



INFORMATION SHEET for PROCUREMENT OF 4TON FORKLIFT

Reference No: FNK-I/IUL/2024/205

Issued on: 15th July 2024

Issued by:

Fenaka Corporation Limited

Male', Republic of Maldives

Section I: Instruction to Bidders

A. General	
1. Scope of Bid	<p>1.1 Fenaka Corporation Limited requests quotations for 4Ton forklift in accordance with <i>Section III, Technical Specifications</i></p> <p>1.2 It is in Fenaka Corporation Limited's discretion to cancel this bid invitation at any time.</p>
2. Eligible Participants	<p>2.1 Local companies registered in Maldives are eligible to participate in the tender</p> <p>2.2 Foreign companies are eligible to participate in the tender only if the total bid value is above 2,500,000 Maldivian Rufiyaa.</p>
B. Preparation of the Bid	
3. Bid Prices	<p>3.1 The unit price of each item and the total price shall be clearly indicated in the quotation</p> <p>3.2 All items shall be quoted in the bid (please refer to <i>Section III, Technical Specifications</i> for the details of required items)</p> <p>3.3 Quotation shall separately indicate the additional charges such as freight charges, insurance, etc.</p> <p>3.4 The bidder shall submit quotation on CIF basis to Male' port</p>
4. Currency	<p>4.1 The bidder shall quote entirely in Maldivian Rufiyaa</p>
5. Alternative Bids	<p>5.1 Bidders can submit a maximum of two (2) options</p>
6. Validity of Bids	<p>6.1 Quotation shall remain valid for minimum sixty (60) days from the date of bid opening</p>
7. Bid Security	<p>7.1 All bids should be accompanied with a bid security of USD 1,000 (One Thousand US Dollars) or its equivalent in Maldivian Rufiyaa</p> <p>7.2 The bid security should be:</p> <ul style="list-style-type: none"> - Original bank guarantee letter (or) - Bank guaranteed and stamped check (or) - An insurance policy from Maldives Monetary Authority (MMA) registered insurance company

	<p>7.3 Any bid not accompanied by a Bid Security shall be rejected during bid opening</p> <p>7.4 The bid security must be valid for a minimum of twenty (20) additional days beyond the validity of quotation</p>
8. Technical Compliance	<p>8.1 All relevant information including the brand shall be given to enable technical evaluation of quoted items</p> <p>8.2 If the manufacturer or assembler is not the same as the bidder, a document indicating that manufacturer or assembler is willing to sell the item to the bidder is required</p> <p>8.3 Technical compliance letter will be required to enable technical evaluation</p> <p>8.4 If the goods do not comply with the requirements mentioned in <i>Section III, Technical Specifications</i>, the bid will be rejected during evaluation.</p>
9. Documents Comprising the Bid	<p>9.1 Quotation (inclusive of the delivery period and payment terms)</p> <p>9.2 Manufacture Specification Sheet of the proposed Vehicle</p> <p>9.3 Vehicle Photo (Color Photo)</p> <p>9.4 Details of the company</p> <ul style="list-style-type: none"> - Company profile/background - Company registration certificate - GST registration certificate (for local bidders only) - TAX clearance report (6 months validity) - Contact details (name, designation, mobile number, and e-mail address) <p>9.5 Experience letters, if available</p> <ul style="list-style-type: none"> - Letters within past five (5) years - Relevant experience letters - Letters with project name and value <p>9.6 One (1) compact disc with original bid document scanned and written</p> <p>9.7 Bids lacking the documents above are subjected to be rejected during the bid opening</p>

