



## **REQUEST FOR PROPOSAL (RFP)**

### **Supply & Installation of two (2) HPE ProLiant DL380 Gen11 8SFF Server OR equivalent to specifications**

20th April 2026

**Housing Development Finance Corporation Plc.**

Information Technology Department

4th Floor, H. Mialani,

Sosan Magu,

Male', Republic of Maldives.

Telephone: 3334666 / 3338810

Email: [procurement@hdfc.com.mv](mailto:procurement@hdfc.com.mv)

Website: [www.hdfc.com.mv](http://www.hdfc.com.mv)

## 1. Request for Proposal

Housing Development Finance Corporation Plc. (hereinafter referred to as "HDFC") is seeking technically viable and commercially competitive proposals for Supply, Installation & Upgrade of HPE Server. The RFP below includes minimum functional requirements, submission instructions, and evaluation criteria.

## 2. Details of RFP

RFP No:	HDFC/RFP/EQP/2026/3
Advertise Ref. No.:	(IUL)HDFC/1/2026/6
Vendor Registration:	23rd April 2026, 14:00hrs
Proposal Submission (Email)	30th April 2026 (09:00hrs – 14:00hrs)
Bid opening	30th April 2026, 14:00hrs
Bid opening venue	<b>Housing Development Finance Corporation Plc.</b> 3rd Floor, H. Mialani Sosan Magu Male', Republic of Maldives.
Contact	Telephone: 3334666 Email: <a href="mailto:procurement@hdfc.com.mv">procurement@hdfc.com.mv</a>

## 3. Submitting and opening of quotation offers:

All quotations will be opened in the presence of the vendors' representatives who choose to attend, in person, at the specified date and time at the company's head office.

Each bidder may submit only one proposal for the same solution. Submission of more than one proposal will result in disqualification.

It is mandatory that all clarifications / queries are submitted by the vendors in writing to HDFC before the proposal submission date. HDFC will not entertain any other request for clarification other than the ones which are submitted in writing as specified here.

All bid submission must be in one password protected ZIP file format (maximum file size 20 MB).

All bid submissions must be submitted via email to [procurement@hdfc.com.mv](mailto:procurement@hdfc.com.mv)

## 4. Vendor Eligibility

Bidder must be a local business, registered in accordance with Business Registration Act of Maldives.

Vendor Registration must be completed before submission of proposals. Vendor Registration form will be available on HDFC Website. Please email completed Form along with relevant documentation to [procurement@hdfc.com.mv](mailto:procurement@hdfc.com.mv)

## 5. Introduction

Housing Development Finance Corporation (HDFC) is committed to enhancing its operational efficiency and supporting the company's digital transformation initiatives. As part of this effort, HDFC's IT Department are seeking qualified bidders to submit proposals to:

- **Supply & Installation of two (2) HPE ProLiant DL380 Gen11 8SFF Server OR equivalent to specifications in 6.2 of this RFP.**

Suppliers should be perfectly positioned to deliver solutions for high-density IT deployments and support ongoing maintenance and management services. This will help reduce the threat of systems' downtime, mitigate the risk of thermal shutdown, and keep facilities operating optimally.

By the time of delivery & installation, the Server should work without any faults.

## 6. Scope of Work

### 6.1 Supply & Installation of Server (2 No's):

- The Successful Bidder must provide software subscription licenses, and technical support will comply strictly with the agreement.
- Perform site readiness assessment, ensuring the environment is ready for project commencement.
- Server hardware rack mounting, management cabling, LAN/storage cabling and power cabling as per manufacturer guidelines Vendor Certified Engineers should carry out the installation.
- Warranty: Three (3) Year Hardware; 3 Year 24 x 7 Technical Support
- The hardware and software subscription and technical support period shall be as given in the bid proposal and/or otherwise agreed in conditions of the contract between HDFC and the successful bidder. The successful bidder further warrants that all hardware and software subscriptions, including technical support provided, are backed by manufacturer/authorized channels. HDFC reserves the right to reject the subscription and technical support if it is identified as a grey market subscription license or service

