



# **INFORMATION SHEET FOR PROCUREMENT OF T-SHIRTS**

**Reference No.: FNK-I/IUL/2024/137**

Issued on: 16<sup>th</sup> May 2024

Issued by:

Fenaka Corporation Limited

Male', Republic of Maldives

## Section I: Instruction to Bidders

A. General	
<b>1. Scope of Bid</b>	<p>1.1 Fenaka Corporation Limited requests quotations for T-SHIRTS in accordance with <i>Section III, Technical Specifications</i></p> <p>1.2 It is in Fenaka Corporation Limited's discretion to cancel this bid invitation at any time.</p>
<b>2. Eligible Participants</b>	<p>2.1 Local companies registered in Maldives are eligible to participate in the tender</p> <p>2.2 Foreign companies are eligible to participate in the tender only if the total bid value is above 2,500,000 Maldivian Rufiyaa.</p>
B. Preparation of the Bid	
<b>3. Bid Prices</b>	<p>3.1 The unit price of each item and the total price shall be clearly indicated in the quotation</p> <p>3.2 All items shall be quoted in the bid (please refer to <i>Section III, Technical Specifications</i> for the details of required items)</p> <p>3.3 Quotation shall separately indicate the additional charges such as freight charges, insurance, etc.</p> <p>3.4 The bidder shall submit quotation on Doorstep delivery price</p>
<b>4. Currency</b>	4.1 The bidder shall quote entirely in Maldivian Rufiyaa
<b>5. Alternative Bids</b>	5.1 Bidders can submit a maximum of two (2) options
<b>6. Validity of Bids</b>	6.1 Quotation shall remain valid for minimum sixty (60) days from the date of bid opening
<b>7. Bid Security</b>	<p>7.1 All bids should be accompanied with a bid security of USD 1,000 (One Thousand US Dollars) or its equivalent in Maldivian Rufiyaa</p> <p>7.2 The bid security should be:</p> <ul style="list-style-type: none"> <li>- Original bank guarantee letter (or)</li> <li>- Bank guaranteed and stamped check (or)</li> <li>- An insurance policy from Maldives Monetary Authority (MMA) registered insurance company</li> </ul>

	<p>7.3 Any bid not accompanied by a Bid Security shall be rejected during bid opening</p> <p>7.4 The bid security must be valid for a minimum of twenty (20) additional days beyond the validity of quotation</p>
<b>8. Technical Compliance</b>	<p>8.1 All relevant information including the Material detail, brand, color code shall be given to enable technical evaluation of quoted items</p> <p>8.2 If the goods do not comply with the requirements mentioned in <i>Section III, Technical Specifications</i>, the bid will be rejected during evaluation.</p>
<b>9. Documents Comprising the Bid</b>	<p>9.1 Quotation (inclusive of the delivery period and payment terms)</p> <p>9.2 Specification Sheet of the proposed including material/fabric used, brand and color code.</p> <p>9.3 Sample of the offered product (T-Shirt) and Sample Color photo</p> <p>9.4 Details of the company</p> <ul style="list-style-type: none"> <li>- Company profile/background</li> <li>- Company registration certificate</li> <li>- GST registration certificate (for local bidders only)</li> <li>- TAX clearance report (6 months validity)</li> <li>- Contact details (name, designation, mobile number, and e-mail address)</li> </ul> <p>9.5 Experience letters.</p> <ul style="list-style-type: none"> <li>- Letters within past five (5) years</li> <li>- Relevant experience letters</li> <li>- Letters with project name and value</li> </ul> <p><u>(This company only acknowledges experience letters which proves the T.shirt have been supplied to Government / Government SOE's.)</u></p> <p>9.6 One (1) compact disc with original bid document scanned and written</p> <p>9.7 Bids lacking the documents above are subjected to be rejected during the bid opening</p>

