instructions indicated below. The following table shall be filled in for the Tenderer and for each member of a Joint Venture]

Date: *[insert date (as DD/MM/YY) of Bid Submission]*

Iulaan No.:

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

Page _____ of _____ pages

1. Tenderer’s Name: <i>[insert Tenderer’s legal name]</i>
2. Tenderer’s JV Member’s name: <i>[insert JV’s Member legal name]</i>
3. Tenderer’s JV Member’s country of registration: <i>[insert JV’s Member country of registration]</i>
4. Tenderer’s JV Member’s year of registration: <i>[insert JV’s Member year of registration]</i>
5. Tenderer’s JV Member’s legal address in country of registration: <i>[insert JV’s Member legal address in country of registration]</i>
6. Tenderer’s JV Member’s authorized representative information Name: <i>[insert name of JV’s Member authorized representative]</i> Address: <i>[insert address of JV’s Member authorized representative]</i> Telephone/Fax numbers: <i>[insert telephone/fax numbers of JV’s Member authorized representative]</i> Email Address: <i>[insert email address of JV’s Member authorized representative]</i>
7. Attached are copies of original documents of <i>[check the box(es) of the attached original documents]</i> <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or registration documents of the legal entity named above, in accordance with ITT 4.1. <input type="checkbox"/> In case of a Government-owned enterprise or institution, documents establishing legal and financial autonomy, operation in accordance with commercial law, and absence of dependent status, in accordance with ITT 4.5. <input type="checkbox"/> Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

FIN Form – 2.1: Financial Situation - Historical Financial Performance

To be completed by the Tenderer and, if JV, by each partner

Tenderer's Legal Name: _____ Date: _____

JV Partner Legal Name: _____ Tendering No.: _____

Page _____ of _____ pages

Financial information (MVR equity)	Historic information for previous 3 years (MVR equity in ,000s)				
				Avg.	Avg. Ratio
Information from Balance Sheet					
Total Assets (TA)					
Total Liabilities (TL)					
Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

Attached are copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:

- Must reflect the financial situation of the Tenderer or partner to a JV, and not sister or parent companies
- Historic financial statements must be audited by a certified accountant
- Historic financial statements must be complete, including all notes to the financial statements
- Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted)

FIN Form – 2.2: Average Annual Turnover

Tenderer's Legal Name: _____ Date: _____

JV Partner Legal Name: _____ Tendering No.: _____

Page _____ of _____ pages

Annual turnover data		
Year	Amount and Currency	MVR equivalent
*Average Annual Turnover		

*Average annual turnover calculated as total certified payments received for work in progress or completed over the number of years specified in Section III (Evaluation and Qualification Criteria), Sub-Factor 2.3.2, divided by that same number of years.

FIN Form – 2.3: Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as indicated in Section III (Evaluation and Qualification Criteria)

Source of financing	Amount (MVR equivalent)
1.	
2.	
3.	
4.	

**Credit reference letters should be attached with the form.*

EXP Form – 3.1: General Experience

Tenderer's Legal Name: _____ Date: _____

JV Partner Legal Name: _____ Tendering No.: _____

Page _____ of _____ pages

Starting Month / Year	Ending Month / Year	Years *	Contract Identification	Role of Tenderer
			Contract name: Brief Description of the Works performed by the Tenderer: Name of Purchaser: Address:	
			Contract name: Brief Description of the Works performed by the Tenderer: Name of Purchaser: Address:	
			Contract name: Brief Description of the Works performed by the Tenderer: Name of Purchaser: Address:	
			Contract name: Brief Description of the Works performed by the Tenderer: Name of Purchaser: Address:	
			Contract name: Brief Description of the Works performed by the Tenderer: Name of Purchaser: Address:	

*List calendar year for years with contracts activity per year starting with the earliest year

EXP Form – 3.3: Current Contract Commitments/Works in Progress

Tenderers and each partner to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

No	Name of contract	Employer, contact address/tel/fax	Value of outstanding work (current MVR equiv)	Estimated completion date	Average monthly invoicing over last six months (MVR/month)
1.					
2.					
3.					
4.					
5.					

Price Schedule Forms

*[The Tenderer shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall coincide with the List of Goods and Related Services specified by the Procuring Entity in the Schedule of Requirements.]*

PRC Form – 4.1: Price of Lists of Goods

List 1:

#	Specifications	Unit	Qty	Rate	Total
1	Whatman® membrane filters nylon, pore size 0.45 µm, diam. 47 mm	100 ea	1		
2	Adjustable Single Channel Pipette, adjustable, 0.25 - 2.5 mL	ea	1		
3	Pipette tips (with box), 0.25 - 2.5 mL, colorless tips, Case of 100	ea	2		
4	Mortar and pestle, ceramic, 08 oz	ea	1		
5	Polypropylene sieve, 5-mesh (4 mm opening)	ea	1		
6	Laboratory-grade detergent Micro-90, 1L	ea	1		
7	Conical Phillips beakers (Corning 1080-250 or equivalent), 250 mL	40/case	1		
8	50 mm watch glasses	pack of 24	1		
9	Griffin beakers, 250 mL with lid	ea	5		
10	75 mm ribbed watch glasses	ea	5		
11	75 mm watch glasses	ea	5		
12	PTFE beakers, 250 mL	ea	5		
13	PTFE covers for 250 mL beaker	ea	5		
14	Crucible, porcelain, 100 mL capacity with lid	ea	2		
15	Narrow-mouth storage bottles, FEP (fluorinated ethylene propylene) with ETFE (ethylene tetrafluorethylene) screw closure, 125-250 mL capacities	Pack of 4	1		
16	One-piece stem FEP wash bottle with screw closure, 125 mL capacity	ea	4		
17	50 mL class A stoppered graduated cylinder	ea	5		
18	50 mL polypropylene centrifuge tube, Corning® 50 mL centrifuge tubes	500ea	1		
19	Nitric acid, concentrated 67-70% (sp.gr. 1.41), double distilled, Trace metal grade, 1L	ea	2		
20	Hydrochloric acid, concentrated 30-35% (sp.gr. 1.19), double distilled, trace metal grade, 500ml	ea	1		
21	Ammonium hydroxide, concentrated (sp.gr. 0.902), 500ml	ea	1		
22	Tartaric acid (CASRN 87-69-4), trace metal grade, 100mg	ea	1		
23	Reagent water -ASTM Type I water (ASTM D1193), 1L	ea	2		
24	Aluminium (CASRN 7429-90-5), 500g	ea	1		
25	Aluminium Standard Solution, traceable to SRM from NIST Al(NO ₃) ₃ in HNO ₃ 0.5 mol/l 1000 mg/l Al Certipur®, 500ml	ea	1		
26	Arsenic (CASRN 7440-38-2), 99.999% trace metals basis, 5g	ea	1		
27	Arsenic Standard for ICP-MS, 75016 TraceCERT®, 1 mg/L As in nitric acid (nominal concentration), 100ml	ea	1		
28	Barium carbonate, 99.999% trace metals basis, BaCO ₃ , 25 g	ea	1		
29	Barium Standard for ICP, TraceCERT®, 1 g/L Ba in nitric acid (nominal concentration), 100ml	ea	1		
30	Cadmium (CASRN 7440-43-9), 50g	ea	1		
31	Cadmium Standard for ICP-MS, 12313 TraceCERT®, 1 mg/L Cd in nitric acid (nominal concentration), 100ml	ea	1		
32	Chromium (VI) oxide, 99.99% trace metals basis, CrO ₃ , 5 g	ea	1		
33	Chromium Standard for ICP-MS, 72995 TraceCERT®, 1 mg/L Cr in nitric acid (nominal concentration), 100ml	ea	1		

