

INFORMATION FOR BIDDERS

Request for Proposal of Data Center Virtualization License Renewals

Bid Announcement Ref: FNK-I/IUL/2024/089

Bid Number: IUL/2024/089

Bid Submission Date: 25th March 2024, 1130hrs.

**Bid Submission Address: FENAKA CORPORATION LTD.
PORT COMPLEX, 7TH Floor
HILAALEE MAGU, MALE'**

Fenaka Corporation Ltd. is seeking bids for the following items; interested bidders are invited to submit their bids for supply of the items as instructed in this document. Please ensure that all bids comply with the instructions, failure to comply with the instructions may result in disqualification of bid.

Note:

- 1. This tender document is the property of FENAKA Corporation LTD and is not transferable.*
- 2. This bid document has -- pages.*

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Disclaimer

The information provided in this Request for Proposal (RFP) document, or any information subsequently provided to bidders or applicants, whether verbally or in written form, by or on behalf of Fenaka Corporation Ltd, is provided to the bidders under the terms and conditions outlined in this RFP document. This document does not constitute an agreement, offer, or invitation by Fenaka Corporation Ltd to any parties other than qualified bidders.

The purpose of this RFP is to provide bidders with information to assist in formulating their proposals. It is important to note that this RFP may not contain all the information each bidder requires. Bidders are encouraged to conduct their own independent investigations and analysis to verify the accuracy, reliability, and completeness of the information provided in this document.

Fenaka Corporation Ltd makes no representation or warranty and shall incur no liability under any law, statute, rules, or regulations regarding the accuracy, reliability, or completeness of this RFP. Fenaka Corporation Ltd reserves the right, in its absolute discretion and without any obligation, to update, amend, or supplement the information in this RFP.

Introduction

Fenaka Corporation Ltd invites interested and qualified vendors to submit proposals for the renewal of VMware licenses and the upgrade of existing HPE SimpliVity HCI clusters. The upgrade must adhere to the best practices outlined by HPE for HCI clusters, ensuring compatibility with the underlying SimpliVity infrastructure and resolving any issues encountered during deployment and upgrade.

Vendors are required to address all technical challenges related to the deployment and upgrade of the existing clusters, ensuring they are eligible under the renewal of VMware licenses. Vendors interested in becoming the solution provider for this project are requested to submit technical and commercial proposals in accordance with the terms and conditions outlined in this document.

Part I – Specification for the requested Server and Network

Virtualization along with installation and configuration

- **Vendor has to comply with each and every line item of this RFP.**
- Maximum Delivery Time: 18 Days, delivery timeline over this will be disqualified.
- The bidder should submit valid letter from the OEMs confirming following:
 - Vendors must be an authorized partner for the solution(s) they propose (documentation required) OR Authorization letter from OEM / Technology partner.
- The bidder must have executed single order of Maldivian Rufiyaa 1.5 Million or more for the installation of network devices or network virtualization software, in any ministry or government company or commercial business in Maldives during the last 2 financial years. An authenticated / verified copy of the Purchase Order and Completion Certificate(s) should be submitted along with the technical details.
- Similar solution should be installed and run in at least one company (State Owned Enterprise) or government office in Maldives for at least One year.
- The vendor shall not assign or transfer this project or part thereof to any other supplier
- Vendor must quote for all items as listed in the specifications. The specifications of the total system shall be as per specifications or better.
- The bidder shall keep the price valid for 90 days from the date of RFP submission.
- The bidder shall be responsible for configuring of top of the rack switches, installation of hypervisors and overlay network configurations under this project i.e. Supply and configuration of the System.
- The bidder will be responsible to attend to issues / problems reported on priority basis within 6 hours.

- Bidder must have back to back support relation with the OEM's whose products are offered by the bidder, in case the bidder is not an Original Equipment Manufacturer (OEM). A commitment letter from the OEM must be submitted along with the Technical bid.
- Any upgrade and updates of software/firmware for 3 year, i.e., the vendor should include support service from OEM for at least 3 years.
- The Bidder confirms that it has not supplied, nor is currently supplying, the same or similar product/systems or subsystems at a price lower than that offered in the present Bid to any other Ministry or Government Company of the Maldives.

