



# **INFORMATION SHEET FOR SEWER HOUSE CONNECTION**

## **S. HITHADHOO SOUTH AREA**

**Reference No.: FNK-I/IUL/2019/276**

Issued on: 11<sup>th</sup> December 2019

Issued by:

Fenaka Corporation Limited

Male', Republic of Maldives

## Section I: Instruction to Bidders

A. General	
<b>1. Scope of Bid</b>	1.1 Fenaka Corporation Limited requests quotations for sewer house connection in S. Hithadhoo South area in accordance to <i>Section III, Technical Specifications</i>
B. Preparation of the Bid	
<b>2. Bid Prices</b>	2.1 All works shall be quoted in the bid (please refer to <i>Section III, Technical Specifications</i> for scope of works) 2.2 Quotation shall separately indicate the additional charges such as taxes
<b>3. Currency</b>	3.1 The bidder shall quote entirely in Maldivian Rufiyaa
<b>4. Project Duration</b>	4.1 The total project duration shall be <b>40</b> calendar days
<b>5. Alternative Bids</b>	5.1 Bidders can submit a maximum of two (2) options
<b>6. Validity of Bids</b>	6.1 Quotation shall remain valid for minimum sixty (60) days from the date of bid opening
<b>7. Bid Security</b>	7.1 All bids should be accompanied with a bid security of USD 3,000 (Three Thousand US Dollars) or its equivalent in Maldivian Rufiyaa 7.2 The bid security should be: - Original bank guarantee letter (or) - Bank guaranteed and stamped check (or) - An insurance policy from Maldives Monetary Authority (MMA) registered insurance company 7.3 Any bid not accompanied by a Bid Security shall be rejected during bid opening 7.4 The bid security must be valid for a minimum of twenty (20) additional days beyond the validity of quotation

<p><b>8. Documents</b> <b>Comprising the Bid</b></p>	<p>8.1 Quotation (inclusive of the duration)</p> <p>8.2 Details of the company</p> <ul style="list-style-type: none"> <li>- Company profile/background</li> <li>- Company registration certificate</li> <li>- GST registration certificate (for local bidders only)</li> <li>- TAX clearance report (6 months validity)</li> <li>- Contact details (name, designation, mobile number and e-mail address)</li> </ul> <p>8.3 Experience letters</p> <ul style="list-style-type: none"> <li>- Letters within past five (5) years</li> <li>- Relevant experience letters</li> <li>- Letters with project name and value</li> </ul> <p>8.4 Gantt chart</p> <ul style="list-style-type: none"> <li>- Including the project schedule and timeline</li> </ul> <p>8.5 Methodology</p> <ul style="list-style-type: none"> <li>- Please refer to <i>Section IV: Methodology</i> for a guideline</li> </ul> <p>8.6 Bid security</p> <p>8.7 One (1) compact disc with original bid document scanned and written</p>
<p><b>9. Format of Bid</b></p>	<p>9.1 The Bidder shall submit two (2) sets of the bid document (1 original and 1 copy), enclosed separately in two envelopes and sealed with company stamp</p> <p>9.2 All pages of the bid document shall be stamped and bound properly (excluding the bid security)</p>
<p><b>C. Bid Submission</b></p>	
<p><b>10. Sealing and Marking</b> <b>Bid Document</b></p>	<p>10.1 The bid document shall be sealed properly in an envelope clearly marked ‘ORIGINAL’ or ‘COPY’, with the name of the company and the tender reference number (FNK-I/IUL/2019/276)</p>

<b>11. Bid Opening</b>	<p>11.1 The bids will be opened on 25<sup>th</sup> December 2019 (Wednesday), 1300hrs in the presence of bidders</p> <p>11.2 Bids will be opened at: Fenaka Corporation Limited S. Hithadhoo Branch, Shamsuddin Bodu Fan'diyaaru Thakurufaanu Magu,, Addu City</p> <p>11.3 Bids received electronically will not be accepted</p>
<b>12. Bid Rejection</b>	<p>12.1 Bidders that arrive after bid submission deadline shall not be able to participate in the bid (25<sup>th</sup> December 2019, 1300hrs)</p> <p>12.2 Bidders that do not attend the pre-bid information session are not eligible to participate in the bid opening</p> <p>12.3 Bids lacking the documents mentioned in 8. <i>Documents Comprising the Bid</i> and that do not comply with 9. <i>Format of Bid</i> are subjected to be rejected</p> <p>12.4 Bids that do not comply with 4. <i>Project Duration</i> shall be rejected during bid opening</p>
<b>D. Awarding of Contract</b>	
<b>13. Payment Terms</b>	13.1 An advance will not be released for this project
<b>14. Retention</b>	14.1 5% of the total bid price shall be held as a retention payment for twelve (12) months from the date of completion of works
<b>15. Awarding the Bid</b>	15.1 The tenders for sewer connection of S. Hithadhoo Central area (reference number: FNK-I/IUL/2019/258), S. Hithadhoo North (reference number: FNK-I/IUL/2019/275) and this tender will not be awarded to the same company. Instead, it will be awarded to three different bidders

## Section II: Evaluation Criteria

**Proposal Cost:** 60 points for the lowest price

- $(\text{Lowest price} / \text{proposed price}) \times 60$

**Gantt Chart:** 15 points

- The project schedule and the timeline shall be referenced to when allocating points for this component.

**Methodology:** 15 points

- The guidelines stated in *Section IV: Methodology* shall be referenced to when allocating points for this component.

**Experience:** 10 points

- The nature and value of the projects shall be considered when allocating points for this component.

## Section III: Technical Specifications

### Scope of works

- Excavate and laying of 110mm gravity pipe (Excavation ~2ft) to estimated 394 Houses
- Excavation length details for each household will be surveyed by Fenaka and provided to the contractor 1 week in advance.
- House connections includes connection of house connection internal pipe to the sewer catch pit.
- Contractor shall maintain daily work records and provide updates to Fenaka appointee on a daily basis on the work progress and materials balances.
- Excavation and digging tools

### Out of Scope

- Supply of materials. All necessary materials; 110mm pipes, necessary house connection fittings will be provided by the client.

### General Guidelines

- Electricity will be provided from the nearest Distribution board by client. However, the contractor shall arrange for temporary meter (Fenaka approved), extension cables, sockets etc. Electricity will be provided at Business Special Rates.

<b>1 – 100 units</b>	MVR 3.25
<b>101 – 200 units</b>	MVR 3.75
<b>201 – 300 units</b>	MVR 4.75
<b>301+ units</b>	MVR 6.00

- Client will provide a work site to contractor to accommodate the materials within one of the sites of Fenaka corporation ltd. However, the client will not be responsible for any loss of materials or damages to contractor's equipment at site and the cost of transportation from site to location of work. It is the responsibility of the contractor to arrange security personnel at site.
- Contractor shall clear the site of excavation every day after completion of works.
- Contractor shall prepare the As-built drawing for all the works completed.
- The work must comply with the EPA regulations.

## Section IV: Methodology

The methodology is a description of methods that will be adopted for the execution of each major stage of the project. The bidder must also describe how the work will be performed, the site supervision including the functions of key personnel, as well as the involvement of subcontractors (if any). It should state the number of staff involved and the equipment intended to be deployed for each major activity.