



		Nos	ދަޔާ ޖަލްދު
35	LUB OIL FILTER LF 3000	Nos	1000
36	LUB OIL FILTER LF 3325	Nos	624
37	LUB OIL FILTER LF 3349	Nos	516
38	LUB OIL FILTER LF 3959	Nos	240
39	LUB OIL FILTER LF 4054	Nos	320
40	LUB OIL FILTER LF 670	Nos	1572
41	LUB OIL FILTER LF 9009	Nos	1164
42	RACHO FILTER 2020PM	Nos	960
43	RACHO FILTER 2040PM	Nos	960
44	WATER FILTER WF 2075	Nos	744
45	WATER FILTER WF 2073	Nos	320
46	WATER FILTER WF 2074	Nos	320
47	WATER FILTER WF 2076	Nos	2076

Quotation shall indicate the following;

**a) Price**

- The bidder shall quote for door step delivery value to Fenaka corporation Head Office
- All items shall be quoted in the bid
- Quotation shall indicate the unit price, total price for each item and total price of the quotation. The quotation shall separately indicate additional charges such as freight charges, insurance, taxes, etc.

**b) Delivery Period**

- The delivery period shall be stated in ‘calendar days’.
- If the delivery period indicates ‘ex-stock’, or if the duration is not specified, it shall be taken same as the party offering the longest delivery period.

**c) Payment Terms**

- The payment terms shall be stated in ‘days or months’, and the payments will be released in equal monthly instalments.
- No points will be given for payment terms if the bidder requests for Letter of Credit (LC).



- A maximum of 15% of the entire project can be provided as an advance if requested in the bid, however, it cannot be tied to the project starting date.
- For 15% advance bid awarded party has to submit bank guarantee letter along with performer invoice.

**d) Technical Specifications**

- All the relevant information including the brand shall be given to enable technical evaluation of the items quoted.
- Belt should comply our requirements, if not the bid will be rejected
- The documents required for technical evaluation are:
  - Fleet guard Genuine Authorized document or fleet guard Genuine Authorized Certificate

e) **Quotation validity** should be a minimum of 60 days from the date of quotation opening.

f) If there is any clarification regarding bid you may send email to [tender@fenaka.com.mv](mailto:tender@fenaka.com.mv) from 27<sup>th</sup> August 2019 to 05<sup>th</sup> September 2019.

**Note:** It is in FENAKA Corporation Limited's discretion to reject/cancel any quotation which does not fulfil or comply the above terms.

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## b) Required Document and Evaluation criteria



### Required Documents

- Quotation (inclusive of the delivery period and the payment terms)
- 1 compact disc (CD), along with 2 sets of the bid documents (One Original and 1 copy set) separately packed and sealed with company stamp. All the pages in bid documents should be stamped and Bind properly
- Fleet guard Genuine Authorized document or fleet guard Genuine Authorized Certificate
- Specification of the offered product
- Details of the company
  - Company profile (This should include the background of the company with the products they supply)
  - Company registration certificate
  - GST registration certificate
  - Tax clearance report (6months validity )
  - Contact details (Name, Designation, Mobile number, Email)

### **Important Note:**

- Bids lacking the documents above are subjected to be rejected during bid opening. Also it is in FENAKA's discretion to cancel this invitation to bid at any time.
- Bidders can submit maximum of 2 options.

### Evaluation Criteria

- **Proposal Cost:** 50 points
  - (Lowest proposed price / proposed price) x 50 points
- **Delivery:** 30 Point
  - (Shortest Delivery Period) / (Quoted Delivery Period) x 30
- **Payment Terms:** 20 points for the maximum days given for payment
  - (Proposed credit period / longest credit period) x 20

Please submit your bids by 8<sup>th</sup> September 2019, Sunday 11:00hrs. (Maldivian time), addressed to;

Tender Ref No: FNK-I/IUL/2019/170

Managing Director

Fenaka Corporation Ltd

Port Complex Building, 7<sup>th</sup> Floor

Hilaalee Magu, Maafannu

K. Male'

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The proposal and the envelope must bear the reference number of the tender. All envelopes must be duly sealed and stamped. Fenaka Corporation will not be liable for the misplacement or premature opening of unlabelled sealed proposals. The bids will be opened on 8<sup>th</sup> September 2019, Sunday 11:00hrs, in the presence of the bidders. The bids received after the stated time, and the bids received via email will not be accepted.

For more information and clarifications, please email us at [tender@fenaka.com.mv](mailto:tender@fenaka.com.mv)

19<sup>th</sup> August 2019