34	Copper (CASRN 7440-50-8), 25g	ea	1		
35	Copper Standard for ICP-MS, 41621 TraceCERT®, 1 mg/L Cu in nitric acid (nominal concentration), 100ml	ea	1		
36	Lead (II) nitrate, 99.999% trace metals basis, 10g	ea	1		
37	Lead Standard for ICP-MS, Lead Standard for ICP-MS, 100ml	ea	1		
38	Mercury (II) chloride, ACS reagent, ≥99.5%, 100g	ea	1		
39	Mercury Standard for ICP, TraceCERT®, 1 g/L Hg in nitric acid, 100ml	ea	1		
40	Nickle (CASRN 7440-02-0), 250g	ea	1		
41	Nickel Standard for ICP-MS, 72631 TraceCERT®, 1 mg/L Ni in nitric acid (nominal concentration), 100ml	ea	1		
42	Selenium dioxide, 99.999% trace metals basis, 10g	ea	1		
43	Selenium Standard for ICP-MS, TraceCERT®, 1 mg/L Se in nitric acid, 100ml	ea	1		
44	Silver (CASRN 7440-22-4), 10g	ea	1		
45	Silver Standard for ICP-MS, 69389 TraceCERT®, 1 mg/L Ag in nitric acid (nominal concentration), 100ml	ea	1		
46	Environmental Initial Calibration Verification, 100 mL	ea	1		
47	ICP-MS Calibration Standard 1 for Method 200.8, 100ml	ea	1		
48	ICP-MS Calibration Standard 2 for Method 200.8, 100 ml	ea	1		
49	ICP-MS Calibration Standard 3 for Method 200.8, Hg 5 µg/mL in 2-5% Nitric Acid, 100ml, CAS# 7439-97-6	ea	1		
50	ICP-MS Internal Standard for Method 200.8, 5 components; 100 µg/mL in 2-5% Nitric Acid, 100mL, ICP-MS-200.8-IS-1	ea	1		
51	ICP-MS Internal Standard for Method 200.8, Au;100 µg/mL in 2-5% Nitric Acid, tr Hydrochloric acid, 100mL, CAS# 7440-57-5	ea	1		
52	ICP-MS Calibration Standard 5 - Mercury, 10 µg/mL in 2-5% Nitric Acid, CAS# 7439-97-6, ICP-MS-CAL5-1	ea	1		
53	ICP-MS Tuning solution for Method 200.8, 5 components;10 µg/mL in 2-5% Nitric Acid, ICP-MS-200.8-TUN-1, 100ml	ea	1		
54	ICP-MS Quality Control Sample 2, 10 µg/mL in 2-5% Nitric Acid, 25 components, ICP-MS-QC2-1	ea	1		
55	ICP-MS Spiking solution for Water	ea	1		
56	ICP-MS Spiking solution for Soil	ea	1		
57	ICP-MS Memory Check Solution Set (A)	ea	1		
58	Iso propanol, elcectronic grade, 99.999% trace metal basis, 1 L	Ea	2		
59	Hydrogen peroxide 30%, trace metal grade, 500ml	Ea	1		
60	Volumetric flask, glass with standard tapered stopper, 100ml, Class A, Case of 12	12/Case	1		
	Subtotal (MVR)				
	Tax or other charges				
	Total list price				

Name of Tenderer *[insert complete name of Tenderer]* Signature of Tenderer *[signature of person signing the Bid]* Date *[insert date]*

List 2:

#	Specifications	Unit	Qty	Rate	Total
1	Whatman® membrane filters nylon, pore size 0.45 µm, diam. 47 mm	100 ea	6		
2	Adjustable Single Channel Pipette, adjustable, 0.25 - 2.5 mL	ea	2		
3	Pipette tips (with box), 0.25 - 2.5 mL, colorless tips, Case of 100	ea	10		
4	Mortar and pestle, ceramic, 08 oz	ea	1		
5	Polypropylene sieve, 5-mesh (4 mm opening)	ea	1		
6	Laboratory-grade detergent Micro-90, 1L	ea	12		
7	Conical Phillips beakers (Corning 1080-250 or equivalent), 250 mL	40/case	1		
8	50 mm watch glasses	pack of 24	1		
9	Griffin beakers, 250 mL with	ea	20		
10	75 mm ribbed watch glasses	ea	20		
11	75 mm watch glasses	ea	20		
12	PTFE beakers, 250 mL	ea	20		
13	PTFE covers for 250 mL beaker	ea	20		
14	Crucible, porcelain, 100 mL capacity with lid	ea	20		
15	Narrow-mouth storage bottles, FEP (fluorinated ethylene propylene) with ETFE (ethylene tetrafluorethylene) screw closure, 125-250 mL capacities	Pack of 4	5		
16	One-piece stem FEP wash bottle with screw closure, 125 mL capacity	ea	4		
17	50 mL class A stoppered graduated cylinder	ea	25		
18	50 mL polypropylene centrifuge tube, Corning® 50 mL centrifuge tubes	500ea	4		
19	Nitric acid, concentrated 67-70% (sp.gr. 1.41), double distilled, Trace metal grade, 1L	ea	40		
20	Hydrochloric acid, concentrated 30-35% (sp.gr. 1.19), double distilled, trace metal grade, 500ml	ea	20		
21	Ammonium hydroxide, concentrated (sp.gr. 0.902), 500ml	ea	10		
22	Tartaric acid (CASRN 87-69-4), trace metal grade, 100mg	ea	10		
23	Reagent water -ASTM Type I water (ASTM D1193), 1L	ea	20		
24	Aluminium (CASRN 7429-90-5), 500g	ea	1		
25	Aluminium Standard Solution, traceable to SRM from NIST Al(NO ₃) ₃ in HNO ₃ 0.5 mol/l 1000 mg/l Al Certipur®, 500ml	ea	2		
26	Antimony (CASRN 7440-36-0), powder, max. particle size 150 micron, weight 20 g, high purity 99.999%	ea	1		
27	Antimony Standard for ICP, TraceCERT®, 1 g/L Sb in nitric acid (nominal concentration), 100ml	ea	3		
28	Arsenic (CASRN 7440-38-2), 99.999% trace metals basis, 5g	ea	1		
29	Arsenic Standard for ICP-MS, 75016 TraceCERT®, 1 mg/L As in nitric acid (nominal concentration), 100ml	ea	3		
30	Barium carbonate, 99.999% trace metals basis, BaCO ₃ , 25 g	ea	1		
31	Barium Standard for ICP, TraceCERT®, 1 g/L Ba in nitric acid (nominal concentration), 100ml	ea	3		
32	Beryllium sulfate tetrahydrate BeSO ₄ .4H ₂ O, 500ml	ea	1		
33	Beryllium Standard for ICP, TraceCERT®, 1 g/L Be in nitric acid, 100ml	ea	5		
34	Bismuth (III) oxide, Bi ₂ O ₃ , powder, 99.999% trace metals basis, 10 g	ea	1		
35	Bismuth Standard for ICP, TraceCERT®, 1 g/L Bi in nitric acid (nominal concentration)	ea	3		

