

Join the Leading Insurer of the Maldives.

MANAGER – LEGAL

REQUIREMENTS

- Master's degree or Bachelor's degree in law (or) Shariah and Law
- Should have minimum 03 to 05 years of civil practical experience in the field after obtaining the practicing license
- Knowledge of corporate law and in-depth knowledge of insurance related laws and regulations
- Strong analytical skills and significant experience in applying legal expertise and ability to prepare case documents, legal briefs and opinions
- Excellent communication skills both written and spoken in Dhivehi and English
- Strong interpersonal communication skills including spoken, written and presentation skills
- Proficient in Microsoft Office applications

MAIN RESPONSIBILITIES

- Overall management of the Legal Section and its mandates
- Represent the company in courts and/or at other state agencies when and if required regarding all legal matters
- Organize, manage, and supervise all tasks associated with potential and/or ongoing court cases of the company including outsourced litigation / arbitration cases, both local and international
- Oversee and supervise the drawing up of legal documents, agreements, legal briefs, advice, and opinions
- Oversee, supervise, and manage legal drafting, vetting and review of policies and procedures of the company
- Oversee the accuracy of records associated legal documents and any correspondence relating to legal matters
- Liaise and coordinate with the relevant departments / sections to rectify any legal issues of the company
- Perform any other task assigned to and required to be fulfilled by HOS of Legal Section

REMUNERATION & BENEFITS

- Attractive salary based on qualification and experience
- Annual Bonus
- Flexible Leave Arrangement
- Health & Life Insurance Plan
- Third Party Credit Schemes
- Staff Loan Scheme
- Learning & Development

Interested candidates, please apply online by visiting our website; <https://jobs.allied.mv/job>

Please apply on or before 19 September 2024 — 15:30 hrs.

Only shortlisted candidates will be called for interview and for more information call us at 1600
(All prospective employees must pass a background check)



Allied Insurance Company



Professional Development



Trainee Development - Platinum