<b>10. Format of Bid</b>	<p>10.1 The Bidder shall submit two (2) sets of the bid document (1 original and 1 copy), enclosed separately in two envelopes, and sealed with company stamp.</p> <p>10.2 All pages of the bid document shall be stamped and bound properly (excluding the bid security)</p>
<b>C. Bid Submission</b>	
<b>11. Sealing and Marking Bid Document</b>	<p>11.1 The bid document shall be sealed properly in an envelope clearly marked 'ORIGINAL' or 'COPY', with the name of the company and the tender reference number (FNK-I/IUL/2024/137)</p>
<b>12. Bid Opening</b>	<p>12.1 The bids will be opened on 27<sup>th</sup> May 2024, 1100hrs in the presence of bidders</p> <p>12.2 Bids will be opened at: Fenaka Corporation Limited Hilaalee Magu, K. Male', Republic of Maldives</p> <p>12.3 Bids received electronically will not be accepted</p>
<b>13. Bid Rejection</b>	<p>13.1 Fenaka Corporation Limited shall not consider any bidders that arrive after the deadline for submission</p> <p>13.2 Bidders that do not register for the tender are unable to participate in the bid opening</p> <p>13.3 Bids lacking the documents mentioned in 9. <i>Documents Comprising the Bid</i> that do not comply with 10. <i>Format of Bid</i> are subjected to be rejected</p>
<b>D. Awarding of Contract</b>	
<b>14. Sample Submission</b>	<p>14.1 Within the allotted time, the Awarded company must present one sample from every category for written approval.</p>

## Section II: Evaluation Criteria

**Proposal Cost:** 60 points for the lowest price

- $(\text{Lowest price} / \text{proposed price}) \times 60$

**Delivery:** 10 points for the lowest delivery period

- $(\text{Lowest delivery period} / \text{proposed delivery period}) \times 10$
- If the delivery period indicates 'ex-stock', it shall be taken same as the party offering the longest delivery period.

**Credit Period:** 10 points for the maximum credit period.

- $(\text{Proposed credit period} / \text{longest credit period}) \times 10$

**Experience:** 20 Points

- This company only acknowledges experience letters which proves the t-shirt have been supplied to government / government SOE's.

**Note:** Any discrepancy in technical details specified in quotation with technical specification document, the specification shall prevail.

## Section III: Additional Information

### T-Shirt Size and Quantity

#### WOMAN (A)

S	M	L	XL	2XL	3XL
30	30	30	30	30	30

#### WOMAN (B1)

S	M	L	XL	2XL	3XL
100	250	300	250	250	150

#### WOMAN (B2)

S	M	L	XL	2XL	3XL
150	250	350	400	450	550

#### MEN'S

S	M	L	XL	2XL	3XL	4XL
498	3066	5531	4899	3205	1630	846

#### PROJECTS T-SHIRTS/ MEN'S

S	M	L	XL	2XL	3XL	4XL
168	414	659	597	434	280	203

#### PROJECTS T-SHIRTS/ WOMEN

S	M	L	XL	2XL	3XL
75	106	132	121	103	88

## SIZE CHARTS

### WOMEN (A)

WOMEN A (CM)	S	M	L	XL	2XL	3XL
Bust	90-98	98-107	107-119	119-131	131-143	144-153
Waist	74-82.5	82.5-96	96-105	105-117.5	117.5-131.5	131.5-140
Hip	97.5-103.5	103.5-112.5	110.5-123.5	120.5-131	131-143	143-160
Sleeve Length	17.78	19.05	20.32	21.59	22.86	24.13
Length	64	67	70	74	76	78

### WOMEN (B1)

WOMEN B1 (CM)	S	M	L	XL	2XL	3XL
Bust	90-98	98-107	107-119	119-131	131-143	144-153
Waist	74-82.5	82.5-96	96-105	105-117.5	117.5-131.5	131.5-140
Hip	97.5-103.5	103.5-112.5	110.5-123.5	120.5-131	131-143	143-160
Sleeve Length	60.4	60.5	61.6	62	63	63.2
Length	64	67	70	74	76	78

### WOMEN B2

WOMEN B2 (CM)	S	M	L	XL	2XL	3XL
Bust	90-98	98-107	107-119	119-131	131-143	144-153
Waist	74-82.5	82.5-96	96-105	105-117.5	117.5-131.5	131.5-140
Hip	97.5-103.5	103.5-112.5	110.5-123.5	120.5-131	131-143	143-160
Sleeve Length	60.4	60.5	61.6	62	63	63.2
Length	94	96	97	98	99	99