36	Cadmium (CASRN 7440-43-9), 50g	ea	1		
37	Cadmium Standard for ICP-MS, 12313 TraceCERT®, 1 mg/L Cd in nitric acid (nominal concentration), 100ml	ea	3		
38	Chromium (VI) oxide, 99.99% trace metals basis, CrO ₃ , 5 g	ea	1		
39	Chromium Standard for ICP-MS, 72995 TraceCERT®, 1 mg/L Cr in nitric acid (nominal concentration), 100ml	ea	3		
40	Cobalt (CASRN 7440-48-4), 25g	ea	1		
41	Cobalt Standard for ICP-MS, 41798 TraceCERT®, 1 mg/L Co in nitric acid (nominal concentration), 100ml	ea	3		
42	Copper (CASRN 7440-50-8), 25g	ea	1		
43	Copper Standard for ICP-MS, 41621 TraceCERT®, 1 mg/L Cu in nitric acid (nominal concentration), 100ml	ea	3		
44	high purity (99.9999%) Au, foil, 10 each	ea	1		
45	Gold Standard for ICP-MS, TraceCERT®, 1 mg/L Au in hydrochloric acid, 100ml	ea	3		
46	Indium Standard for ICP-MS, TraceCERT®, 1 mg/L In in nitric acid, 100ml	ea	5		
47	Lead (II) nitrate, 99.999% trace metals basis, 10g	ea	1		
48	Lead Standard for ICP-MS, Lead Standard for ICP-MS, 100ml	ea	3		
49	Magnesium Oxide, trace metal grade, 50 g	ea	1		
50	Magnesium Standard for ICP, TraceCERT®, 1 g/L Mg in nitric acid	ea	3		
51	Manganese (CASRN 7439-96-5), 25g	ea	1		
52	Manganese Standard for ICP, TraceCERT®, 1 g/L Mn in nitric acid (nominal concentration), 100ml	ea	3		
53	Mercury (II) chloride, ACS reagent, ≥99.5%, 100g	ea	1		
54	Mercury Standard for ICP, TraceCERT®, 1 g/L Hg in nitric acid, 100ml	ea	3		
55	Molybdenum (VI) oxide, 99.97% trace metals basis, 5g	ea	1		
56	Molybdenum Standard for ICP, 39891 TraceCERT®, 10 g/L Mo in nitric acid and hydrofluoric acid (nominal concentration), 100ml	ea	3		
57	Nickle (CASRN 7440-02-0), 250g	ea	1		
58	Nickel Standard for ICP-MS, 72631 TraceCERT®, 1 mg/L Ni in nitric acid (nominal concentration), 100ml	ea	3		
59	Scandium (III) oxide, Sc ₂ O ₃ , 5g	ea	1		
60	Scandium Standard for ICP, TraceCERT®, 1 g/L Sc in nitric acid (nominal concentration), 100ml	ea	3		
61	Selenium dioxide, 99.999% trace metals basis, 10g	ea	1		
62	Selenium Standard for ICP-MS, TraceCERT®, 1 mg/L Se in nitric acid, 100ml	ea	3		
63	Silver (CASRN 7440-22-4), 10g	ea	1		
64	Silver Standard for ICP-MS, 69389 TraceCERT®, 1 mg/L Ag in nitric acid (nominal concentration), 100ml	ea	3		
65	Terbium (III,IV) oxide, Tb ₄ O ₇ , 99.999% trace metals basis, 2 g	ea	1		
66	Terbium Standard for ICP, TraceCERT®, 1 g/L Tb in nitric acid (nominal concentration), 100ml	ea	3		
67	Thallium(I) nitrate, 99.999% trace metals basis, 10g	ea	1		
68	Thallium Standard for ICP, TraceCERT®, 1 g/L Tl in nitric acid (nominal concentration), 100ml	ea	3		
69	Thorium ICP standard, traceable to SRM from NIST Th (NO ₃) ₄ in HNO ₃ 2-3% 10 mg/l Th Certipur®, 100ml	ea	5		
70	Uranium ICP standard, traceable to SRM from NIST UO ₂ (NO ₃) ₂ in HNO ₃ 2-3% 10 mg/l U Certipur®, 100ml	ea	5		

71	Vanadium (CASRN 7440-62-2), 5g	ea	2		
72	Vanadium Standard for ICP, traceable to SRM from NIST NH ₄ VO ₃ in HNO ₃ 2-3% 1000 mg/l V Certipur®, 100ml	ea	3		
73	Yttrium(III) oxide, Y ₂ O ₃ , 99.999% trace metals basis, 10 g	ea	1		
74	Yttrium Standard for ICP, TraceCERT®, 1 g/L Y in nitric acid (nominal concentration), 100ml	ea	2		
75	Zinc (CASRN 7440-66-6), 250g	ea	1		
76	Zinc Standard for ICP, TraceCERT®, 1 g/L Zn in nitric acid (nominal concentration), 100ml	ea	3		
77	Environmental Initial Calibration Verification, 100 mL	ea	4		
78	ICP-MS Calibration Standard 1 for Method 200.8, 100ml	ea	4		
79	ICP-MS Calibration Standard 2 for Method 200.8, 100 ml	ea	4		
80	ICP-MS Calibration Standard 3 for Method 200.8, Hg 5 µg/mL in 2-5% Nitric Acid, 100ml, CAS# 7439-97-6	ea	2		
81	ICP-MS Internal Standard for Method 200.8, 5 components; 100 µg/mL in 2-5% Nitric Acid, 100mL, ICP-MS-200.8-IS-1	ea	2		
82	ICP-MS Internal Standard for Method 200.8, Au;100 µg/mL in 2-5% Nitric Acid, tr Hydrochloric acid, 100mL, CAS# 7440-57-5	ea	2		
83	ICP-MS Calibration Standard 5 - Mercury, 10 µg/mL in 2-5% Nitric Acid, CAS# 7439-97-6, ICP-MS-CAL5-1	ea	2		
84	ICP-MS Tuning solution for Method 200.8, 5 components;10 µg/mL in 2-5% Nitric Acid, ICP-MS-200.8-TUN-1, 100ml	ea	1		
85	ICP-MS Quality Control Sample 2, 10 µg/mL in 2-5% Nitric Acid, 25 components, ICP-MS-QC2-1	ea	4		
86	ICP-MS Spiking solution for Water	ea	4		
87	ICP-MS Spiking solution for Soil	ea	2		
88	ICP-MS Memory Check Solution Set (A)	ea	2		
89	Iso propanol, elctronic grade, 99.999% trace metal basis, 1 L	Ea	40		
90	Hydrogen peroxide 30%, trace metal grade, 500ml	Ea	10		
91	Teflon FEP squeeze bottles, 500ml	Ea	5		
92	Teflon coated spatula	Ea	20		
93	No.10 (pore size: 2mm) HDPE sieve	Ea	5		
94	Bottle top Dispenser, 10ml	Ea	3		
95	Volumetric flask, glass with standard tapered stopper, 100ml, Class A, Case of 12	12/Case	1		
	Subtotal (MVR)				
	Tax or other charges				
	Total list price				

Name of Tenderer [insert complete name of Tenderer] Signature of Tenderer [signature of person signing the Bid] Date [insert date]

List 3:

#	Specifications	Unit	Qty	Rate	Total
1	Whatman® membrane filters nylon, pore size 0.45 µm, diam. 47 mm	100 ea	6		
2	Adjustable Single Channel Pipette, adjustable, 0.25 - 2.5 mL	ea	2		
3	Pipette tips (with box), 0.25 - 2.5 mL, colorless tips, Case of 100	ea	10		
4	Mortar and pestle, ceramic, 08 oz	ea	1		
5	Polypropylene sieve, 5-mesh (4 mm opening)	ea	1		
6	Laboratory-grade detergent Micro-90, 1L	ea	12		
7	Conical Phillips beakers (Corning 1080-250 or equivalent), 250 mL	40/case	1		
8	50 mm watch glasses	pack of 24	1		
9	Griffin beakers, 250 mL with	ea	20		
10	75 mm ribbed watch glasses	ea	20		
11	75 mm watch glasses	ea	20		
12	PTFE beakers, 250 mL	ea	20		
13	PTFE covers for 250 mL beaker	ea	20		
14	Crucible, porcelain, 100 mL capacity with lid	ea	20		
15	Narrow-mouth storage bottles, FEP (fluorinated ethylene propylene) with ETFE (ethylene tetrafluorethylene) screw closure, 125-250 mL capacities	Pack of 4	5		
16	One-piece stem FEP wash bottle with screw closure, 125 mL capacity	ea	4		
17	50 mL class A stoppered graduated cylinder	ea	25		
18	50 mL polypropylene centrifuge tube, Corning® 50 mL centrifuge tubes	500ea	4		
19	Nitric acid, concentrated 67-70% (sp.gr. 1.41), double distilled, Trace metal grade, 1L	ea	40		
20	Hydrochloric acid, concentrated 30-35% (sp.gr. 1.19), double distilled, trace metal grade, 500ml	ea	20		
21	Ammonium hydroxide, concentrated (sp.gr. 0.902), 500ml	ea	10		
22	Tartaric acid (CASRN 87-69-4), trace metal grade, 100mg	ea	10		
23	Reagent water -ASTM Type I water (ASTM D1193), 1L	ea	20		
24	Aluminium (CASRN 7429-90-5), 500g	ea	1		
25	Aluminium Standard Solution, traceable to SRM from NIST Al(NO ₃) ₃ in HNO ₃ 0.5 mol/l 1000 mg/l Al Certipur®, 500ml	ea	2		
26	Arsenic (CASRN 7440-38-2), 99.999% trace metals basis, 5g	ea	1		
27	Arsenic Standard for ICP-MS, 75016 TraceCERT®, 1 mg/L As in nitric acid (nominal concentration), 100ml	ea	3		
28	Barium carbonate, 99.999% trace metals basis, BaCO ₃ , 25 g	ea	1		
29	Barium Standard for ICP, TraceCERT®, 1 g/L Ba in nitric acid (nominal concentration), 100ml	ea	3		
30	Cadmium (CASRN 7440-43-9), 50g	ea	1		
31	Cadmium Standard for ICP-MS, 12313 TraceCERT®, 1 mg/L Cd in nitric acid (nominal concentration), 100ml	ea	3		
32	Chromium (VI) oxide, 99.99% trace metals basis, CrO ₃ , 5 g	ea	1		
33	Chromium Standard for ICP-MS, 72995 TraceCERT®, 1 mg/L Cr in nitric acid (nominal concentration), 100ml	ea	3		
34	Copper (CASRN 7440-50-8), 25g	ea	1		
35	Copper Standard for ICP-MS, 41621 TraceCERT®, 1 mg/L Cu in nitric acid (nominal concentration), 100ml	ea	3		
36	Lead (II) nitrate, 99.999% trace metals basis, 10g	ea	1		
37	Lead Standard for ICP-MS, Lead Standard for ICP-MS, 100ml	ea	3		
38	Mercury (II) chloride, ACS reagent, ≥99.5%, 100g	ea	1		

