



**Information Sheet for
Procurement of iPad's required for
Company Board of Directors –
Quantity: 06**

Reference No.: FNK-I/IUL/2024/217

Issued on 23rd July 2024

Issued by:

Fenaka Corporation Limited

Male', Republic of Maldives

Section I: Instruction to Bidders

A. General	
1. Scope of Bid	1.1 Fenaka Corporation Limited requests quotation for procurement of iPad's required for company board of directors – Quantity: 06 in accordance with <i>Section III, Technical Specifications</i>
	1.2 It is in Fenaka Corporation Limited's discretion to cancel the bid invitation mentioned in 1.1 at any time.
2. Eligible Participants	2.1 Local companies registered in Maldives are eligible to participate in the tender
	2.2 Foreign companies are eligible to participate in the tender only if the total bid value is above 2,500,000 Maldivian Rufiyaa.
B. Preparation of the Bid	
3. Bid Prices	3.1 The unit price of each item and the total price shall be clearly indicated in the quotation
	3.2 All the items shall be quoted by the bidder (please refer to <i>Section III, Technical Specifications</i> for the details of required items)
	3.3 Quotation shall separately indicate the additional charges such as freight charges and insurance.
	3.4 The bidder shall submit quotation on Doorstep delivery to Fenaka corporation Limited Head office
4. Currency	4.1 The bidder shall quote entirely in Maldivian Rufiyaa
5. Alternative Bids	5.1 Bidders can submit a maximum of two (2) options
6. Validity of Bids	6.1 Quotation shall remain valid for minimum sixty (60) days from the date of bid opening
7. Technical Compliance	7.1 All relevant information shall be given to enable technical evaluation of quoted items
	7.3 If the goods do not comply with the requirements mentioned in <i>Section III, Technical Specifications</i> the bid will be rejected during evaluation
	7.4 In case supplied items do not meet the required items, they will be rejected and returned

<p>8. Documents Comprising the Bid</p>	<p>8.1 Quotation (inclusive of the delivery period and payment terms)</p> <p>8.2 Details of the company</p> <ul style="list-style-type: none"> - Company profile/background - Company registration certificate - GST registration certificate (for local bidders only) - TAX clearance report (6 months validity) - Contact details (name, designation, mobile number and e-mail address) <p>8.3 Experience letters, if available</p> <ul style="list-style-type: none"> - Letters within past five (5) years - Relevant experience letters - Letters with project name and value <p>8.4 One (1) compact disc with original bid document scanned and written</p> <p>8.5 Filled Ethical Declaration Form for Bidders (Form in Section IV)</p>
<p>9. Format of Bid</p>	<p>9.1 The Bidder shall submit two (2) sets of the bid document (1 original and 1 copy), enclosed separately in two envelopes and sealed with company stamp</p> <p>9.2 All pages of the bid document shall be originally stamped and bound properly</p>
<p>C. Bid Submission</p>	
<p>10. Sealing and Marking Bid Document</p>	<p>10.1 The bid document shall be sealed properly in an envelope clearly marked 'ORIGINAL' or 'COPY', with the name of the company and the tender reference number (FNK-I/IUL/2024/217)</p>
<p>11. Bid Opening</p>	<p>11.1 The bids will be opened on 01st August 2024, 1100hrs in the presence of bidders</p> <p>11.2 Bids will be opened at:</p> <p style="padding-left: 40px;">Fenaka Corporation Limited Hilaalee Magu, K. Male', Republic of Maldives</p> <p>11.3 Bids received electronically will not be accepted.</p>
<p>12. Bid Rejection</p>	<p>12.1 Bidders that arrive after bid submission deadline shall not be able to participate in the bid</p> <p>12.2 Bidders that do not register for the tender are unable to participate in the bid opening</p>

	12.3 Bids lacking the documents mentioned in 8. <i>Documents Comprising the Bid</i> (except 8.3 <i>Experience letters</i>) and that do not comply with 10. <i>Format of Bid</i> are subjected to be rejected
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Section II: Evaluation Criteria

Proposal Cost: 80 points for the lowest price

- $(\text{Lowest price} / \text{proposed price}) \times 80$

Duration: 10 points for the lowest delivery period

- $(\text{Lowest delivery period} / \text{proposed delivery period}) \times 10$

Payment terms: 10 points for the maximum credit period.

