

Join the **Leading Insurer** of the Maldives.

ASSISTANT MANAGER – PLANNING AND INVESTMENT

Position Type: Permanent (Initial contract shall be for a period of 1 (one) year. The contract shall be renewed as permanent based on performance upon successful completion of one year.)

REQUIREMENTS

- Bachelor's degree in accounting or ACCA/equivalent professional qualification
- Minimum 3 years of work experience in accounting field with at least 1 year experience at supervisory level
- Computer skills with knowledge of MS Office Applications (preferably in data and financial evaluation and analytical skills)
- Excellent verbal and written communication skills in Dhivehi and English
- Excellent inter-personal skills and ability to work in a team environment
- Analytic thinking leadership and problem-solving skills
- A team player, able to work independently and adhere to tight reporting deadlines
- Pleasant personality

MAIN RESPONSIBILITIES

- Overall supervision of Planning and Investment section
- Analyzing and preparing management and strategic reports
- Business planning, forecasting and preparing annual budget
- Plan and manage investments
- Coordinate and ensure timely completion of Internal Audits
- Prepare and review of relevant policies and procedures
- Ensure proper record keeping and compliance with relevant accounting standards and SOPs

REMUNERATION & BENEFITS

- Attractive salary based on qualification and experience
- Annual Bonus
- Flexible Leave Arrangement
- Sales Incentive
- Health & Life Takaful Plan
- Third Party Credit Schemes
- Staff Loan Scheme
- Learning & Development

Interested candidates, please apply online by visiting our website; www.allied.mv/jobs

Please apply on or before 05 June 2024 — 15:30 hrs.

Only shortlisted candidates will be called for interview and for more information [Call us at 1600](tel:1600)
(All prospective employees must pass a background check)

