

CONCEPT DEVELOPMENT, INTERIOR DESIGN, INTERIOR CONSTRUCTION, AND FURNITURE SUPPLY AND INSTALLATION FOR WAMCO'S NEW OFFICE BUILDING

Announcement No: WAMCO-PRO/IUL/2024/039

Issued on: 02nd June 2024

Issued by:

WASTE MANAGEMENT CORPORATION LIMITED MALE', REPPUBLIC OF MALDIVES





Section I: Instruction to Bidders

All the pages submitted with the proposal shall be stamped /signed and bound together. Loose pages will not be accepted.

pages will not b A. General	
1. Scope of Bid	 1.1 - Waste Management Corporation Limited (WAMCO) is seeking proposals from qualified firms, companies, or individuals for the execution of the following two components related to the development of our new office building: Component A: Concept Development & Interior Design Works Development of design concepts for the new office building areas as specified in the Work Description in section II. Provision of detailed interior design plans, including layouts, color schemes, materials, and finishes. Component B: Interior Construction and Furniture Supply and Installation Execution of interior construction work based on the approved design concepts. Supply and installation of furniture and fixtures as specified in the design plans. 1.2 - It is in Waste Management Corporation Limited's discretion to cancel the bid invitation mentioned in 1.1 at any time
B. Preparation	n of the Bid
2. Bid Prices	 2.1 - The unit price of each work mentioned in section II, should be including GST (if applicable) and total price shall be clearly indicated in the quotation. 2.2 - All works mentioned in Section II must be quoted. 2.3 - An advance payment will not be released for this project 2.4 - Proposed payment terms should be clearly mentioned on the quotation with the account details.
3. Currency	3.1 - The bidder shall quote entirely in Maldivian Rufiyaa (MVR).
4. Bid Language	4.1 – The bid submitted must be in English.

5. Validity of	5.1 – Bid Proposal/Quotation shall remain valid for minimum sixty (60)
Bid	days from the date of bid opening.
	6.1 Proposal/Quotation (inclusive of the delivery period).
	6.2 Form 1 – Bid Form.
	6.3 Form 2 – Bidder's Information Form.
	6.4 3D drawings (soft copies and hard copies) of concepts and interior
	design.
	6.5 Working Schedule.
	6.6 Company profile.
	6.7 Copy of Company Registration Certificate.
	6.8 Goods and Service Tax (GST) Registration certificates if applicable.
	6.9 National identity card (If applicable).
	6.10 Copy of Company Shareholder's Certificate provided by Ministry o
6. Documents	Economic Development.
Comprising the Bid	6.11 Proof of financial capability: last 3 (three) months Bank Statemen
ine Dia	(with stamp from bank in the letterhead of respective Bank) or other
	financial proof of capability from a relevant authority.
	6.12 Form 3 – Experience Information Form.
	6.13 Proof of experience documents/reference letters.
	6.14 List of ongoing project details with reference documents.
	Documents signed by previous Customers indicating the project value
	duration, and completion date corresponding to and supporting the above.
	Failure to submit above mentioned documents will be considered as a failur
	to submit and late submissions of any such documents will not b
	entertained.

7. Sealing the Bid Document

7.1 - The bid document shall be sealed properly in an envelope and should mention the name of the company and the bid reference number.

