



# FAHI DHIRIULHUN CORPORATION

## TERMS OF REFERENCE

**POST:** Lawyer (Retainer Basis)  
**POST TYPE:** Contract (1 Year)  
**REPORTING RELATIONSHIP:** MANAGING DIRECTOR

### RESPONSIBILITIES AND DELIVERABLES:

1. Consultation, advice and rendering of legal opinions, preparation of simple contracts and legal documents, proactive advice on how to avoid disputes and litigation as well as assist in negotiating settlements, and other legal services required in the ordinary course of the client's business.
2. Legal Services Excluded: Prosecution or defense of litigation matters; appearing before court, tribunals or government agencies in civil or administrative suits, proceedings, hearings or negotiations.
3. To act as the legal counsel of FDC
4. Drafting legal documents, review existing contracts, representation of FDC in matters related to agreements, joint ventures and employment contract etc.
5. Represent FDC in civil litigation (if required) at all levels (Civil court, High Court, Supreme Court, Employment Tribunal)
6. Drafting board resolution and shareholders resolutions etc.
7. Advice FDC on legal issues in the Maldives as may be required
8. Advice on the new laws, amendments to the existing laws and legislative proposals that may affect FDC

### EDUCATIONAL/SKILL REQUIREMENTS:

1. Master Degree with minimum 10 years of relevant experience
2. License to practice as an attorney in Maldives
3. Familiar with Laws and Regulations of the Maldives and the Judiciary system
4. Excellent verbal and written communication skills
5. Extensive experience in civil law especially with land law and related areas.
6. Discretion, Diplomacy and Tact.

### REMUNERATION:

NEGOTIABLE