General Installation and Configuring (Must provide documents) for Cluster upgrade after license renewal.

- Scope of work: Detail scope of work should specify
- License initialization for all 7 nodes in the 9 node HPE SimpliVity cluster
- Upgrade the SimpliVity ovc in each node after renewal of VMWare License and upgrade the simplicity hosts to latest stable firmware.
- If applying a new VMware upgrade to a SimpliVity node poses a risk of failure or is incompatible with the existing VMware code, or if official documentation from either HPE or VMware mandates the removal of the node from the cluster before upgrading, the vendor must conduct the upgrades to prevent any downtime or failure of applications hosted in the cluster. Once the upgrade is completed, the vendor must create the clusters and join the nodes to the cluster.
- All the upgrades to SimpliVity cluster must be done through HPE support team.
- Installation: Maximum 3 days (about 4 and a half weeks) from the date of supply
- The system will be considered as installed and accepted only after successful uninterrupted operation of the entire system at site for a period of a minimum of 10 days.
- **Implementation plan:**
 - Should submit detailed schedules a of how to upgrade the SimpliVity nodes and apply new license to HCI cluster.
 - All the upgrades and renewed licenses must be correctly partitioned and applied to the nodes according to VMware and HPE SimpliVity best practices.
- **Documentation:** Signing off documentation; Detailed production environment configuration and setting up manual with diagram
- **Installation:** Maximum 10 days from the date of supply
- If any of the above clause seems to be ambiguous, kindly request for further explanation.

GENERAL DESCRIPTION AND OVERALL REQUIREMENTS FOR VMware RENEWAL

The following two license renewals need to be delivered, along with the reconfiguration of the HCI cluster and the upgrade of the ESXi HCI hosts to the latest stable version. The vendor should provide all deployment services through HPE services.

The renewals requested below are for a HPE SimpliVity HCI cluster consisting of seven nodes preloaded with VMware Enterprise Edition. Each node is equipped with an **Intel(R) Xeon(R) Gold 6240 CPU running at 2.60GHz and has 18 physical cores**. It's important to note that this cluster is in production, running business-critical and mission-critical applications.

No	Item Description	QTY
1.1	VMware EXSI Production Support for 3 Years	7
1.2	VMware vCenter license with Production Support for 3 Years	1

Part II – Instructions to Bidders

General Instructions for Bidders

- **The bidder should be a company registered in Maldives and should not be a foreign company unless the company is the original equipment manufacturer.**
- Only those vendor(s) that have complied with all listed technical requirements will be evaluated by the technical and tender committee.
- **Any vendor found to have a documented history of failing to deliver services as specified in any previous tender, or of refusing to provide services as outlined in any previous tender for any reason, will be disqualified from consideration. This stringent requirement will be a critical evaluation criterion thoroughly examined during the evaluation process. It is imperative to emphasize that this criterion extends to include training or delivering services as previously agreed upon.**
- For licenses, they must be obtained from a valid distribution channel. Vendors with valid contracts with the license provider or vendors who are partners of the OEM (in this case, VMware/Broadcom) will be accepted. Any vendor obtaining licenses from a third party without a valid contract or not being a partner of the technology OEM will not be accepted for the tender.
- The bidder should be an established System Integrator and has previous experience in installing Simplivity HCI and VMware solutions being in this business for a period exceeding five years as on 30.1.2024.
- The bidder must provide a list of places where such systems have been installed and/or are being maintained by him with their configuration and with the references, it would be appreciated if Work order or purchase order etc. are attached with this proposal. The bidder is required to provide assurance to arrange for a visit at such place in case the Fenaka ICT needs to evaluate the performance of the installation.
- Only those vendors who have installed one similar solution of the order value of more than 1.5 Million MVR within last 3 years will be considered. Vendor should provide details of the customer with contact person's name and telephone number. The deployment of networks and virtual networks in vendors own office/company will not be counted as valid deployment for the purpose of this tender.
- The vendor should be financially sound. Last two years audited balance sheet should be attached.

