

RP



ROAD DEVELOPMENT CORPORATION LTD

(C10482019)

MSL Building, 1<sup>st</sup> Floor,

Orchid Magu, Male' 20183, Rep. of Maldives.

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ROAD DEVELOPMENT CORPORATION

## Vendor Registration Form

### SECTION 1: COMPANY DETAILS /GENERAL INFORMATIONS/CONTACT DETAILS

- Sole Trader/Local Investment   
  Partnership   
  Private Company  
 Public Limited Company   
  Cooperative   
  other \*(Please Specify)

Name of the business: \_\_\_\_\_

Registration No.: \_\_\_\_\_

GST & BPT No: \_\_\_\_\_

Date of incorporation: \_\_\_\_\_

Nature of business: \_\_\_\_\_

Registered address: \_\_\_\_\_

Phone / Fax number: \_\_\_\_\_

Email address /Web site: \_\_\_\_\_

### SECTION 2 : REQUIRED SERVICES

#### SERVICES

- |  |   |
|--|---|
| <input type="checkbox"/> Accomodation                                | <input type="checkbox"/> Rentals  |
| <input type="checkbox"/> Masonry & Plaster Works                     | <input type="checkbox"/> Security Service                                     |
| <input type="checkbox"/> Cleaning Service                            | <input type="checkbox"/> Conference/Training Facilities                       |
| <input type="checkbox"/> Consumables                                 | <input type="checkbox"/> Consulting   |
| <input type="checkbox"/> Entertainment                               | <input type="checkbox"/> Plants & Fertilizers                                 |
| <input type="checkbox"/> Marine service                              | <input type="checkbox"/> Fuel & Lubricants                                    |
| <input type="checkbox"/> Transport ( Air/Land /Sea & Related service | <input type="checkbox"/> Garments and related Equipment's                     |
| <input type="checkbox"/> Valuation/Inspection                        | <input type="checkbox"/> Photography/Vedio Graphy/Audiography                 |
| <input type="checkbox"/> Advertising                                 | <input type="checkbox"/> Real Estate  |
| <input type="checkbox"/> Catering                                    | <input type="checkbox"/> Photocopy Machines/Printers and Consumables          |
| <input type="checkbox"/> Tiling Work                                 | <input type="checkbox"/> Automation Control , Communication & Security System |
| <input type="checkbox"/> Glazing & Cladding                          | <input type="checkbox"/> Anti Fire Measures( Extinguishers)                   |
| <input type="checkbox"/> Painting                                    | <input type="checkbox"/> Vertical & Horizontal Transport Measure              |
| <input type="checkbox"/> Wood Work & Interior Finishing              | <input type="checkbox"/> Mechanical Work                                      |
| <input type="checkbox"/> Excavation & Demolition                     | <input type="checkbox"/> Plumbing & Sanitary Works                            |
| <input type="checkbox"/> Concrete Renovations & Corrosion Protection | <input type="checkbox"/> Building Maintenance                                 |
| <input type="checkbox"/> Air Conditioning & Ventilation              | <input type="checkbox"/> Signs & Kraft  |
| <input type="checkbox"/> Steel & Aluminum Work                       | <input type="checkbox"/> Phone & Communication Services                       |
| <input type="checkbox"/> Printing                                    | <input type="checkbox"/> Pest Control Services                                |

#### HARDWARE

- Construction Materials & Tools  
 Construction Chemicals  
 Heavy Machinery & Heavy Duty Electronics  
 Electrical Items  
 Pum Spars  
 Finishing Materials  
 Plant & Machinery  
 Toilet ware

#### OFFICE EQUIPMENT, FURNITURE & CONSUMABLES

- Office Furnitures  
 Office Equipment (Ex. Computers, Printers)  
 Cleaning Items  
 Stationery

#### PROFESSIONAL SERVICES

- Architecture  
 Building Design  
 Project Management  
 Logistic Operation  
 Cleaning Appliances  
 Custom Clearance  
 Branding, Designing

**SECTION 3: PAYMENT DETAILS**

Preferred Payment Method :  Credit  Cheque  Account Transfer  TT/LC

Credit Limit (MVR) : \_\_\_\_\_

Credit Term: NET30  NET15  OTHER:  \_\_\_\_\_

Account Number : \_\_\_\_\_

Bank : \_\_\_\_\_

Country : \_\_\_\_\_

**SECTION 4: DELIVERY**

Preferred Delivery Method:

Delivery to Port:  Male  Hulhumale

Delivery to Site:  Male  Hulhumale

Collect from Vendor:

**SECTION 4: EXPERIENCE**

Organisation	Value   MVR	Year	Goods/Services Supplied

**SECTION 5: REQUIRED DOCUMENTS**

SL #	Documents Required	Sole Trader/Local Investment	Partnership	Private Company	Public Limited Company	Cooperative	Foreign Vendors
1	Completed Application Form	✓	✓	✓	✓	✓	✓
2	National ID Card copy of the owner/s   Passport Copy for foreigners	✓					
3	Copy of Registration Certificate	✓	✓	✓	✓	✓	✓
4	Copy of Googs & Service Tax Registration Certificate   GST / T-GST	✓	✓	✓	✓	✓	
5	Copy of Business Profit Tax Registration Certificate   BPT		✓	✓	✓	✓	
6	Company Porofile	✓		✓	✓	✓	✓
7	Copy of Memorandum of Association	✓	✓	✓	✓	✓	✓
8	Copy of Articals of Association	✓	✓	✓	✓	✓	✓
9	Copy of Partnership Agreement		✓				

Optional / Recommended

- 10 Copy of Trade Licence /Mandatory if vendor has an outlet for trade Copy of Financial Statement
- 11 Copy of Financial Statement ( Past 03 years Audited )
- 12 List of Inventory ( Tools & Equipment, Plant & Machineries, Vehicle & Vessels )
- 13 Copy of SME Registration

**SECTION 6: TERMS AND CONDITIONS**

I/We hereby declare that the information provided in and with this application is authentic and accurate. Any changes which happen to information will be informed to RDC at the earliest.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Stamp: \_\_\_\_\_

**Person to be contacted in a case of any work/information needed.**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Stamp: \_\_\_\_\_