39	Mercury Standard for ICP, TraceCERT®, 1 g/L Hg in nitric acid, 100ml	ea	3		
40	Nickle (CASRN 7440-02-0), 250g	ea	1		
41	Nickel Standard for ICP-MS, 72631 TraceCERT®, 1 mg/L Ni in nitric acid (nominal concentration), 100ml	ea	3		
42	Selenium dioxide, 99.999% trace metals basis, 10g	ea	1		
43	Selenium Standard for ICP-MS, TraceCERT®, 1 mg/L Se in nitric acid, 100ml	ea	3		
44	Silver (CASRN 7440-22-4), 10g	ea	1		
45	Silver Standard for ICP-MS, 69389 TraceCERT®, 1 mg/L Ag in nitric acid (nominal concentration), 100ml	ea	3		
46	Environmental Initial Calibration Verification, 100 mL	ea	4		
47	ICP-MS Calibration Standard 1 for Method 200.8, 100ml	ea	4		
48	ICP-MS Calibration Standard 2 for Method 200.8, 100 ml	ea	4		
49	ICP-MS Calibration Standard 3 for Method 200.8, Hg 5 µg/mL in 2-5% Nitric Acid, 100ml, CAS# 7439-97-6	ea	2		
50	ICP-MS Internal Standard for Method 200.8, 5 components; 100 µg/mL in 2-5% Nitric Acid, 100mL, ICP-MS-200.8-IS-1	ea	2		
51	ICP-MS Internal Standard for Method 200.8, Au;100 µg/mL in 2-5% Nitric Acid, tr Hydrochloric acid, 100mL, CAS# 7440-57-5	ea	2		
52	ICP-MS Calibration Standard 5 - Mercury, 10 µg/mL in 2-5% Nitric Acid, CAS# 7439-97-6, ICP-MS-CAL5-1	ea	2		
53	ICP-MS Tuning solution for Method 200.8, 5 components;10 µg/mL in 2-5% Nitric Acid, ICP-MS-200.8-TUN-1, 100ml	ea	1		
54	ICP-MS Quality Control Sample 2, 10 µg/mL in 2-5% Nitric Acid, 25 components, ICP-MS-QC2-1	ea	4		
55	ICP-MS Spiking solution for Water	ea	4		
56	ICP-MS Spiking solution for Soil	ea	2		
57	ICP-MS Memory Check Solution Set (A)	ea	2		
58	Iso propanol, elctronic grade, 99.999% trace metal basis, 1 L	Ea	40		
59	Hydrogen peroxide 30%, trace metal grade, 500ml	Ea	10		
60	Volumetric flask, glass with standard tapered stopper, 100ml, Class A, Case of 12	12/Case	1		
Subtotal (MVR)					
Tax or other charges					
Total list price					

Name of Tenderer *[insert complete name of Tenderer]* Signature of Tenderer *[signature of person signing the Bid]* Date *[insert date]*

PRC Form – 4.2: Price summary

#	Description	Subtotal	Tax	Grand Total
1	List 1			
2	List 2			
3	List 3			
Total bid price				

Name of Tenderer *[insert complete name of Tenderer]* Signature of Tenderer *[signature of person signing the Bid]* Date *[insert date]*

PRC Form – 4.3: Delivery Schedule

The Goods specified are required to be delivered within maximum three (03) months from the date of Contract Signing specified in, List of Goods and Delivery Schedule. No credit will be given to deliveries before the earliest date, and bids offering delivery after the final date shall be treated as non-responsive.

[The form shall be filled in the table below, with the required dates]

Item	Description of goods	Qty	Physical 1 unit	Final Destination as specified in BDS	Delivery date		
					Delivery date	Installation date	Handover date
1	Supply and delivery of laboratory consumables as listed in the price schedule forms		<i>[insert physical unit for the quantity]</i>	National Health Laboratory, Maldives Food and Drug Authority Roashanee Building, Sosun Magu, Male' City, Maldives	<i>[insert the number of days following the date of effectiveness of the Contract]</i>	<i>[insert the number of days following the date of effectiveness of the Contract]</i>	<i>[insert the number of days following the date of effectiveness of the Contract]</i>
2							
3							
4							
5							

Manufacturer's Authorization

[The Tenderer shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Tenderer shall include it in its Bid, if so indicated in the BDS.]

Date: [insert date (as day, month and year) of Bid submission]

RFB No.: [insert number of RFB process]

Alternative No.: [insert identification No if this is a Bid for an alternative]

To: [insert complete name of Purchaser]

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Tenderer] to submit a Bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 28 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Dated on _____ day of _____, _____ [insert date of signing]

Tender Security (Tender Bond)

[The Surety shall fill in this Tender Bond Form in accordance with the instructions indicated.]

BOND NO. _____

BY THIS BOND *[name of Tenderer]* as Principal (hereinafter called “the Principal”), and *[name, legal title, and address of surety]*, **authorized to transact business in** *[name of country]*, as Surety (hereinafter called “the Surety”), are held and firmly bound unto *[name of Procuring Entity]* as Obligee (hereinafter called “the Procuring Entity”) in the sum of *[amount of Bond]*⁴ *[amount in words]*, for the payment of which sum, well and truly to be made, we, the said Principal and Surety, bind ourselves, our successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the Principal has submitted a written Tender to the Procuring Entity dated the ___ day of _____, 20___, for the supply and delivery of *[general description of goods]* (hereinafter called the “Tender”).

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Principal:

- (a) withdraws its Tender during the period of tender validity specified in the Form of Tender; or
- (b) having been notified of the acceptance of its Tender by the Procuring Entity during the period of Tender validity; (i) fails or refuses to execute the Contract Form; or (ii) fails or refuses to furnish the Performance Security, if required, in accordance with the Instructions to Tenderers.

then the Surety undertakes to immediately pay to the Procuring Entity up to the above amount upon receipt of the Procuring Entity’s first written demand, without the Procuring Entity having to substantiate its demand, provided that in its demand the Procuring Entity shall state that the demand arises from the occurrence of any of the above events, specifying which event(s) has occurred.

The Surety hereby agrees that its obligation will remain in full force and effect up to and including the date 28 days after the date of expiration of the Tender validity as stated in the Invitation to Tender or extended by the Procuring Entity at any time prior to this date, notice of which extension(s) to the Surety being hereby waived.

IN TESTIMONY WHEREOF, the Principal and the Surety have caused these presents to be executed in their respective names this ___ day of _____ 20___.

