

#	Name List	QTY required
1	A4 Ream Fluorescent Pink - 80g	100 Ream
2	A4 Ream Pink - 80g	100 Ream
3	A4 Ream Yellow - 80g	100 Ream
4	A5 Ream - 80g	100 Ream
5	Battery Box (2A) Alkalin	100
6	Battery Box (3A) Alkalin	100
7	Battery (3A) Sony	100
8	Battery (2A) Sony	100
9	Binder Clips Box - Small	100
10	Binder Clips Box - Medium	100
11	Binding Clip Box - Big	100
12	Binding Ring COMB (14-MM)	100
13	Binding Ring COMB (18-MM)	100
14	Binding Ring COMB (32-MM)	100
15	Binding Ring COMB (06-MM)	100
16	Binding Ring COMB (11-MM)	100
17	Binding Ring COMB (10-MM)	100
18	Blue Tec	100
19	Calculator - Small	50
20	Calculator - Medium	50
21	Calculator - Big	50
22	Card Holder (staff card holder without lanyard)	100
23	CD & DVD - (writable)	100
24	Cello Tape - 1 inch	100
25	Cello Tape - 2inch	100
26	Certificate Paper A4 Ream - (Normal)	100
27	Clear Folder A4	100
28	Clip Board - (A4,A5)	100
29	Cutter - Small	50
30	Cutter - Medium	50
31	Cutter - Big	50
32	Cutting Mat - A3	100
33	Cutting Mat- A4	100
34	Cutter Blade - Small	50
35	Cutter Blade - Medium	50
36	Cutter Blade - Big	50
37	Diary 2019 - (Medium)	50
38	Document Holder (in out tray)	100
39	Double Tape 1"	100
40	Double Tape 2"	100
41	Envelope 162x229	1000
42	Envelope 7x10- A5	1000
43	Eraser	100
44	Examination Pad	100
45	Foam Tape - (Medium)	100
46	Glue Stick - (Medium)	100
47	Hard Cover Ream - A4	100



48	Highlighter - (Combination)	100
49	Ink Bottle - (Blue & Black)	100
50	Ink Pad	100
51	Laminating Pouch kuda - (A4)	100
52	Laminating Pouch Packet (125 Mic) (A4)	100
53	Laminating Pouch A4	100
54	Ledger Book (Medium)	100
55	Log Book (144 PG)	100
56	Log Book (400 pages)	100
57	Monitor Book (500 PG)	100
58	Monitor Book (200 PG)	100
59	Monitor Book (300 PG)	100
60	Monitor Book (400 PG)	100
61	Masking Tape 3"	100
62	Masking Tape 1"	100
63	Permanent Marker - (Blue & Black & Red)	100
64	Note Book- A3	100
65	Paper Clip Box - (28MM)	100
66	Paper Tray - In/Out Tray - 03 tray	100
67	Paper Tray - In/Out Tray - 02 tray	100
68	Paper File	100
69	Parker Refill	100
70	Pen Holder	100
71	Pencil	100
72	Pin Box	100
73	Pocket File	100
74	Form board	100
75	Puncher - small	100
76	Puncher - Big	100
77	Refill Parker	100
78	Ruler - 12", Transparent - Flexible	100
79	Scissor - Small	100
80	Scissor - Medium	100
81	Scissor - Big	100
82	Signing Pen	100
83	Staple Remover	100
84	Stapler No:10	100
85	Stapler No: 3	100
86	Stapler No: 23/10	100
87	Staple Box (No. 10)	100
88	Staples Box (No.03)	100
89	Staple Box (No. 0.315)	100
90	Staple Box (No.23/24)	100
91	Staple Box (No.DS 45)	100
92	Sticky Note - (Medium)	100
93	Tipex Bottle	100
94	Transparency Paper - A4	100
95	TZ Tape	100



96	White Board Marker - (Black & Blue & Red)	100
97	Book Marker - (Medium)	100
98	Sharpner - Big	100
99	Voucher File - (A4 - Portrait)	100
100	PVC Cover Ream	100
101	Thumb-Pin	100
102	Cover Sheet	100
103	Pen (Blue)	100
104	Pen (Balck)	100
105	Pen (Red)	100
106	A3 Ream - White (80g)	20
107	A4 Ream - White (80g)	200
108	A4 Ream - Blue (80g)	25
109	A4 Ream - Green (80g)	5
110	A4 Ream - Yellow (80g)	5
111	Box file - Big	300
112	Pencil Sharpener- Desktop	20

