

# Join the **Leading Insurer** of the Maldives.

## **ASSISTANT MANAGER – REPORTING & ASSURANCE**

*Position Type: Permanent (Initial contract shall be for a period of 1 (one) year. The contract shall be renewed as permanent based on performance upon successful completion of one year.)*

### **REQUIREMENTS**

- ACCA completed or other equivalent accounting qualification
- Minimum 3 years of work experience in accounting field with at least 1 year experience at supervisory level
- Computer skills with knowledge of MS Office Applications (preferably in data and financial evaluation and analytical skills)
- Excellent verbal and written communication skills in Dhivehi and English
- Excellent inter-personal skills and ability to work in a team environment
- Analytic thinking leadership and problem-solving skills
- A team player, able to work independently and adhere to tight reporting deadlines
- Pleasant personality

### **MAIN RESPONSIBILITIES**

- Preparation of monthly, quarterly, and annual financial statements within the given deadlines
- Fulfilling reporting requirement of regulatory authorities
- Ensure all financial reporting deadlines are met
- Ensure proper record keeping and compliance with relevant accounting standards and SOPs
- Preparation of Income tax computation

### **REMUNERATION & BENEFITS**

- Attractive salary based on qualification and experience
- Annual Bonus
- Flexible Leave Arrangement
- Sales Incentive
- Health & Life Insurance Plan
- Third Party Credit Schemes
- Staff Loan Scheme
- Learning & Development

Interested candidates, please apply online by visiting our website; <https://jobs.allied.mv/job>

**Please apply on or before 16 September 2024 — 15:30 hrs.**

Only shortlisted candidates will be called for interview and for more information [Call us at 1600](tel:1600)  
(All prospective employees must pass a background check)

