



We're **HIRING**

Assistant Officer, Cash
Finance Department/Cash
Management

No. of Vacancies: 2

Qualifications:

- Minimum 3 'C' passes or above in O'Level including English and Mathematics
- Able to work on shift duty.
- Proficient in computer usage and MS office application
- Proficient in verbal and written communication (both English and Dhivehi)

Responsibilities:

- Collection of cash from customer and issuing the receipt.
- Checking for proper documents in relation to cash and credit transactions before issuing the receipt.
- Ensure that all required charges are collected at collect rates.
- Prepare daily cash collection reports.
- Safe guard the cashier cabin and stop unnecessary staffs entering the cabin.
- Attending various audit queries and ensure that full compliance to required presentation in time.

Assistant Officer, Terminal /
Terminal Services

No. of Vacancy: 1

Qualifications:

- Minimum 3 "C" passes or above in GCE O' Level including SSC Dhivehi.
- Proficient in verbal and written communication (both English and Dhivehi).
- Able to work on shift duty.

Responsibilities:

- Handle whole operations of the services that are being provided by Terminal Services at VIA.
- Handle public announcements for passengers.
- Collect information, and disseminate information to the passenger and other agencies working at VIA.
- Provide special assistance services when need (wheel chair, wheel – bed elderly passenger and mothers with infants.
- Receive call from public regarding flight information & other operations

***Interested Candidates, Please send in your Job Application Form to
Corporate Office, Maldives Airports Company Ltd.***

DEADLINE: 11th July 2019 – 15:00hrs

Maldives Airports Company Limited
Corporate Office
Velana International Airport
Hulhule' 22000,
Republic of Maldives

Note: ONLY Short listed candidates will be notified.
For further information please do not be hesitated to contact us

Email: recruitment@macl.aero **Contact:** 3325511

Job application form will be available at www.macl.aero

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