### 6.2 Required Items OR equivalent to specifications:

Qty	Description
1	HPE ProLiant DL380 Gen11 8SFF Configure-to-order Server
1	HPE ProLiant DL380 Gen11 8SFF Configure-to-order Server Asia Pacific English
1	Intel Xeon-Silver 4516Y+ 2.2GHz 24-core 185W Processor for HPE
2	HPE 32GB (1x32GB) Dual Rank x8 DDR5-5600 CAS-46-45-45 EC8 Registered Smart Memory Kit
1	HPE ProLiant DL380 Gen11 8SFF x1 Tri-Mode 24G U.3 BC Backplane Kit
4	HPE 480GB SATA SSD 2.5" 6Gb/s Mixed Use
1	Broadcom BCM5719 Ethernet 10Gb 4-port BASE-T Adapter for HPE
1	HPE 96W Smart Storage Lithium-ion Battery with 145mm Cable Kit
1	HPE MR408i-o Gen11 x8 Lanes 4GB Cache OCP SPDM Storage Controller
2	HPE ProLiant DL3X0 Gen11 1U High Performance Fan Kit
2	HPE 800W Flex Slot Platinum Hot Plug Low Halogen Power Supply Kit
1	HPE iLO Advanced 1-server License with 3yr Support on iLO Licensed Features
1	HPE ProLiant DL380 Gen11 8SFF OROC Cable Kit
1	HPE ProLiant Gen11 1U Common Bezel Kit
1	HPE CE Mark Removal FIO Enablement Kit
1	HPE NS204i-u Gen11 NVMe Hot Plug Boot Optimized Storage Device
1	HPE Easy Install Rail 1 Kit
1	HPE ProLiant DL380 Gen11 Performance Heat Sink Kit
1	HPE ProLiant DL380 Gen11 NS204i-u NVMe OS Boot Device Cable Kit

**Note:** Bidders may submit an HPE server specifications as above OR any equivalent solution that complies with the specifications stated above.

## 7. Bidding Process

### 1. Bidding Time Frame:

Bidders will be given a timeframe from the date of announcement until 24 hours before the bid submission deadline to seek any clarifications from the company. No queries will be entertained after the specified time.

**2. Submission of Proposal:**

Proposals must be submitted via email between 9 am to 2 pm on the bidding date, and no proposals will be accepted after that time. Documents should be uploaded as a password-protected ZIP folder, and bidders will be asked to provide the password at the time of the bid opening.

**3. Opening (Announcing) the Bid:**

On the date and time stated in Point 2, the bid will be opened. The session will begin in the presence of the bidders who submitted bids before proposal submission deadline mentioned in Section 2. Latecomers will not be allowed to join.

Bidders are advised to arrive at the bid opening venue at least 10 minutes before the scheduled time to facilitate the accommodation of all attendees. The bidders' list will be presented, and bidders will be called upon to provide the password to open their documents in the order submissions were received. The quotation documents will be opened in the presence of all, and the total amounts will be noted. The session will end once all bids are opened.

**8. Required format for documents and information**

On headers of all pages and first page of all documents must bear the following information with signature of the bidder.

- The headers of all pages must include the following information.  
RFP No: HDFC/RFP/EQP/2026/3  
Name of the Vendor
- The first page of each document must bear the bidder's signature and/or seal.
- All pages must be numbered in the format "Page x of xx."
- All documents must be submitted in PDF format.

The proposal should contain the following information in the format given below:

#	Document Name
1	Proposal Submission Form (attached with Announcement)
2	Company Profile, including contact person name, email and phone number
3	An overview of a past relevant experience with reference
4	Proposal / Quotation
5	Delivery details / Date
6	Business Registration Certificate (in accordance with Business Registration Act of Maldives.)
7	GST Registration Certificate
8	Tax Clearance Report (Past 6 months from the date of Bid Submission)

## **9. Price Offer**

The quotation must provide a comprehensive breakdown of all proposed costs, including license fees, maintenance and support charges, and any other applicable expenses, clearly indicating the basis of each charge. All cost components must be itemized separately. All software licenses offered must be genuine, and supporting documents confirming the authenticity of each license must be submitted along with the respective items.