Principal: _____ Surety: _____
Corporate Seal (where appropriate)

(Signature)
(Printed name and title)

(Signature)
(Printed name and title)

⁴ The amount of the Bond shall be denominated in Maldivian Rufiyaa or the equivalent amount in a freely convertible currency.

Tender-Securing Declaration

[The Tenderer shall fill in this Form in accordance with the instructions indicated.]

Date: *[date (as day, month and year)]*
Tender No.: *[number of tendering process]*

To: *[complete name of Procuring Entity]*

We, the undersigned, declare that:

We understand that, according to your conditions, tenders must be supported by a Tender-Securing Declaration.

We accept that we will automatically be suspended from being eligible for tendering in any contract with the Procuring Entity for the period of time of *[number of months or years]* starting on *[date]*, if we are in breach of our obligation(s) under the tender conditions, because we:

- (a) Have withdrawn our Tender during the period of tender validity specified in the Form of Tender; or
- (b) having been notified of the acceptance of our Tender by the Procuring Entity during the period of tender validity, (i) fail or refuse to execute the Contract; or (ii) fail or refuse to furnish the Performance Security, if required, in accordance with the ITT.

We understand this Tender Securing Declaration shall expire if we are not the successful Tenderer, upon the earlier of (i) our receipt of your notification to us of the name of the successful Tenderer; or (ii) twenty-eight days after the expiration of our Tender.

Signed:..... *[signature of person whose name and capacity are shown]*

In the capacity of *[legal capacity of person signing the Tender Securing Declaration]*

Name:..... *[complete name of person signing the Tender Securing Declaration]*

Duly authorized to sign the tender for and on behalf of:*[complete name of Tenderer]*

Dated on _____ day of _____, _____ *[date of signing]*

Corporate Seal (where appropriate)

[Note: In case of a Joint Venture, the Tender Securing Declaration must be in the name of all partners to the Joint Venture that submits the tender.]

Performance Security**Option 1: (Bank Guarantee)**

[The bank, as requested by the successful Tenderer, shall fill in this form in accordance with the instructions indicated]

[Guarantor letterhead or SWIFT identifier code]

Beneficiary: *[insert name and Address of Procuring Entity]*

Date: *[Insert date of issue]*

PERFORMANCE GUARANTEE No.: *[Insert guarantee reference number]*

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

We have been informed that *[insert name of Supplier, which in the case of a joint venture shall be the name of the joint venture]* (hereinafter called "the Applicant") has entered into Contract No. *[Insert reference number of the contract]* dated *[insert date]* with the Beneficiary, for the supply of *[insert name of contract and brief description of Goods and related Services]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Applicant, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of *[insert amount in figures]* (_____) *[insert amount in words]*,¹ such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating that the Applicant is in breach of its obligation(s) under the Contract, without the Beneficiary needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the Day of, 2...², and any demand for payment under it must be received by us at this office indicated above on or before that date.

¹ *The Guarantor shall insert an amount representing the percentage of the Accepted Contract Amount specified in the Letter of Acceptance, and denominated either in the currency (ies) of the Contract or a freely convertible currency acceptable to the Beneficiary.*

² *Insert the date twenty-eight days after the expected completion date as described in GC Clause 18.4. The Procuring Entity should note that in the event of an extension of this date for completion of the Contract, the Procuring Entity would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee. In preparing this guarantee, the Procuring Entity might consider adding the following text to the form, at the end of the penultimate paragraph: "The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed [six months] [one year], in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee."*

This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG) 2010 Revision, ICC Publication No. 758, except that the supporting statement under Article 15(a) is hereby excluded.

[signature(s)]

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.

SECTION V: ELIGIBLE COUNTRIES

Eligibility for the Provision of Goods in Public Procurement

1. The Government of the Maldives permits firms and individuals from all countries to offer goods for publicly funded contracts.
2. As an exception, firms of a Country or goods manufactured in a Country may be excluded if:
 - i) As a matter of law or official regulation, the Republic of Maldives prohibits commercial relations with that Country, or
 - ii) by an Act of Compliance with a Decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Republic of Maldives prohibits any import of goods from that Country or any payments to persons or entities in that Country.
3. For the information of Tenderers, at the present time firms, goods and services from the following countries are excluded from this tendering:

No countries are excluded from tendering.

PART 2 – SUPPLY REQUIREMENTS

SECTION VI: TECHNICAL SPECIFICATIONS AND COMPLIANCE SCHEDULE

1. Introduction

- 1.1 The bids must include supply, delivery and related services, as mentioned herein.
- 1.2 These specifications are the minimum requirements for the items. The items furnished to these specifications must meet or exceed all requirements herein. Modifications of or additions to basic standard items of less size or capability to meet these requirements will not be acceptable.
- 1.3 The items shall conform in capability, strength, quality and workmanship to the accepted standards of the industry and relevant international quality standards.
- 1.4 Tenderers are cautioned to read the specifications carefully, as there may be special requirements not commonly offered by all manufacturers. Nevertheless, the technical specifications presented herein are not to be construed as necessarily defining a particular manufacturer's product, model or features.
- 1.5 The tenderers are required to complete the "SR Form – 5.1: Schedule of Requirements and Compliance Schedule" for quality, quality standard and shelf-life requirements as per the specifications described in this section below, with a clear and specific confirmation (yes or no). If there are deviations from the specifications, a separate list referring to the items concerned, explaining these deviations should be attached. The tenderers are encouraged to provide specification sheets or any other pertinent material, which may highlight their bid or help a better evaluation. However, notwithstanding this, the filling out of the last column is an essential requirement. The tenderers are requested not to write phrases such as "see attached sheets or specifications" as these will be considered non-compliant.

The Goods and Related Services shall comply with following Technical Specifications and Standards:

2. Quality standard and shelf-life

The items provided must adhere to stringent quality standards to ensure accurate and reliable results in laboratory testing processes. To meet these requirements, the following quality standards are mandated:

- ISO 9001: ensures that the supplier maintains a robust quality management system, guaranteeing consistency in product quality and service delivery.
- ISO 17034: specifies general requirements for the competence of reference material producers, particularly applicable to certified reference materials. Adherence to ISO 17034 ensures the accuracy and reliability of reference materials utilized in laboratory testing.
- ISO 14001: demonstrates the supplier's commitment to environmental management systems, ensuring sustainable practices and minimizing environmental impact throughout the production and delivery process.
- ISO 45001: focuses on occupational health and safety management systems, providing guidelines to ensure a safe and healthy working environment for employees involved in the production and handling of laboratory consumables.

Shelf-life requirement:

The items provided should have a significant remaining shelf life to ensure usability and efficacy. As per the bid requirements, a minimum of 50% of the shelf life should remain from the date of bid opening.

3. Inspections and Tests

The Manufacture and/or Supplier shall carry out any test and/or inspection deemed necessary to verify that the characteristics and performance of the Goods comply with the *Schedule of Requirements and Technical Specifications*.

3.1 Inspections

- 3.1.1 Factory Inspections: The standard factory testing shall be performed on the items and Factory testing/inspection report may be provided with the Bid.
- 3.1.2 Inspections following delivery: with the assistance of Supplier/Manufacturer, the Purchaser shall inspect all items **within 10 working days of delivery**.
- 3.1.3 Final delivery and acceptance of the items at the site shall be subjected to a visual, functional and quantitative check in the presence of the Purchaser's representative or its duly authorized technical representative.
- 3.1.4 Verifying and checking any defective and non-functioning items shall be replaced by the Supplier with no additional cost to the Purchaser.
- 3.1.5 Should the inspected or tested items fail to conform to the Technical Specifications, the Purchaser may reject the component(s), and the Supplier shall either replace the rejected item(s), or make alterations as necessary so that it meets the Purchaser's Requirements at no additional cost to the Purchaser.
- 3.1.6 After the delivery and inspection, Supplier shall obtain a Certificate of Delivery Inspection.