CONCEPT DEVELOPMENT, INTERIOR DESIGN, INTERIOR CONSTRUCTION, AND FURNITURE SUPPLY AND INSTALLATION

	FOR WAMCO'S NEW OFFICE	BUILDING					
	WAMCO-PRO/IUL/2024	1/039					
	WASTE MANAGEMENT CORPORA	ATION LIMI	TED				
	MALE' WASTE TRANSFER STATION, INDUSTRIAL VILLA BODUTHAKURUFAANU MAGU						
	MALE' MALDIVES						
	3000584, 3025804						
	DATE: 11 th JUNE 2024 ; 11	OUTUE					
		4					
	Note: Bids received electronically will not be ac	3 - 3 - 1 - 1 - 1 - 1	301				
8. Bid	Waste Management Corporation Lin						
Submission	Male' Waste Transfer Station, Ind Boduthakurufaanu Ma	-	e				
	Male' Maldives	gu					
	11:00am on 11 th June 20	024					
	9.1 - Bidders that arrive after bid submission dea		ot be able to				
9. Bid	participate in the bid	adime shan n	or oc dole to				
Rejection	9.2 - Bids lacking the documents mentioned in (Clause 6 of So	ection I.				
	"Documents Comprising the Bid" are subject						
D. Awarding							
D. Awai uing	the Bid						
10. Bid	10.1 - A bid awarding letter will be sent after the	e evaluation	process (base				
			process (base				
10. Bid Awarding	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11		process (based				
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10. Bid Awarding	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation	.1)	process (based				
10. Bid Awarding	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation		process (base				
10. Bid Awarding	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation Criteria	Percentage 35	process (base				
10. Bid Awarding	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation Criteria Concept development and Interior design Price	Percentage 35	process (base				
10. Bid Awarding E. Bid Evalua	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation Criteria Concept development and Interior design Price Delivery Period	Percentage 35 25 20	process (base				
10. Bid Awarding E. Bid Evalua 11. Bid	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation Criteria Concept development and Interior design Price Delivery Period Experience in similar field	Percentage 35 25 20 10	process (base				
10. Bid Awarding E. Bid Evalua 11. Bid Evaluation	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation Criteria Concept development and Interior design Price Delivery Period Experience in similar field Working Schedule	Percentage 35 25 20 10 5	process (base				
10. Bid Awarding E. Bid Evalua 11. Bid	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation Criteria Concept development and Interior design Price Delivery Period Experience in similar field Working Schedule Total	Percentage 35 25 20 10 5 100%					
10. Bid Awarding E. Bid Evalua 11. Bid Evaluation	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation Criteria Concept development and Interior design Price Delivery Period Experience in similar field Working Schedule	Percentage 35 25 20 10 5 100%					
10. Bid Awarding E. Bid Evalua 11. Bid Evaluation	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation Criteria Concept development and Interior design Price Delivery Period Experience in similar field Working Schedule Total	Percentage 35 25 20 10 5 100%					
10. Bid Awarding E. Bid Evalua 11. Bid Evaluation	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation Criteria Concept development and Interior design Price Delivery Period Experience in similar field Working Schedule Total 1. Concept Development and Interior Desig	Percentage 35 25 20 10 5 100% n: 35 point t	o the best				
10. Bid Awarding E. Bid Evalua 11. Bid Evaluation	10.1 – A bid awarding letter will be sent after the on the evaluation criteria in Section I, clause 11 ation Criteria 11.1. Points Allocation Criteria Concept development and Interior design Price Delivery Period Experience in similar field Working Schedule Total 1. Concept Development and Interior Design concept and design submitted	Percentage 35 25 20 10 5 100% n: 35 point t	o the best				

- Design Cohesiveness (10 points): Evaluation of how well the elements within the concept and design integrate and complement each other to create a unified aesthetic and functional space.
- Practicality and Functionality (5 points): Analysis of how well the proposed concept and design meet requirements and functional needs while maintaining aesthetic appeal.
- Attention to Detail (5 points): Consideration of the level of detail and precision demonstrated in the execution of the concept and interior design elements.
- Presentation Quality (5 point): Review of the clarity,
 professionalism, and effectiveness of the presentation of the concept
 and interior design, including visual aids and documentation.
- 2. Price / Proposal Cost: 25 points for the lowest price
 - (Lowest price / proposed price) x 25
- 3. Delivery Period: 20 points for the shortest delivery period
- (Shortest delivery period / proposed delivery period) x 20
- 4. Reference / Experience letter: 10 points (For a similar work above MVR 200,000.00 within the past 5 years)

A valid reference letter with the letterhead on completion of similar project/works should be provided. In case if a reference letter is not available, Purchase Order with a Delivery Note, Agreement with Delivery Note or Invoice with delivery Note will be accepted. 2 points will be given to each valid experience letter reaching maximum of 10 points.

SIMILAR WORK: CONCEPT DEVELOPMENT, INTERIOR DESIGN, INTERIOR CONSTRUCTION, AND FURNITURE SUPPLY AND INSTALLATION

5. Working Schedule: The allocation of 5 points is designated for evaluating the efficiency and organization of the working schedule in terms of task distribution within the specified delivery period.