All quoted prices must be presented in Maldivian Rufiyaa (MVR). The total price shall be stated both in numerical figures and in words. In the event of any discrepancy between the two, the amount written in words shall be deemed the correct and prevailing value.

## **10. Offer Validity Period**

The Offer should hold goods for a period of 60 days from the date of the opening bid.

## **11. Qualification Criteria**

- The bidder submitting the offers should be a registered local business in accordance with Business Registration Act of Maldives and must have been registered for at least 5 years or more.
- The bidder should be in the related business.
- The bidder must submit documents of previous work experiences in relevant field.

HDFC may split the bid among many competitive bidders if the proposed solution consists of different software. The items will be individually evaluated against the relevant Points Allocation Table for Bid Proposal.

## **12. Modification and Withdrawal of Quotation document Offers**

Vendors are allowed to withdraw their offers any time before the last date and time specified for closing. Vendors are not allowed to modify their offer once submitted. No offer can be modified or withdrawn by a vendor after the closing date and time for submission of offers.

## **13. Proposal Award Method**

Proposals will be evaluated against Points Allocation Tables for Bid Proposals in Section 14.

HDFC can award different order items to multiple vendors. HDFC may decide to award the entire bid to the bidder with the lowest aggregated value among qualified proposals or based on the quality of the solution being offered. The item proposed below the required specification will be rejected. The item proposed above the required specification will not necessarily get higher points however evaluated in relation to price.

**14. Point Allocation & Evaluation of Bid Proposals**

**14.1. Table 1. Evaluation Criteria**

<b>Evaluation Criteria</b>	<b>Point</b>	<b>Description</b>
<b>Price</b>	<b>60</b>	Lowest Price
<b>Delivery / Installation</b>	<b>25</b>	Shortest Period for delivery
<b>Company Reliability:</b> <ul style="list-style-type: none"> <li>• <b>Experience</b> Points for experience will be awarded based on the number of years the business has been registered and operating in the relevant field. A maximum of 5 points will be awarded, with 5 points given to businesses having 5 (five) or more years of experience.</li> <li>• <b>Performance</b> <ul style="list-style-type: none"> <li>- A minimum of five (5) reference letters demonstrating successful completion of similar system and support services projects must be submitted.</li> <li>- One (1) point will be awarded for each reference letter or completion certificate, duly signed and stamped by the client.</li> </ul> </li> </ul>	<b>10</b>	Reference for recent projects
<b>Warranty</b> <ul style="list-style-type: none"> <li>• Three (3) Year Hardware; 3 Year 24 x 7 Technical Support</li> </ul>	<b>5</b>	as specified in this RFP
<b>Total Score</b>	<b>100</b>	

**14.2. Point Evaluation**

- **Price – 60 Points**

$$\text{Price Score} = \frac{\text{Lowest proposed total price from among the proposals received}}{\text{Vendor's total price}} \times 60$$

- **Delivery / Installation – 30 Points**

- Points for delivery/installation will be awarded based on the proposed timeline. The shortest delivery period will receive the full 10 marks. Other proposals will be scored proportionately based on their delivery duration, using the formula below.

$$\text{Delivery Score} = \frac{\text{Shortest Offer Period}}{\text{Offered Period}} \times 30$$

- **Company Reliability (Experience and Performance) – 10 Points**

**Experience:**

- Points for experience will be awarded based on the number of years the business has been registered and operating in the relevant field in accordance with Business Registration Act of Maldives. A maximum of 5 points will be awarded, with 5 points given to businesses having 5 (five) or more years of experience.

$$\text{Experience Score} = \frac{\text{Number of Years in Operation}}{\text{Five (5) years}} \times 5$$