Withdrawal / amendment to RFP contents

Fenaka Corporation Ltd reserves the right to accept or reject any or all proposals, to revise the tender, to request one or more resubmissions or clarifications from one or more vendors, or to cancel the process in part or whole without providing any reason. Fenaka Corporation Ltd also reserves the right to amend the RFP or issue clarifications, explanations, additions, modifications, or amendments due to issues that may arise at any point during the RFP process. Any amendments will be communicated to participating bidders via email. Fenaka Corporation Ltd may, at its discretion, extend the bid submission deadline to allow prospective bidders reasonable time to consider the amendment for the preparation of their bids.

Key events and dates

The following schedule will apply for this RFP but may change in accordance with the organization's needs or unforeseen circumstances. All changes will be informed to the bidders in advance.

- RFP Submission Date: **25th March 2024, 1130hrs.**
- RFP must be valid 90 days from the date of submission.
- **Location of Clarification Meeting**
FENAKA Corporation Limited
PORTS COMPLEX, 7th FLOOR,
HILAALIE MAGU, MALE'

Please note that vendors NEED to be present at the clarification meeting to submit a bid on the submission date. Vendors are advised to arrive early for the Bid submission meeting, as vendors will NOT be allowed to submit any Bids after the time specified above.

Communication

Applicable terms and conditions herein shall govern communications and inquiries related to this RFP between Fenaka Corporation Ltd. and vendors.

Inquiries, questions, and requests for clarification are to be directed via email to: **tender@fenaka.mv**

Any other form of communication shall be considered informal and shall have no weight, bearing, or influence in this RFP process.

Fenaka Corporation will respond to requests for clarification and queries on the RFP, received no later than one day before the bid submission date. Any responses/clarifications (including the query, but without identifying the source of inquiry) will be emailed to all vendors no later than the one day before the bid submission date.

For Qualified Bidders

Any single firm (sole proprietorship, partnership, company, joint venture or other legal entity registered in the Republic of Maldives but should not be a Foreign company unless the company is the original equipment manufacturer) is eligible to participate Vendor's Understanding of the Bid.

In responding to this RFP, the vendor accepts full responsibility to understand the RFP in its entirety, and in detail, including making any inquiries to Fenaka Corporation Ltd as necessary to gain such understanding. Fenaka Corporation Ltd. reserves the right to disqualify any vendor who demonstrates less than such understanding. Further, Fenaka Corporation Ltd. reserves the right to determine, in its sole discretion, whether the vendor has demonstrated such understanding. That right extends to cancellation of award, if award has been made. Such disqualification and/or cancellation shall be at no fault, cost, or liability whatsoever to Fenaka Corporation Ltd. Each proposal for this bid will be evaluated by Fenaka Engineers in various evaluation stages and will be awarded in according to the score based on the evaluation criteria issued with this tender.

The section in this bid will not be further split up to be awarded to multiple vendors. A single vendor will be for the tender and in case the selected vendor fails to deliver the resources as stipulated in the delivery schedule, Fenaka Corporation Ltd. reserves the right to procure the same or similar resources from alternate vendor.

Fenaka Corporation Ltd. reserves the right to inspect all active/Passive equipment/material procured/provided under this project. The cost of all such tests shall be borne by the Vendor. Any inspected goods that fail to conform to the specification after installation, the Fenaka Corporation Ltd. may reject them and the Vendor shall have to replace the rejected goods. In case of inspection waiver the same shall be obtained before the dispatch of goods. Inspection of rest of material shall be done at site by the Fenaka Engineers.

Successful bidder would sign the Agreement with Fenaka Corporation Ltd. and bidder will need to work in parallel along with other vendors / contractors at site to ensure timely completion within stipulated time frame. To complete the work at the site within stipulated timeframe, engineers from the vendor may have to visit the site multiple times, if required, at no extra cost.

Pricing

All equipment/licenses prices shall include a breakdown of major equipment. Equipment shall be sorted according to a logical installation order. **Sorted equipment/license list should include all the relevant tools necessary to carry out the project.** The equipment/nodes requested for license renewal and upgrade must be clearly identified by their part and/or model number. This information should be included in the scope of work for this renewal. All unit models, configurations, software, standard options, special options, and accessories shall be included in the price list submitted for the tender.