Section II: Description of Work

NO	DESCRIPTION	UNIT	QTY
OMPONENT	CONCEPT DEVELOPMENT & INTERIOR DESIGN WORKS		
COMPONENT B	INTERIOR CONSTRUCTION AND FURNITURE SUPPLY & INSTALLATION		
1	MD ROOM		
1.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	1
1.2	SUPPLY & INSTALLATION OF WOOD FLOOR PARQUET	EA	1
1.3	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS & FEATURE WALL DÉCOR	EA	1
1.4	SUPPLY & INSTALLATION OF 1 SET EXECUTIVE TABLE WITH 1 EXECUTIVE CHAIR, 2 VISITORS CHAIR, 1 MEETING TABLE FOR 6 PAX, 6 MEETING CHAIRS, 1 SET SOFA WITH 3 SEATER & 1 SINGLE SOFA, 1 COFFEE TABLE, RUGS	EA	1
1.5	SUPPLY, FABRICATION & INSTALLATION OF CUSTOMIZED FILLING CABINET	EA	1
1.6	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1
1.7	PUTTY TOUCHUPS, PAINT & FINISHING WORKS	EA	1
Note: Drawi	ng with measurements attached in Annex 1		
2	DMD ROOMS		
2.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	2
2.2	SUPPLY & INSTALLATION OF WOOD FLOOR PARQUET	EA	2
2.3	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS & FEATURE WALL DÉCOR	EA	2
2.4	SUPPLY & INSTALLATION OF 1 SET EXECUTIVE TABLE WITH 1 EXECUTIVE CHAIR, 2 VISITOR CHAIR, 1 SET SOFA WITH 2 SEATER, 1 COFFEE TABLE, RUGS	EA	2
2.5	SUPPLY, FABRICATION & INSTALLATION OF CUSTOMIZED FILLING CABINET	EA	2
2.6	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	2
2.7	PUTTY TOUCHUPS, PAINT & FINISHING WORKS	EA	2

Note: Drawing with measurements attached in Annex 1

Email: Info@wamco.com.mv , Website: www.wamco.com.mv





3	MEETING ROOM		
3.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	1
3.2	SUPPLY & INSTALLATION OF WOOD FLOOR PARQUET	EA	1
3.3	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS & FEATURE WALL DÉCOR	EA	1
3.4	SUPPLY & INSTALLATION OF 10 PAX MEETING TABLE WITH 10 CHAIRS	EA	1
3.5	SUPPLY, FABRICATION & INSTALLATION OF CUSTOMIZED RACK	EA	1
3.6	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1
3.7	PUTTY TOUCHUPS, PAINT & FINISHING WORKS	EA	1
lote: Draw	ring with measurements attached in Annex 1		
4	MD BUREAU		
4.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	1
1.2	SUPPLY & INSTALLATION OF WOOD FLOOR PARQUET	EA	1
4.3	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS, DECORATIVE PARTITIONS & FEATURE WALL DÉCOR	EA	1
4.4	SUPPLY & INSTALLATION OF 2 WORKSTATIONS WITH SIDE TABLE, 4 STRANDED WORKSTATION, 4 FILLING CABINETS, 3-SEATER SOFA & 1 SEATER SOFA, RUG	EA	1
4.5	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1
4.6	PUTTY TOUCHUPS, PAINT & FINISHING WORKS	EA	1
Note: Drav	ving with measurements attached in Annex 1		
5	LIFT LOBBY		
5.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	1
5.2	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS, DECORATIVE PARTITIONS & FEATURE WALL DÉCOR	EA	1
5.3	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1

Note: Drawing with measurements attached in Annex 1





6	HALL WAY		
6.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	1
6.2	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1
te: Drav	ving with measurements attached in Annex 1		
7	PANTRY		
7.1	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS, DECORATIVE PARTITIONS & FEATURE WALL	EA	1
7.1		EA EA	1
	PANELS, DECORATIVE PARTITIONS & FEATURE WALL SUPPLY & INSTALLATION OF TOTAL PANTRY CABINET		





FORM 1-BID FORM

Description of Works: CONCEPT DEVELOPMENT, INTERIOR DESIGN, INTERIOR CONSTRUCTION, AND FURNITURE SUPPLY AND INSTALLATION FOR WAMCO'S NEW OFFICE BUILDING