### MEN

MEN (CM)	S	M	L	XL	2XL	3XL	4XL
Chest	94-102	102-110	110-118	118-126	126-130	130-134	134-138
Waist	82-90	90-98.5	98-107.5	107-116.5	116-120	120-125	125-129
Length	71	72	74	76	78	80	82

**PROJECTS T-SHIRTS**

**MEN**

MEN (CM)	S	M	L	XL	2XL	3XL	4XL
Chest	94-102	102-110	110-118	118-126	126-130	130-134	134-138
Waist	82-90	90-98.5	98-107.5	107-116.5	116-120	120-125	125-129
Length	71	72	74	76	78	80	82

**WOMEN**

WOMEN (CM)	S	M	L	XL	2XL	3XL
Bust	90-98	98-107	107-119	119-131	131-143	144-153
Waist	74-82.5	82.5-96	96-105	105-117.5	117.5-131.5	131.5-140
Hip	97.5-103.5	103.5-112.5	110.5-123.5	120.5-131	131-143	143-160
Sleeve Length	60.4	60.5	61.6	62	63	63.2
Length	64	67	70	74	76	78

Please find the total amount of T-Shirts below:

#	Details	Amount
1	Total amount of T-Shirts	26,684

**T-SHIRT MATERIAL DESCRIPTION**

Poly texture  
GSM:140-160  
High breathability  
Moisture Management





**Men**

*Dimensions*

**LOGO**  
Width - 53 mm

**DESIGN ELEMENT**  
Height of T-Shirt

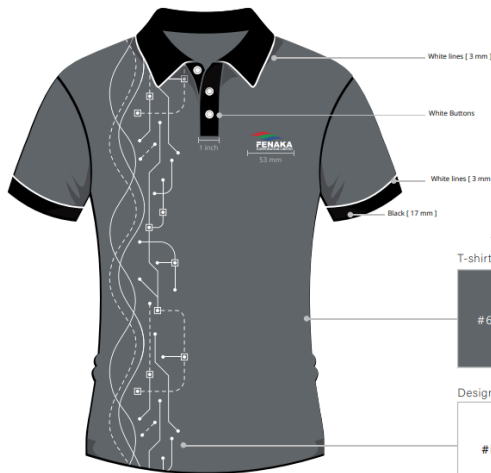
**TEXT ON BACK**  
Width - 8 Inches

**Notes**

Logo to be embroidered

**FONT USED ON BACK**  
Hurme Geometric Sans 4  
Black

**FRONT**



**Colour Codes**

T-shirt	
R	96
G	96
B	96
C	61
M	53
Y	52
K	24

Design Element	
R	255
G	255
B	255
C	0
M	0
Y	0
K	0

**BACK**



## women

### Dimensions

#### LOGO

Width - 53 mm

#### DESIGN ELEMENT

Height of T-Shirt

#### TEXT ON BACK

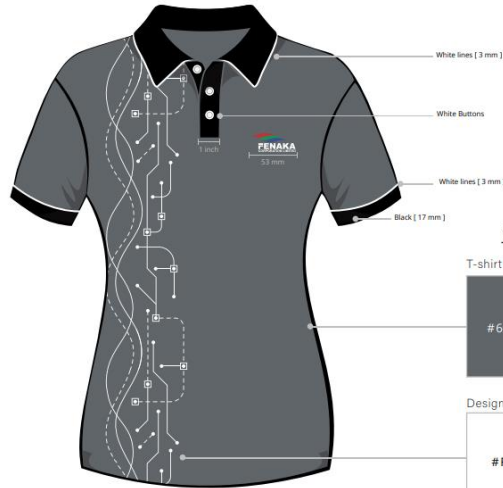
Width - 8 Inches

### Notes

Logo to be embroidered

**FONT USED ON BACK**  
Hurme Geometric Sans 4  
Black

## FRONT



### Colour Codes

#### T-shirt

R	96
G	101
B	105
C	61
M	53
Y	52
K	24

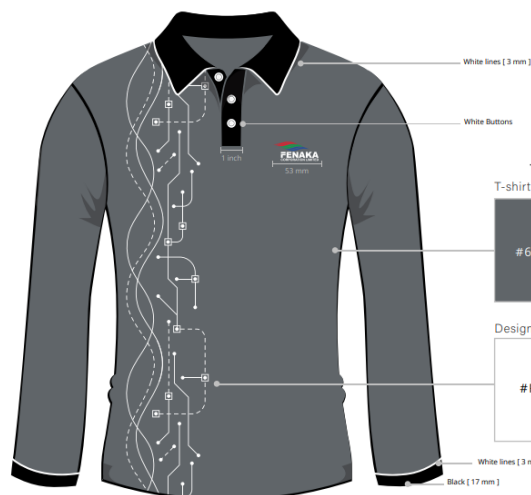
#### Design Element

R	255
G	255
B	255