SR Form – 5.1: Schedule of requirements and compliance schedule

[The following tables (List 1,2 and 3) shall be completed to include the tenderers response for the compliance requirements in quantity, quality standard and shelf-life requirement. The quantity required is detailed in the Price list of Goods, compliance to the requirement is mandatory for all the items listed in the tables below. Quality standard requirements and shelf-life requirements are detailed above in this section and tenderers must meet all the ISO standard requirements and shelf-life requirements for all the items listed in tables below]

List 1

#	Description of goods	Unit	Quantity requirement met: Yes/No	Quality standard (ISO) requirement met: Yes/No	Shelf-life requirement met: Yes/No	Remarks
1	Whatman® membrane filters nylon, pore size 0.45 µm, diam. 47 mm	100 ea				
2	Adjustable Single Channel Pipette, adjustable, 0.25 - 2.5 mL	ea				
3	Pipette tips (with box), 0.25 - 2.5 mL, colorless tips, Case of 100	ea				
4	Mortar and pestle, ceramic, 08 oz	ea				
5	Polypropylene sieve, 5-mesh (4 mm opening)	ea				
6	Laboratory-grade detergent Micro-90, 1L	ea				
7	Conical Phillips beakers (Corning 1080-250 or equivalent), 250 mL	40/case				
8	50 mm watch glasses	pack of 24				
9	Griffin beakers, 250 mL with lid	ea				
10	75 mm ribbed watch glasses	ea				
11	75 mm watch glasses	ea				
12	PTFE beakers, 250 mL	ea				
13	PTFE covers for 250 mL beaker	ea				
14	Crucible, porcelain, 100 mL capacity with lid	ea				
15	Narrow-mouth storage bottles, FEP (fluorinated ethylene propylene) with ETFE (ethylene tetrafluoroethylene) screw closure, 125-250 mL capacities	Pack of 4				
16	One-piece stem FEP wash bottle with screw closure, 125 mL capacity	ea				

17	50 mL class A stoppered graduated cylinder	ea			
18	50 mL polypropylene centrifuge tube, Corning® 50 mL centrifuge tubes	500ea			
19	Nitric acid, concentrated 67-70% (sp.gr. 1.41), double distilled, Trace metal grade, 1L	ea			
20	Hydrochloric acid, concentrated 30-35% (sp.gr. 1.19), double distilled, trace metal grade, 500ml	ea			
21	Ammonium hydroxide, concentrated (sp.gr. 0.902), 500ml	ea			
22	Tartaric acid (CASRN 87-69-4), trace metal grade, 100mg	ea			
23	Reagent water -ASTM Type I water (ASTM D1193), 1L	ea			
24	Aluminium (CASRN 7429-90-5), 500g	ea			
25	Aluminium Standard Solution, traceable to SRM from NIST Al(NO ₃) ₃ in HNO ₃ 0.5 mol/l 1000 mg/l Al Certipur®, 500ml	ea			
26	Arsenic (CASRN 7440-38-2), 99.999% trace metals basis, 5g	ea			
27	Arsenic Standard for ICP-MS, 75016 TraceCERT®, 1 mg/L As in nitric acid (nominal concentration), 100ml	ea			
28	Barium carbonate, 99.999% trace metals basis, BaCO ₃ , 25 g	ea			
29	Barium Standard for ICP, TraceCERT®, 1 g/L Ba in nitric acid (nominal concentration), 100ml	ea			
30	Cadmium (CASRN 7440-43-9), 50g	ea			
31	Cadmium Standard for ICP-MS, 12313 TraceCERT®, 1 mg/L Cd in nitric acid (nominal concentration), 100ml	ea			
32	Chromium (VI) oxide, 99.99% trace metals basis, CrO ₃ , 5 g	ea			
33	Chromium Standard for ICP-MS, 72995 TraceCERT®, 1 mg/L Cr in nitric acid (nominal concentration), 100ml	ea			
34	Copper (CASRN 7440-50-8), 25g	ea			
35	Copper Standard for ICP-MS, 41621 TraceCERT®, 1 mg/L Cu in nitric acid (nominal concentration), 100ml	ea			
36	Lead (II) nitrate, 99.999% trace metals basis, 10g	ea			
37	Lead Standard for ICP-MS, Lead Standard for ICP-MS, 100ml	ea			
38	Mercury (II) chloride, ACS reagent, ≥99.5%, 100g	ea			
39	Mercury Standard for ICP, TraceCERT®, 1 g/L Hg in nitric acid, 100ml	ea			
40	Nickle (CASRN 7440-02-0), 250g	ea			
41	Nickel Standard for ICP-MS, 72631 TraceCERT®, 1 mg/L Ni in nitric acid (nominal concentration), 100ml	ea			

42	Selenium dioxide, 99.999% trace metals basis, 10g	ea				
43	Selenium Standard for ICP-MS, TraceCERT®, 1 mg/L Se in nitric acid, 100ml	ea				
44	Silver (CASRN 7440-22-4), 10g	ea				
45	Silver Standard for ICP-MS, 69389 TraceCERT®, 1 mg/L Ag in nitric acid (nominal concentration), 100ml	ea				
46	Environmental Initial Calibration Verification, 100 mL	ea				
47	ICP-MS Calibration Standard 1 for Method 200.8, 100ml	ea				
48	ICP-MS Calibration Standard 2 for Method 200.8, 100 ml	ea				
49	ICP-MS Calibration Standard 3 for Method 200.8, Hg 5 µg/mL in 2-5% Nitric Acid, 100ml, CAS# 7439-97-6	ea				
50	ICP-MS Internal Standard for Method 200.8, 5 components; 100 µg/mL in 2-5% Nitric Acid, 100mL, ICP-MS-200.8-IS-1	ea				
51	ICP-MS Internal Standard for Method 200.8, Au;100 µg/mL in 2-5% Nitric Acid, tr Hydrochloric acid, 100mL, CAS# 7440-57-5	ea				
52	ICP-MS Calibration Standard 5 - Mercury, 10 µg/mL in 2-5% Nitric Acid, CAS# 7439-97-6, ICP-MS-CAL5-1	ea				
53	ICP-MS Tuning solution for Method 200.8, 5 components;10 µg/mL in 2-5% Nitric Acid, ICP-MS-200.8-TUN-1, 100ml	ea				
54	ICP-MS Quality Control Sample 2, 10 µg/mL in 2-5% Nitric Acid, 25 components, ICP-MS-QC2-1	ea				
55	ICP-MS Spiking solution for Water	ea				
56	ICP-MS Spiking solution for Soil	ea				
57	ICP-MS Memory Check Solution Set (A)	ea				
58	Iso propanol, electronic grade, 99.999% trace metal basis, 1 L	Ea				
59	Hydrogen peroxide 30%, trace metal grade, 500ml	Ea				
60	Volumetric flask, glass with standard tapered stopper, 100ml, Class A, Case of 12	12/Case				

List 2

#	Description of goods	Unit	Quantity requirement met: Yes/No	Quality standard (ISO) requirement met: Yes/No	Shelf-life requirement met: Yes/No	Remarks
1	Whatman® membrane filters nylon, pore size 0.45 µm, diam. 47 mm	100 ea				
2	Adjustable Single Channel Pipette, adjustable, 0.25 - 2.5 mL	ea				
3	Pipette tips (with box), 0.25 - 2.5 mL, colorless tips, Case of 100	ea				
4	Mortar and pestle, ceramic, 08 oz	ea				
5	Polypropylene sieve, 5-mesh (4 mm opening)	ea				
6	Laboratory-grade detergent Micro-90, 1L	ea				
7	Conical Phillips beakers (Corning 1080-250 or equivalent), 250 mL	40/case				
8	50 mm watch glasses	pack of 24				
9	Griffin beakers, 250 mL with	ea				
10	75 mm ribbed watch glasses	ea				
11	75 mm watch glasses	ea				
12	PTFE beakers, 250 mL	ea				
13	PTFE covers for 250 mL beaker	ea				
14	Crucible, porcelain, 100 mL capacity with lid	ea				
15	Narrow-mouth storage bottles, FEP (fluorinated ethylene propylene) with ETFE (ethylene tetrafluoroethylene) screw closure, 125-250 mL capacities	Pack of 4				
16	One-piece stem FEP wash bottle with screw closure, 125 mL capacity	ea				
17	50 mL class A stoppered graduated cylinder	ea				
18	50 mL polypropylene centrifuge tube, Corning® 50 mL centrifuge tubes	500ea				
19	Nitric acid, concentrated 67-70% (sp.gr. 1.41), double distilled, Trace metal grade, 1L	ea				
20	Hydrochloric acid, concentrated 30-35% (sp.gr. 1.19), double distilled, trace metal grade, 500ml	ea				
21	Ammonium hydroxide, concentrated (sp.gr. 0.902), 500ml	ea				
22	Tartaric acid (CASRN 87-69-4), trace metal grade, 100mg	ea				
23	Reagent water -ASTM Type I water (ASTM D1193), 1L	ea				
24	Aluminium (CASRN 7429-90-5), 500g	ea				