Announcement Number: WAMCO-PRO/IUL/2024/039 Bid to: Waste Management Corporation Limited (WAMCO) Address: Male' Waste Transfer Station Boduthakurufaanu Magu	
Address: Male' Waste Transfer Station Boduthakurufaanu Magu	
Boduthakurufaanu Magu	
Maafannu	
Male' Republic of Maldives.	
Having reviewed the instructions to bidders and the detailed description of works, I/we the u	ındersigned,
hereby propose to undertake CONCEPT DEVELOPMENT, INTERIOR DESIGN,	INTERIOR
CONSTRUCTION, AND FURNITURE SUPPLY AND INSTALLATION IN WAMCO'S NE	W OFFICE
BUILDING in accordance with the specifications outlined in the description of work (section	II), for the
sum of MVR(in figures)(in word	
<u></u>	
We undertake, if our Bid is accepted, to commence the works immediately upon signing of the	contract and
to complete whole of the works comprise in the Contract within calendar days.	
to complete whole of the works comprise in the contract within earliered.	
We agree to abide by this Bid for a period of Sixty (60) days from the date of submission of the	e Bid and it
shall remain binding upon us and may be accepted at any time before the expiration of that	
	Factoria in
understand that you are not bound to accept the lowest or any Bid you receive.	
Unless and until a formal agreement is prepared and executed, this Bid together with our writter thereof shall constitute a binding Contract between us.	acceptance
The street and the	
Yours Faithfully,	
Signed	
In the capacity of	
Dully authorized to sign bids for and on behalf of	
(Company Name & Stamp)	
Date:	
Name & Address of Signatory	
Name:	(Sa)
Address:	MAN



Tel No: Fax No:





NO	DESCRIPTION	UNIT	QTY	Rate (MVR) with GST (If applicable)	Amount (MVR) with GST (If applicable)
COMPONENT	CONCEPT DEVELOPMENT & INTERIOR DESIGN WORKS				
A COMPONENT B	INTERIOR CONSTRUCTION AND FURNITURE SUPPLY & INST	ALLATION	N		,
1	MD ROOM				
1.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	1		
1.2	SUPPLY & INSTALLATION OF WOOD FLOOR PARQUET	EA	1		
1.3	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS & FEATURE WALL DÉCOR	EA	1		
1.4	SUPPLY & INSTALLATION OF 1 SET EXECUTIVE TABLE WITH 1 EXECUTIVE CHAIR, 2 VISITORS CHAIR, 1 MEETING TABLE FOR 6 PAX, 6 MEETING CHAIRS, 1 SET SOFA WITH 3 SEATER & 1 SINGLE SOFA, 1 COFFEE TABLE, RUGS	EA	1		
1.5	SUPPLY, FABRICATION & INSTALLATION OF CUSTOMIZED FILLING CABINET	EA	1		
1.6	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1		
1.7	PUTTY TOUCHUPS, PAINT & FINISHING WORKS	EA	1		
2	DMD ROOMS				
2.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	2		
2.2	SUPPLY & INSTALLATION OF WOOD FLOOR PARQUET	EA	2		
2.3	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS & FEATURE WALL DÉCOR	EA	2		
2.4	SUPPLY & INSTALLATION OF 1 SET EXECUTIVE TABLE WITH 1 EXECUTIVE CHAIR, 2 VISITOR CHAIR, 1 SET SOFA WITH 2 SEATER, 1 COFFEE TABLE, RUGS	EA	2		
2.5	SUPPLY, FABRICATION & INSTALLATION OF CUSTOMIZED FILLING CABINET	EA	2		
2.6	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	2		
2.7	PUTTY TOUCHUPS, PAINT & FINISHING WORKS	EA	2		



3	MEETING ROOM			
3.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	1	
3.2	SUPPLY & INSTALLATION OF WOOD FLOOR PARQUET	EA	1	
3.3	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS & FEATURE WALL DÉCOR	EA	1	
3.4	SUPPLY & INSTALLATION OF 10 PAX MEETING TABLE WITH 10 CHAIRS	EA	1	
3.5	SUPPLY, FABRICATION & INSTALLATION OF CUSTOMIZED RACK	EA	1	
3.6	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1	
3.7	PUTTY TOUCHUPS, PAINT & FINISHING WORKS	EA	1	
4	MD BUREAU			
4.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	1	
1.2	SUPPLY & INSTALLATION OF WOOD FLOOR PARQUET	EA	1	
4.3	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS, DECORATIVE PARTITIONS & FEATURE WALL DÉCOR	EA	1	
4.4	SUPPLY & INSTALLATION OF 2 WORKSTATIONS WITH SIDE TABLE, 4 STRANDED WORKSTATION, 4 FILLING CABINETS, 3-SEATER SOFA & 1 SEATER SOFA, RUG	EA	1	
4.5	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1	
4.6	PUTTY TOUCHUPS, PAINT & FINISHING WORKS	EA	1	
5	LIFT LOBBY			
5.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	1	
5.2	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS, DECORATIVE PARTITIONS & FEATURE WALL DÉCOR	EA	1	
5.3	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1.	