<p>10. Format of Bid</p>	<p>10.1 The Bidder shall submit two (2) sets of the bid document (1 original and 1 copy), enclosed separately in two envelopes, and sealed with company stamp</p> <p>10.2 All pages of the bid document shall be stamped (Original) and bound properly (excluding the bid security)</p>
<p>C. Bid Submission</p>	
<p>11. Sealing and Marking Bid Document</p>	<p>11.1 The bid document shall be sealed properly in an envelope clearly marked 'ORIGINAL' or 'COPY', with the name of the company and the tender reference number (FNK-I/IUL/2024/205)</p>
<p>12. Bid Opening</p>	<p>12.1 The bids will be opened on 25th July 2024, 1130hrs in the presence of bidders</p> <p>12.2 Bids will be opened at: Fenaka Corporation Limited Hilaalee Magu, K. Male', Republic of Maldives</p> <p>12.3 Bids received electronically will not be accepted</p>
<p>13. Bid Rejection</p>	<p>13.1 Fenaka Corporation Limited shall not consider any bidders that arrive after the deadline for submission</p> <p>13.2 Bidders that do not register for the tender are unable to participate in the bid opening</p> <p>13.3 Bids lacking the documents mentioned in 9. Documents Comprising the Bid (except 9.5 Experience letters) and that do not comply with 10. Format of Bid are subjected to be rejected</p>
<p>D. Awarding of Contract</p>	
<p>14. Payment Terms</p>	<p>14.1 15% as an advance payment shall be released for this project upon submission of original bank guarantee OR insurance bond policy.</p> <p>14.2 15% of the full payment shall be released upon arrival and acceptance of the vehicle.</p> <p>14.3 70% of the full payment shall be released as 8 equal monthly installments.</p>

14.4 Vehicle should be in alliance with Ministry of Transport and Civil Aviation vehicle registration regulations.

Section II: Evaluation Criteria

Proposal Cost: 70 points for the lowest price

- $(\text{Lowest price} / \text{proposed price}) \times 60$

Delivery: 20 points for the lowest delivery period

- $(\text{Lowest delivery period} / \text{proposed delivery period}) \times 10$
- If the delivery period indicates 'ex-stock', it shall be taken same as the party offering the longest delivery period.

Experience: 10 Points

- This company acknowledges experience letters which proves the vehicle - truck have been supplied to Maldives.

Note: Any discrepancy in technical details specified in quotation with technical specification document, the specification shall prevail.

Section III: Technical Specifications

Description	Quantity
4Ton Forklift	01

TECHNICAL SPECIFICATION FOR FORKLIFT

Parameter	Requirement
Characteristics	
Power Mode	Diesel
Rated Capacity	4000kg
Load Center Distance	500mm
Driving Mode	Seated
Dimensions	
Max. height, extended with back rest	4250mm
Max. lifting height	3000mm
Height (mast lowered)	2275mm
Free Lifting Height	150mm
Backrest height	1250mm
Overall Length (with/without fork)	4310mm/3240mm
Front Overhang	560mm
Rear Overhang	580mm
Wheelbase	2100mm
Towing coupling height	300mm
Ground clearance	175mm
Overall Width	1480mm
Distance Across Fork Arms (Max/Min)	1340mm/300mm
Tread, front/rear	1180mm/1190mm (for hydro dynamic 1230mm/1190mm)
Min. outside turning radius	930mm
Min. internal turning radius	215mm
Min. Right angle stacking aisle width	2900mm
Mast Tilt Angle (forward/backward)	6° / 12°
Fork Size	1070 x 150 x 50mm
Weight	
Total Weight	6290kg
Axle Load (laden, front/rear)	8675kg/1615kg
Axle Load (unladen, front/rear)	2772kg/3518kg)
Wheels	
Wheels, number front/rear	2X/2 (X=driven wheels)
Tyre Type	Pneumatic
Tyre Size front	8.25-15-14PR
Tyre Size rear	7.00-15-14PR
Other Data	

Service Brake	Hydraulic Assisted braking pedal type
Parking Brake	Mechanical, hand lever
Fuel Tank Capacity	90 Ltr

Additional Requirement

- The supplied Vehicle must be Brand new.
- Manufacturer Specification Sheet of the proposed vehicle must be submitted
- Supplier shall facilitate in registration of the vehicle (Garage letter will be provided by Fenaka Corporation)
- Warranty: Standard warranty of 12 months must be provided

Note: We prefer the following Brands:

- **Kobelco**
- **Mitsubishi**