Payment Terms

- No advance payment will be made, or no letter of credit will be issued by Fenaka Corp. against placing the order to the supplier/agency.
- 60% payment will be released after successful delivery of the products.
- 40% payment will be released after implementation and upgrading HCI cluster after license delivery.
- The payments will be subject to fulfillment of warranty obligations and training requirements mentioned under section I.
- The Successful Bidder will have full and exclusive liability for payment of all Duties, Taxes and other statutory payments payable under any or all of the Statutes/Laws/Acts etc. now or hereafter imposed.
- Payment shall be made within 30 days of the submission of invoices.

Order Cancellation

Fenaka Corporation Ltd. reserves the right to cancel the purchase order in the event of one or more of the following situations:

- Delay in supply, installation and commissioning of equipment, beyond the specified period 30 days
- Serious discrepancy in quality of supplied equipment.
- In the event of order cancellation, the vendor shall be responsible to take back the faulty equipment at their cost and expenses.

Suspension of Work

Fenaka Corporation Ltd. reserves the right to suspend and reinstate execution of the whole or any part of the work without invalidating the provisions of the contract. Fenaka Corporation Ltd. will issue orders for suspension or reinstatement of the work to the vendor in writing. The time for completion of the work will be extended suitably to account for duration of the suspension.

Guarantees

Vendor should guarantee that the equipment delivered to the Fenaka Corporation Ltd. are directly from OEM if the company is not the principle equipment manufacturer. All equipment must be sealed box-packed and supplied with their original and complete electronic and / or paper printed documentation.

Warranty Support

- Warranty Terms all goods/materials shall be supplied/carried out strictly in accordance with the specifications. All materials supplied by the Vendor shall be guaranteed to be of the best quality of their respective kinds and shall be free from faulty design, workmanship, and materials. The Vendor shall be responsible for the warranty support and for the post warranty support and as required by the FENAKA Corporation Ltd.
- A vendor must give one year on site support from the date of acceptance for the entire system with all the subcomponents used in the project.
- In case of failure of equipment/software, the Vendor needs to replace or repair the faulty part/component/device to restore the services (within two days) at the earliest during the warranty from the date of acceptance of entire system with all subcomponents used in the project.
- The cost of the repairing or replacement of faulty part/component/device must be entirely borne by the Vendor during warranty period.
- The Vendor shall warrant that every work executed under the contract shall be free from all defects and faults in material, workmanship etc. During the warranty period.
- All expenses related to part/component/device/Software/License, including hiring of specialized technical expertise and shipment of faulty material to and from the Fenaka head office, in case required, must be borne by the Vendor during warranty period.
- The vendor should provide name, address, and telephone number of the contact person in Male' who shall be available 24 hours 7 days to be contacted. It is desirable to provide Office & mobile telephone numbers for site engineers.

- The vendor should attend the call immediately on receipt of the complaint and repair the system within 2 hours of the receipt of the complaint. If it is not possible to repair the system within the stipulated period, the vendor should replace the defective part within 48 hrs. The original defective part may be repaired and replaced later at the earliest.
- Vendor shall provide the cost details for providing System Warranty and Support Services outside of the manufacturer's warranty. This includes all equipment, software, and services. The vendor shall describe manufacturer and installer warranties provided as part of your proposal. Any required maintenance of the system during the warranty period shall be detailed. Maintenance responsibilities and services with related costs should also be detailed.

Proposal Requirements

Qualification Criteria

Fenaka Corporation Ltd. shall confirm that the following legal documents and information have been provided in the Bid. If any of these documents or information is missing, Fenaka Corporation Ltd. reserves right to reject the offer.

- Company Registration Certificate
- GST Registration Certificate
- SME Registration Certificate
- Trade Permit / Business activity registration
- Company Profile
- Bid Security / Bid bond (As per Tender announcement on gazette)
- 01 Original set, 01 hard copy set and 01 softcopy.
- Technical specification of the offered product
- Relevant Experience letters (If Available)
- Contact Details
- Payment terms proposal will be marks given.