6	HALL WAY			
6.1	FABRICATION & INSTALLATION OF DECORATIVE RESIN CEILING	EA	1	
6.2	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1	
7	PANTRY			
7.1	FABRICATION & INSTALLATION OF WALL DECORATIVE PANELS, DECORATIVE PARTITIONS & FEATURE WALL	EA	1	
7.2	SUPPLY & INSTALLATION OF TOTAL PANTRY CABINET WITH SINK	EA	1	
7.3	ADDITIONAL ELECTRICAL WIRING WITH INSTALLATION OF ADDITIONAL LIGHT FIXTURES & FITTINGS	EA	1	
7.4	PUTTY TOUCHUPS, PAINT & FINISHING WORKS	EA	1	
	TOTAL MVR (with GST if applicable)			Y.







FORM 2 - BIDDER'S INFORMATION FORM

Bidder's Name:		
Company Registrati	on Number:	
Registered Address:		
GST Number:		
Contact Number:		
Email Address:		
Tenderer's Authoriz	d Representative Information:	
me:		
Card Number:		
dress:		
ntact Number:		
ail Address:		
Managing Director	CEO information:	
me:		
Card Number:		
dress:		
ntact Number:		
ail Address:		
Name of shareholde	rs:	
Name	ID Card No.	
	Service Control of the Control of th	EN LE
	Registered Address: GST Number: Contact Number: Email Address: Tenderer's Authorize me: Card Number: dress: mtact Number: ail Address: Managing Director / me: Card Number: dress: Managing Director / me: Card Number: dress: Managing Director / me: Card Number: dress: Managing Director / me: Card Number:	Company Registration Number: Registered Address: GST Number: Contact Number: Email Address: Tenderer's Authorized Representative Information: me: Card Number: dress: mtact Number: ail Address: Managing Director / CEO information: me: Card Number: dress: mtact Number: ail Address: Name of shareholders: Name ID Card No.





Atta	ch	ed are copies of original documents of [check the box(es) of the attached original documents	nts]
	C	ompany Registration Copy	
	G	ST Registration Copy	
	N	ational Identification Card (if Individual) Copy	
	Sł	nareholder's Certificate provided by Ministry of Economic Development.	
Che	ck	List	
#		Document	1
	1.	Proposal/Quotation (inclusive of the delivery period)	
	2.	Form 1 - Bid Form	
47	3.	Form 2 - Bidder's Information Form	
13	4.	3D drawing (soft & hard copies) of concepts and interior design	
	5.	Working schedule	
	6.	Company Profile	
2	7.	Company Registration	
	8.	GST Registration (if applicable)	
	9.	National Identity Card/Passport (If applicable)	
	10	Shareholder's Certificate (provided by Ministry of Economic Development.	
	11	Form 3 - Experience Information Form	
	12	Proof of Experience Documents/Reference Letters-	
	12	Ongoing project details with reference documents	



FORM 3 – EXPERIENCE INFORMATION FORM

[All bidders are expected to fill in the requested for information in tables similar to the samples detailed below, and submit along with the proposal.]

1. Experience

1.1. Works of similar nature performed over the last 5 years.

(Reference Letters/Proof of experience of the works completed, shall be submitted along with the bid).

(if the bidder fails to submit reference letters/proof of experience for a particular project that the bidder has listed in the form, it will not be considered during the evaluation stage of the bid and marks will not be given for that particular project.

Description of Goods supplied	Name of Client & Contact Person	Year of Completion	Currency & Value of Contract

1.2. List of ongoing projects

Description Goods supplied	Name of Client & Contact Person	Scheduled Completion Date	Currency & Value of Contract

(Relevant paperwork should be submitted for verification)

I/We Hereby confirm that the said documents/relevant paperwork/supporting documents have been attached with the Forms. We agree that failure to submit above mentioned documents will be considered as a failure to submit and late submissions of any such documents will not be entertained by Waste Management Corporation Limited and this will affect the evaluation of our bid.

Name:	
ID Card Number:	
Company Name and Seal/Stamp:	
Date:	
Signature:	