**Performance:**

- A minimum of five (5) reference letters demonstrating successful completion of similar system and support services projects must be submitted.
- One (1) point will be awarded for each reference letter or completion certificate, duly signed and stamped by the client.
- For parties submitting fewer than five (5) documents, points will be awarded on a pro-rata basis, proportional to the number of documents submitted.

$$\text{Performance Score} = \frac{\text{Number of Documents Submitted}}{\text{Five (5) Documents}} \times 5$$

- **Warranty – 5 Points**

- Bidders must comply with the warranty period specified in Section 6.1 of this RFP.
- Any bid proposing a shorter warranty period shall be awarded zero (0) points.

- **Authorized Dealer**

- Bids will be disqualified if a valid authorized dealership certificate/document is not submitted.

- Product/service that does not meet the minimum requirement will not be entitled to Points and will be considered as zero (0) points.

## 15. Notice of Award

All successful bidders will be notified in writing.

## 16. Payment terms

Payment will be made in accordance with the general conditions for the provision of goods and services of the successful bidder's proposal. If an advance payment is required upfront, it must not exceed more than 20% of the total proposal price, and HDFC shall require the bidder to submit a bank guarantee in the same amount as the advance payment. Remaining Payment requests shall be submitted only after successful receiving and testing of the items. HDFC shall remit payment within thirty (30) days from the date of the invoice.

All payments will be made in Maldivian Rufiyaa.

## **17. Clarification of Offers**

To assist in the scrutiny, evaluation, and comparison of offers, HDFC may, at its discretion, seek written clarifications from vendors and reserves the right to verify all statements, information, and documents submitted, requiring bidders to provide any necessary evidence upon request.

## **18. No Commitment to Accept Lowest or Any Offer**

HDFC is under no obligation to accept the lowest or any other Offer received in response to this TENDER and reserves its right to reject any or all the offers including incomplete offers without assigning any reason whatsoever. HDFC will not be obliged to meet and have discussions with any vendors and / or to entertain any representations.

## **19. Negotiation**

It is absolutely essential for the vendors to quote the lowest price at the time of making the offer in their own interest, as HDFC will not enter into any price negotiations.

## **20. Right to Alter Quantities**

HDFC reserves the right to alter the quantities specified in the Offer in the event of changes in the plans of HDFC.

## **21. Termination**

HDFC shall be entitled to terminate this contract by giving 3 weeks' notice to the Successful Bidder in case where the successful Bidder fails to provide the service as per the requirements of HDFC.

## **22. Order Cancellation**

HDFC reserves its right to cancel the entire / unexecuted part of the Purchase Order at any time by assigning appropriate reasons in the event of one or more of the following conditions:

- Delay in delivery beyond the specified period for delivery.

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## **23. Bidder's Cost Responsibility**

The Bidder shall bear all costs for the preparation and submission of the Bid Documents. HDFC shall not be responsible or liable for reimbursing/compensating these costs, regardless of the conduct or outcome of the bidding process.

## **24. Proposal Ownership**

The proposal and all supporting documentation submitted by the vendor shall become the property of HDFC.

## **25. Upgrades/updates**

During warranty and support contract, Vendor should ensure availability of updates and upgrades of the product as and when released, Vendor is also responsible for porting all such updates / versions in the servers as required by HDFC.

## **26. Manuals and Software**

The vendor will supply all the related documentation. These will include but not restricted to user manual, operation manual, software, database, connections etc.

## **27. Non-Conformance penalties**

In the event of any delay, a penalty of 15% shall be imposed on the undelivered portion of the total price for each month of delay. Failure to deliver items in due time will result in the revocation and recovery of the full amount disbursed.

**28. WARRANTY (defect liability period)**

The items must have a valid warranty period stated.

**29. Publicity**

Any publicity by the vendor in which the name of HDFC is to be used will be done only with the explicit written permission of HDFC.

*End of RFP*