The Bid document shall be rejected if it fails to meet the following minimum criteria or if any of the required documents are missing.

Bidder shall file all documents necessary to support their proposal and include them with their proposal. Proposal package and quotations should be identifiable using the given reference numbers specified in this RFP document.

Vendors will quote all the items as per specification in price bids. Part offer will be rejected. If any bidder fails to provide any of the services and products as specified in the RFP, Fenaka Corporation Ltd. shall reject the bid proposal.

Bidders who do not provide easily viewable total cost at time of opening the bid will be disqualified and price will not be noted. Bidders are allowed to submit only single proposal for this tender.

During the evaluating Technical cum Financial Bids, if there is any discrepancy between unit price and the total price, unit price will prevail and total price shall be corrected. However, if the vendor does not accept the correctness of the errors, their bid will be rejected.

Bid Format

Executive Summary: A summary of the Bidder's document and approach to the installation of systems of this kind, identifying any unique or distinctive features of the system of interest to the evaluators based on the needs specified in this document.

Bidder and/or Partner(s) overview and profile: The bidder must provide basic information on the bidder and any partners participating in the tender. This information should include, but not be limited to, the history of the organization, its experience and its experience in the IT field, technical capabilities, experience implementing similar architecture, the size of implementations and success stories. This section should also explain any partnering arrangements that have been made to respond to the proposal.

Proposal: Proposal shall be submitted in the following format and include the following information.

- Detailed description of proposed equipment/services including the manufacturer part numbers, scope of work and financial proposal shall be submitted (**valid for a period of 60 days** from date of submission of the Bid). The following should be included:
 - Unconditional Acceptance of Terms and Conditions.
 - Bid Form
 - Price Schedule Form
 - Terms and Conditions
 - Bill of Quantities – Including manufacturer part numbers and descriptions
 - Delivery and Implementation Schedule
 - Technical proposal
 - Support and Warranty Details.
- Detail bill of material must be provided by the vendor in the technical specification of products along with all Makes, Model nos.
- Any additional details about compliance, non-compliance (Deviation) or additional feature about quoted items must be described and attached separately.
- In case any vendor not meeting technical specifications for any system/sub-system as per tender, it should be clearly mentioned separately in technical offer specifying details of deviation.
- The price quoted by the Vendor cannot be altered or changed due to escalation on account of any variation in taxes, exchange rates, levies, and cost of material.
- The price quoted is to be written in words as well as figures and in case of discrepancies between prices written in words and prices written in figures, the prices written in words shall be correct.
- **Team Composition:** It is mandatory that the bidder will maintain the required technical team as deemed suitable based on the requirements and milestones. However, Fenaka Corporation Ltd. expects that the bidder would have allocated the team compositions specified in this project, having specific skill sets and professional experience. Importantly, it is expected that the bidder will maintain necessary resources on-site during crucial stages of the project that requires closer interaction with Fenaka Corporation Ltd. during installation, configuration, integration, training, testing, etc. The bidder **MUST** have on its payroll 2-3 technically qualified professionals in the area of Project Management / Security Systems / System Integration / Networking. The bidder shall attach the professional certificate of the engineer for reference. The bidder shall submit the following documents:
 - Certification copies of the relevant training
 - Employment letter from that organization
 - ID Card OR passport copy of the engineer
 - Contact information of the staff or supervisor
- Evidence of the bidder's financial, technical and organizational capability and experience to perform the Contract;
- Any other pertinent information the Bidder may wish to submit

Delivery and Installation

If at any time during performance of the contract, the successful bidder or its subcontractor(s) should encounter conditions impeding timely delivery of the agreed solution(s) and performance of services, the bidder shall promptly notify Fenaka Corporation Ltd. in writing of the fact of the delay, its likely duration and its causes(s). As soon as practicable after receipt of the vendor's notice, Fenaka Corporation Ltd. shall evaluate the situation and may at its discretion extend the vendor's time for performance, in which case the extension shall be ratified by the parties by amendment of the contract. Counting of delivery dates will start on the day the bid is awarded and award letter is handed over to the vendor. Inclusive of letter handover day.

