

- Develop and implement strategic business training plans and materials based on the needs of MSMES and BDS providers to achieve the BC objectives and ensure that the work plan activities are implemented on schedule.
- Identification of training needs of MSMEs and BDS providers
- Liaise with other training providers to obtain their services to support BC training needs as and when required.
- Assist, organize and conduct training/management programs suited to meet the needs of the BDS (Business Development Service) providers/MSMEs.
- Perform any other duty not listed above assigned by the Managing Director
- Updates job knowledge by keeping with financial and taxation regulations

Additional Responsibilities:

- Perform other duties that fall within the competency and responsibility of the position or assigned by supervisor