C	0
M	0
Y	0
K	0

## BACK



## FRONT



### Colour Codes

#### T-shirt

R	96
G	101
B	105
C	61
M	53
Y	52
K	24

#### Design Element

R	255
G	255
B	255
C	0
M	0
Y	0
K	0

## BACK



## Unisex

### Dimensions

#### LOGO

Width - 53 mm

#### DESIGN ELEMENT

Height of T-Shirt

#### TEXT ON BACK

Width - 8 Inches

### Notes

Logo to be embroidered

**FONT USED ON BACK**  
Hurme Geometric Sans 4  
Black

### Women

**Dimensions**

**LOGO**  
Width - 53 mm

**DESIGN ELEMENT**  
Height of T-Shirt

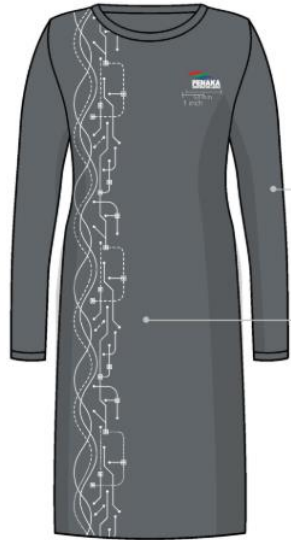
**TEXT ON BACK**  
Width - 8 Inches

**Notes**

Logo to be embroidered

**FONT USED ON BACK**  
Hurme Geometric Sans 4  
Black

## FRONT



T-shirt	
# 606569	R 96 G 101 B 105 C 61 M 53 Y 52 K 24
Design Element	
#FFFFFF	R 255 G 255 B 255 C 0 M 0 Y 0 K 0

White lines (3 mm)  
Black (17 mm)

## BACK



### Unisex

**Dimensions**

**LOGO**  
Width - 53 mm

**DESIGN ELEMENT**  
Height of T-Shirt

**TEXT ON BACK**  
Width - 8 Inches

**Notes**

Logo to be embroidered

**FONT USED ON BACK**  
Hurme Geometric Sans 4  
Black

## FRONT



### Colour Codes

T-shirt	
# 606569	R 96 G 101 B 105 C 61 M 53 Y 52 K 24

## BACK



FRONT

BACK

Unisex

Dimensions

LOGO

Width - 53 mm

DESIGN ELEMENT

Height of T-Shirt

TEXT ON BACK

Width - 8 Inches

Notes

Logo to be embroidered

FONT USED ON BACK  
Hurme Geometric Sans 4  
Black



Colour Codes

T-shirt

R	96
G	101
B	105
C	61
M	53
Y	52
K	24

#606569

LOGO

Dimensions

LOGO

Width - 53 mm

Notes

Logo to be embroidered



**FENAKA**  
CORPORATION LIMITED

Colour Codes

Logo

	R	228
	G	32
	B	45
	C	04
	M	99
	Y	92
	K	0
	R	14
	G	159
	B	74
	C	84
	M	11
	Y	100
	K	1
	R	40
	G	81
	B	156
	C	94
	M	77
	Y	5
	K	0
	R	255
	G	255
	B	255
	C	0
	M	0
	Y	0
	K	0