Delivery period should be stated in calendar days, inclusive of weekends and public holidays (not only working days). If delivery deadline falls on a working day (Sunday-Thursday) latest delivery time should be 3:00pm. If delivery deadline falls on a public holiday delivery deadline will be extended to next working day 3:00pm without penalty. Vendors who bid must agree for free doorstep delivery to any location in Male'. Failure to deliver within set deadline will result in the following penalties.

1. 1.5% of the total price as awarded will be deducted per day starting on the date after the delivery deadline date. However if the vendor has written confirmation/approval from Tender Section of Fenaka Corporation Ltd for extension of delivery timeline due to unforeseen circumstance such as global supply chain issue, those delays will be waived.
2. If delivery delays are longer than 14 days from the agreed period, Fenaka Corporation Ltd. has the right to terminate the contract as non-delivery of items.
3. If bid is cancelled due to non-delivery, vendor may be disqualified from future contracts and purchases due to non-performance, for a period of up to 3 years.
4. If the successful bidder decides to withdraw from the bid, they will be suspended from participating in any future project initiated by Fenaka Corporation Ltd. for a period of up to 3 years.

Submission of Bids

- All bids must be submitted in a sealed envelope.
- The envelopes must bear the name of the company submitting the bid, the name and tender number which the vendor is proposing and must be addressed to the bid submission address indicated below.
- Vendors must submit original document comprising the BID as described and clearly marked it as "ORIGINAL" with all pages stamped with company seal and signed by a person duly authorized to sign on behalf of the bidder. In addition, the bidder should submit one copy of the document comprising the BID as described along with a soft copy of the document. In the event if any bidder fails to submit the documents as stipulated, Fenaka Corporation Ltd. reserves right to reject the proposal from the vendor. If any discrepancy between original and copies, the original shall prevail.
- Any interlineation, erasures or overwriting shall be valid only if they are signed or initiated by the person signing the bid.
- All Bids should be addressed as follows:

FENAKA Corporation Limited
PORTS COMPLEX, 7th FLOOR,
HILAALEE MAGU, MALE'
BID REFERENCE: FNK-1/IUL/2024/089

Additional Information

- (a) Detail scope of work must be submitted with tender document.
- (b) Certificate copies and reference letters may need to be verified by contacting the relevant parties. Therefore, please provide contact information with certificate copies and reference letters.
- (c) All documents must be printed on one side.

Evaluation and Comparison of Bids

- **Clarification of Bids:**

All the Technical Bids shall be evaluated by the Technical and Evaluation committee formed at Fenaka Corporation Ltd. For proper evaluation and comparison of Bids, the committees may at its discretion, ask the vendor for any clarification of Bid. The request for clarification and the response shall be in **WRITING**, but **no changes in the price** of the bid shall be offered or permitted. Any clarification submitted by a bidder in respect to its bid and that is not in response to a request by Fenaka Corporation Ltd. shall not be considered. No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by Fenaka Corporation Ltd. in the evaluation of the bids.

The vendor shall submit their offers strictly in accordance with the terms and conditions of the Bid Documents. Any bid, which stipulates conditions contrary to the terms and conditions given in the Bid Documents, is liable for rejection. Any decision of Fenaka Corporation Ltd. in this regard shall be final, conclusive and binding on the vendor.

- **General Instructions:**

- Fenaka Corporation Ltd reserves the right to accept or reject in part or full any or all the bids without assigning any reason whatsoever. Any decision of Fenaka Corporation Ltd. in this regard shall be final, conclusive and binding on the Bidder.
- The bidder should confirm in writing for supply of upgraded model of the product in case of technological obsolescence / non-availability of contracted product/model. The supply of upgraded product, subject to Fenaka Corporation Ltd. approval, will be at the same contracted price of the obsolete model.
- In case of reduction of prices due to technological difference / change of product model, the Bidder should pass on the price benefit to Fenaka Corporation Ltd.

- **Responsiveness of Bids:** If a bid is not substantially responsive to the Bidding Documents, it shall be rejected by the Fenaka Corporation Ltd. and may not subsequently be made responsive by the bidder by correction of the material deviation, reservation, or omission.