25	Aluminium Standard Solution, traceable to SRM from NIST $\text{Al}(\text{NO}_3)_3$ in HNO_3 0.5 mol/l 1000 mg/l Al Certipur®, 500ml	ea				
26	Antimony (CASRN 7440-36-0), powder, max. particle size 150 micron, weight 20 g, high purity 99.999%	ea				
27	Antimony Standard for ICP, TraceCERT®, 1 g/L Sb in nitric acid (nominal concentration), 100ml	ea				
28	Arsenic (CASRN 7440-38-2), 99.999% trace metals basis, 5g	ea				
29	Arsenic Standard for ICP-MS, 75016 TraceCERT®, 1 mg/L As in nitric acid (nominal concentration), 100ml	ea				
30	Barium carbonate, 99.999% trace metals basis, BaCO_3 , 25 g	ea				
31	Barium Standard for ICP, TraceCERT®, 1 g/L Ba in nitric acid (nominal concentration), 100ml	ea				
32	Beryllium sulfate tetrahydrate $\text{BeSO}_4 \cdot 4\text{H}_2\text{O}$, 500ml	ea				
33	Beryllium Standard for ICP, TraceCERT®, 1 g/L Be in nitric acid, 100ml	ea				
34	Bismuth (III) oxide, Bi_2O_3 , powder, 99.999% trace metals basis, 10 g	ea				
35	Bismuth Standard for ICP, TraceCERT®, 1 g/L Bi in nitric acid (nominal concentration)	ea				
36	Cadmium (CASRN 7440-43-9), 50g	ea				
37	Cadmium Standard for ICP-MS, 12313 TraceCERT®, 1 mg/L Cd in nitric acid (nominal concentration), 100ml	ea				
38	Chromium (VI) oxide, 99.99% trace metals basis, CrO_3 , 5 g	ea				
39	Chromium Standard for ICP-MS, 72995 TraceCERT®, 1 mg/L Cr in nitric acid (nominal concentration), 100ml	ea				
40	Cobalt (CASRN 7440-48-4), 25g	ea				
41	Cobalt Standard for ICP-MS, 41798 TraceCERT®, 1 mg/L Co in nitric acid (nominal concentration), 100ml	ea				
42	Copper (CASRN 7440-50-8), 25g	ea				
43	Copper Standard for ICP-MS, 41621 TraceCERT®, 1 mg/L Cu in nitric acid (nominal concentration), 100ml	ea				
44	high purity (99.9999%) Au, foil, 10 each	ea				
45	Gold Standard for ICP-MS, TraceCERT®, 1 mg/L Au in hydrochloric acid, 100ml	ea				
46	Indium Standard for ICP-MS, TraceCERT®, 1 mg/L In in nitric acid, 100ml	ea				
47	Lead (II) nitrate, 99.999% trace metals basis, 10g	ea				
48	Lead Standard for ICP-MS, Lead Standard for ICP-MS, 100ml	ea				

49	Magnesium Oxide, trace metal grade, 50 g	ea				
50	Magnesium Standard for ICP, TraceCERT®, 1 g/L Mg in nitric acid	ea				
51	Manganese (CASRN 7439-96-5), 25g	ea				
52	Manganese Standard for ICP, TraceCERT®, 1 g/L Mn in nitric acid (nominal concentration), 100ml	ea				
53	Mercury (II) chloride, ACS reagent, ≥99.5%, 100g	ea				
54	Mercury Standard for ICP, TraceCERT®, 1 g/L Hg in nitric acid, 100ml	ea				
55	Molybdenum (VI) oxide, 99.97% trace metals basis, 5g	ea				
56	Molybdenum Standard for ICP, 39891 TraceCERT®, 10 g/L Mo in nitric acid and hydrofluoric acid (nominal concentration), 100ml	ea				
57	Nickle (CASRN 7440-02-0), 250g	ea				
58	Nickel Standard for ICP-MS, 72631 TraceCERT®, 1 mg/L Ni in nitric acid (nominal concentration), 100ml	ea				
59	Scandium (III) oxide, Sc ₂ O ₃ , 5g	ea				
60	Scandium Standard for ICP, TraceCERT®, 1 g/L Sc in nitric acid (nominal concentration), 100ml	ea				
61	Selenium dioxide, 99.999% trace metals basis, 10g	ea				
62	Selenium Standard for ICP-MS, TraceCERT®, 1 mg/L Se in nitric acid, 100ml	ea				
63	Silver (CASRN 7440-22-4), 10g	ea				
64	Silver Standard for ICP-MS, 69389 TraceCERT®, 1 mg/L Ag in nitric acid (nominal concentration), 100ml	ea				
65	Terbium (III,IV) oxide, Tb ₄ O ₇ , 99.999% trace metals basis, 2 g	ea				
66	Terbium Standard for ICP, TraceCERT®, 1 g/L Tb in nitric acid (nominal concentration), 100ml	ea				
67	Thallium(I) nitrate, 99.999% trace metals basis, 10g	ea				
68	Thallium Standard for ICP, TraceCERT®, 1 g/L Tl in nitric acid (nominal concentration), 100ml	ea				
69	Thorium ICP standard, traceable to SRM from NIST Th (NO ₃) ₄ in HNO ₃ 2-3% 10 mg/l Th Certipur®, 100ml	ea				
70	Uranium ICP standard, traceable to SRM from NIST UO ₂ (NO ₃) ₂ in HNO ₃ 2-3% 10 mg/l U Certipur®, 100ml	ea				
71	Vanadium (CASRN 7440-62-2), 5g	ea				

72	Vanadium Standard for ICP, traceable to SRM from NIST NH_4VO_3 in HNO_3 2-3% 1000 mg/l V Certipur®, 100ml	ea				
73	Yttrium(III) oxide, Y_2O_3 , 99.999% trace metals basis, 10 g	ea				
74	Yttrium Standard for ICP, TraceCERT®, 1 g/L Y in nitric acid (nominal concentration), 100ml	ea				
75	Zinc (CASRN 7440-66-6), 250g	ea				
76	Zinc Standard for ICP, TraceCERT®, 1 g/L Zn in nitric acid (nominal concentration), 100ml	ea				
77	Environmental Initial Calibration Verification, 100 mL	ea				
78	ICP-MS Calibration Standard 1 for Method 200.8, 100ml	ea				
79	ICP-MS Calibration Standard 2 for Method 200.8, 100 ml	ea				
80	ICP-MS Calibration Standard 3 for Method 200.8, Hg 5 $\mu\text{g}/\text{mL}$ in 2-5% Nitric Acid, 100ml, CAS# 7439-97-6	ea				
81	ICP-MS Internal Standard for Method 200.8, 5 components; 100 $\mu\text{g}/\text{mL}$ in 2-5% Nitric Acid, 100mL, ICP-MS-200.8-IS-1	ea				
82	ICP-MS Internal Standard for Method 200.8, Au; 100 $\mu\text{g}/\text{mL}$ in 2-5% Nitric Acid, tr Hydrochloric acid, 100mL, CAS# 7440-57-5	ea				
83	ICP-MS Calibration Standard 5 - Mercury, 10 $\mu\text{g}/\text{mL}$ in 2-5% Nitric Acid, CAS# 7439-97-6, ICP-MS-CAL5-1	ea				
84	ICP-MS Tuning solution for Method 200.8, 5 components; 10 $\mu\text{g}/\text{mL}$ in 2-5% Nitric Acid, ICP-MS-200.8-TUN-1, 100ml	ea				
85	ICP-MS Quality Control Sample 2, 10 $\mu\text{g}/\text{mL}$ in 2-5% Nitric Acid, 25 components, ICP-MS-QC2-1	ea				
86	ICP-MS Spiking solution for Water	ea				
87	ICP-MS Spiking solution for Soil	ea				
88	ICP-MS Memory Check Solution Set (A)	ea				
89	Iso propanol, electronic grade, 99.999% trace metal basis, 1 L	Ea				
90	Hydrogen peroxide 30%, trace metal grade, 500ml	Ea				
91	Teflon FEP squeeze bottles, 500ml	Ea				
92	Teflon coated spatula	Ea				
93	No.10 (pore size: 2mm) HDPE sieve	Ea				
94	Bottle top Dispenser, 10ml	Ea				
95	Volumetric flask, glass with standard tapered stopper, 100ml, Class A, Case of 12	12/Cas e				