- $(\text{Proposed credit period} / \text{longest credit period}) \times 10$

Note: Any discrepancy in technical details specified in quotation with technical specification document, the specification shall prevail.

Section III: Technical Specifications / Quantity

#	Description	Quantity
01	Apple iPad Pro 13 M4 Specification Sheet	06

Apple iPad Pro 13 M4 Specification Sheet

SoC (System on Chip)

- **Model:** Apple M4

Processor

- **Performance Cores:** 3
- **Efficiency Cores:** 6
- **Total Cores:** 9

GPU (Graphics Processing Unit)

- **Model:** Apple GPU
- **Total Cores:** 10

Display

- **Size:** 13 inches
- **Type:** Ultra Retina XDR display
- **Technology:** OLED
- **Resolution:** 2752 x 2064 pixels

Storage

- **Capacity:** 256 GB

Color

- Space Black

Connectivity

Bluetooth

- **Version:** 5.3

Wireless

- **Wi-Fi Standards:** a, b, g, n, ac, Wi-Fi 6 (ax)
- **Frequency:** 5GHz
- **Additional Features:** Wi-Fi Hotspot, Cellular 5G

Operating System

- **OS:** iPad OS 17

Ports

- **USB Type:** Thunderbolt / USB 4

Accessories

- Apple Pencil Pro
- Apple Magic Keyboard for iPad Pro M4 (Black)

Section IV: Ethical Declaration Form

[The Bidder shall fill in and submit this form with the Bid]

Ethical Declaration Form for Bidders

Bidder Information:

- Company Name:
- Representative Name:
- Position/Title:
- Contact Information:
- Bid Reference Number:

Purpose: This form is intended to ensure that all bidders participating in [Project/Procurement Name] adhere to ethical principles and standards.

Ethical Commitments:

1. **Compliance with Laws and Regulations:** I/we affirm that our company operates in compliance with all applicable laws and regulations, including those related to bribery, corruption, and fair competition. We commit to conducting our business in an ethical and lawful manner at all times.
2. **Conflict of Interest:** I/we declare that there are no conflicts of interest that may compromise the integrity of our bid for [Project/Procurement Name]. If any potential conflicts arise during the bidding process, we agree to disclose them promptly to the relevant authorities.
3. **Transparency and Accuracy:** I/we certify that all information provided in our bid documents, including pricing, qualifications, and capabilities, is true, accurate, and complete to the best of our knowledge. We understand the importance of transparency in the procurement process.
4. **Fair Treatment:** I/we commit to treating all competitors, subcontractors, and stakeholders involved in the bidding process with fairness, respect, and integrity. We will not engage in any unethical practices, such as collusion or bid-rigging, to gain an unfair advantage.

5. **Confidentiality:** I/we agree to maintain the confidentiality of any proprietary or sensitive information disclosed during the bidding process. We will not disclose such information to third parties without proper authorization.
6. **Social Responsibility:** I/we recognize our responsibility to contribute positively to the communities in which we operate. We commit to upholding labor rights, environmental standards, and social welfare principles in our business practices.
7. **Data Protection:** I/we acknowledge the importance of protecting personal data and confidential information obtained during the bidding process. We will handle such data in accordance with applicable data protection laws and regulations.

Signature: I/we hereby acknowledge that I/we have read and understood the above ethical commitments, and I/we agree to abide by them throughout the bidding process for [Project/Procurement Name].

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Bidder: _____

Address: _____

Phone Number: _____