- **Technical Evaluation of Bids:** Fenaka Corporation Ltd. shall evaluate the technical aspects of the Bid submitted in accordance with the RFQ, to confirm that all requirements specified in the RFQ, have been met without any material deviation or reservation.

Evaluation Criteria:

1. Technical Evaluation

<u>Proposal Presentation</u>	<u>4</u>
Understanding and level of following the instructions in the RFP. <ul style="list-style-type: none"> Should submit Bill of Material – Including manufacturer part numbers. Should submit Technical Compliance Sheets 	2
Level of product details provided <ul style="list-style-type: none"> Scope of work and deployment schedules. Should include the features and product capabilities 	2
<u>Company Profile</u>	<u>6</u>
Company Profile, technical resources and scale of operations. <ul style="list-style-type: none"> Should submit the Company structure Should include Team Composition – Technical and Administrative Should provide Financial Statements (Past 1 Year) Should provide Company Registration Should provide Manufacturer Authorization Letter 	4
Maturity and experiencing in providing IT related services and scale of projects. <ul style="list-style-type: none"> Should submit the experience form. 	2
<u>Technical Staff Profile</u>	<u>8</u>
Engineer qualification and experience to carry out the implementation of the project. <ul style="list-style-type: none"> Should submit the certifications of the engineers Should submit the CV of the engineers 	1
Bidder experience in similar products and solutions.	5
Number of staff available to implement and provide support during warranty period.	2
<u>Support and Maintenance - Mandatory</u>	<u>2</u>
Hardware replacement OR warranty support from manufacturer (mandatory)	2

2. Price Evaluation

<u>Price and Payment Terms</u>	<u>80</u>
Each bidder's price is used to identify their relative position on a 0 – 80 price scale. This is done by allocating the lowest priced qualified bid 80 points and calculating the remaining bidder's score in relation to this scale.	80

SAMPLE FORMS

Bid Form

BID FORM

Description of works:	Data Center Virtualization, Network Upgrade and Network Virtualization
Bid to:	FENAKA Corporation Limited
Address:	Ports Complex 7 th Floor, Hilaalee Magu, Maafannu, Republic of Maldives

Having examined the conditions of Contract, technical specifications, drawings and bill of quantities for the execution of above named works, I/we the undersigned, offer to construct and maintain the whole said work in conformity with the said conditions of Contract, technical specifications, drawings and bill of quantities for the sum of **MVR:** _____ (_____).

We undertake, if our Bid is accepted, to commence the works within seven (7) calendar days of receipt of the letter of award and to complete whole of the works comprise in the Contract within calendar ____ (_____) days.

We agree to abide by this Bid for a period of hundred and eighty days (180) days from the date of submission of the Bid and it shall remain binding upon us and may be accepted at any time before the expiration of that period. We understand that you are not bound to accept the lowest or any Bid you receive.

Unless and until a formal agreement is prepared and executed, this Bid together with our written acceptance thereof shall constitute a binding Contract between us.

Yours faithfully,

Signed _____

In the capacity of _____
Duly authorized to sign bids for and on behalf of _____

(Company Name & Stamp)

Date: _____

Name & Address of Signatory

Name: _____

Address: _____

Tel No.: _____

Fax No.: _____

Price Schedule Form

Section #:

Description:

Total Price inc. GST (MVR):

Delivery Period:

****Note:** Successful Bidder shall provide cost information by completing the information above indicating the estimated amount of time and cost of completing the project.

Bill of Materials

Item	Manufacturer Part Number	Item Description	QTY

Equipment Delivery and Installation Schedules

Item	Description	Quantity	Delivery in Days	Installation and Commissioning in Days	Total Delivery and Installation Scope in Days

Note: In addition to above info bidder should provide detailed implementation schedules including site preparation details. Client can use own format.

Form of Qualification Information

a) Experience

Works of similar nature completed over the last 2 years

Experience Form:

Customer	Project Details	Value	Year of Completion
Organization {...} Contact Person {...} Email {...} Phone {...}	Products {...} Services {...} Agreement No {...}	MVR {...}	Year {...}