List 3

#	Description of goods	Unit	Quantity requirement met: Yes/No	Quality standard (ISO) requirement met: Yes/No	Shelf-life requirement met: Yes/No	Remarks
1	Whatman® membrane filters nylon, pore size 0.45 µm, diam. 47 mm	100 ea	6			
2	Adjustable Single Channel Pipette, adjustable, 0.25 - 2.5 mL	ea	2			
3	Pipette tips (with box), 0.25 - 2.5 mL, colorless tips, Case of 100	ea	10			
4	Mortar and pestle, ceramic, 08 oz	ea	1			
5	Polypropylene sieve, 5-mesh (4 mm opening)	ea	1			
6	Laboratory-grade detergent Micro-90, 1L	ea	12			
7	Conical Phillips beakers (Corning 1080-250 or equivalent), 250 mL	40/case	1			
8	50 mm watch glasses	pack of 24	1			
9	Griffin beakers, 250 mL with	ea	20			
10	75 mm ribbed watch glasses	ea	20			
11	75 mm watch glasses	ea	20			
12	PTFE beakers, 250 mL	ea	20			
13	PTFE covers for 250 mL beaker	ea	20			
14	Crucible, porcelain, 100 mL capacity with lid	ea	20			
15	Narrow-mouth storage bottles, FEP (fluorinated ethylene propylene) with ETFE (ethylene tetrafluoroethylene) screw closure, 125-250 mL capacities	Pack of 4	5			
16	One-piece stem FEP wash bottle with screw closure, 125 mL capacity	ea	4			
17	50 mL class A stoppered graduated cylinder	ea	25			
18	50 mL polypropylene centrifuge tube, Corning® 50 mL centrifuge tubes	500ea	4			
19	Nitric acid, concentrated 67-70% (sp.gr. 1.41), double distilled, Trace metal grade, 1L	ea	40			
20	Hydrochloric acid, concentrated 30-35% (sp.gr. 1.19), double distilled, trace metal grade, 500ml	ea	20			
21	Ammonium hydroxide, concentrated (sp.gr. 0.902), 500ml	ea	10			
22	Tartaric acid (CASRN 87-69-4), trace metal grade, 100mg	ea	10			

23	Reagent water -ASTM Type I water (ASTM D1193), 1L	ea	20		
24	Aluminium (CASRN 7429-90-5), 500g	ea	1		
25	Aluminium Standard Solution, traceable to SRM from NIST Al(NO ₃) ₃ in HNO ₃ 0.5 mol/l 1000 mg/l Al Certipur®, 500ml	ea	2		
26	Arsenic (CASRN 7440-38-2), 99.999% trace metals basis, 5g	ea	1		
27	Arsenic Standard for ICP-MS, 75016 TraceCERT®, 1 mg/L As in nitric acid (nominal concentration), 100ml	ea	3		
28	Barium carbonate, 99.999% trace metals basis, BaCO ₃ , 25 g	ea	1		
29	Barium Standard for ICP, TraceCERT®, 1 g/L Ba in nitric acid (nominal concentration), 100ml	ea	3		
30	Cadmium (CASRN 7440-43-9), 50g	ea	1		
31	Cadmium Standard for ICP-MS, 12313 TraceCERT®, 1 mg/L Cd in nitric acid (nominal concentration), 100ml	ea	3		
32	Chromium (VI) oxide, 99.99% trace metals basis, CrO ₃ , 5 g	ea	1		
33	Chromium Standard for ICP-MS, 72995 TraceCERT®, 1 mg/L Cr in nitric acid (nominal concentration), 100ml	ea	3		
34	Copper (CASRN 7440-50-8), 25g	ea	1		
35	Copper Standard for ICP-MS, 41621 TraceCERT®, 1 mg/L Cu in nitric acid (nominal concentration), 100ml	ea	3		
36	Lead (II) nitrate, 99.999% trace metals basis, 10g	ea	1		
37	Lead Standard for ICP-MS, Lead Standard for ICP-MS, 100ml	ea	3		
38	Mercury (II) chloride, ACS reagent, ≥99.5%, 100g	ea	1		
39	Mercury Standard for ICP, TraceCERT®, 1 g/L Hg in nitric acid, 100ml	ea	3		
40	Nickle (CASRN 7440-02-0), 250g	ea	1		
41	Nickel Standard for ICP-MS, 72631 TraceCERT®, 1 mg/L Ni in nitric acid (nominal concentration), 100ml	ea	3		
42	Selenium dioxide, 99.999% trace metals basis, 10g	ea	1		
43	Selenium Standard for ICP-MS, TraceCERT®, 1 mg/L Se in nitric acid, 100ml	ea	3		
44	Silver (CASRN 7440-22-4), 10g	ea	1		
45	Silver Standard for ICP-MS, 69389 TraceCERT®, 1 mg/L Ag in nitric acid (nominal concentration), 100ml	ea	3		
46	Environmental Initial Calibration Verification, 100 mL	ea	4		
47	ICP-MS Calibration Standard 1 for Method 200.8, 100ml	ea	4		
48	ICP-MS Calibration Standard 2 for Method 200.8, 100 ml	ea	4		

49	ICP-MS Calibration Standard 3 for Method 200.8, Hg 5 µg/mL in 2-5% Nitric Acid, 100ml, CAS# 7439-97-6	ea	2			
50	ICP-MS Internal Standard for Method 200.8, 5 components; 100 µg/mL in 2-5% Nitric Acid, 100mL, ICP-MS-200.8-IS-1	ea	2			
51	ICP-MS Internal Standard for Method 200.8, Au;100 µg/mL in 2-5% Nitric Acid, tr Hydrochloric acid, 100mL, CAS# 7440-57-5	ea	2			
52	ICP-MS Calibration Standard 5 - Mercury, 10 µg/mL in 2-5% Nitric Acid, CAS# 7439-97-6, ICP-MS-CAL5-1	ea	2			
53	ICP-MS Tuning solution for Method 200.8, 5 components;10 µg/mL in 2-5% Nitric Acid, ICP-MS-200.8-TUN-1, 100ml	ea	1			
54	ICP-MS Quality Control Sample 2, 10 µg/mL in 2-5% Nitric Acid, 25 components, ICP-MS-QC2-1	ea	4			
55	ICP-MS Spiking solution for Water	ea	4			
56	ICP-MS Spiking solution for Soil	ea	2			
57	ICP-MS Memory Check Solution Set (A)	ea	2			
58	Iso propanol, elcetric grade, 99.999% trace metal basis, 1 L	Ea	40			
59	Hydrogen peroxide 30%, trace metal grade, 500ml	Ea	10			
60	Volumetric flask, glass with standard tapered stopper, 100ml, Class A, Case of 12	12/Cas e	1			

Name of Tenderer *[insert complete name of Tenderer]* Signature of Tenderer *[signature of person signing the Bid]* Date *[insert date]*