



Job Application Form

Attach a recent photograph

Please submit completed application form, with relevant supporting documents to IBM Human Resource Department, Fen Building 1st Floor, Ameenee Magu, Machangolhi 20375, Male'

APPLIED POSITION:

PERSONAL PARTICULARS

Full Name as in ID Card or Passport:

National ID No: (Please attach a copy of ID card) Date of Birth:

Sex: Marital Status: No of Children:

Present Address: Permanent Address:

Telephone no(s): E-mail Address:

EDUCATION
(List Secondary Schools, Universities and other Institutions attended)

| From (mm/yy) | To (mm/yy) | Institution Attended | Country | Qualification Obtained (attach copies of relevant certificates & transcripts) |
|-----------------|---------------|----------------------|---------|--|
| | | | | |

PROFESSIONAL QUALIFICATION /AREAS OF SPECIALIZATION

PRESENT EMPLOYMENT (Full time & Part time)

Name of the Employer:

Date of Appointment:

Address of the Employer:

If selected, earliest date available:

PREVIOUS EMPLOYMENT

(Please list in reverse chronological order, the jobs you have held. Attach separate sheets if necessary)

| From (mm/yy) | To (mm/yy) | Employer | Position Held & Responsibilities | Reason(s) for Leaving |
|-----------------|---------------|----------|----------------------------------|-----------------------|
| | | | | |

REFEREES

Name 2 non related referees who would be able to comment on your academic standing and professional competence.

| Name | Designation | Contact Details |
|------|-------------|-----------------|
| | | |

PLEASE PROVIDE DETAILS OF ANY EXTRA CURRICULAR ACTIVITIES INVOLVED (E.g: Scout, Sports etc..)

Empty box for providing details of extra-curricular activities.

GENERAL INFORMATION

Please indicate how you came to know about the position being applied for:

- Advertisement in Newspaper
- Mihaaru Connect
- Personal Contacts
- Other. Please Specify

Have you worked in IBM before? Yes No If yes please indicate below.
 Position: Period of employment:

Have you ever applied for any jobs and have been rejected?
 Yes No If yes please indicate below.
 Position(s) Applied for: Date:
 Date:
 Date:
 Date:

Do you have any relatives employed in IBM? Yes No If yes please indicate below.
 Name: Designation: Relationship:

I declare that all the particulars and attachments given in this application are true to the best of my knowledge.

Signature: **Date:**

FOR OFFICE USE ONLY

| | | | |
|--------------|-------|-------|------------|
| Received by: | Date: | Time: | Signature: |
|--------------|-------|-------|------------|

Island Beverages Maldives Pvt. Ltd. (IBM)
 Fen Building, 1st Floor, Ameenee Magu, Machangolhi
 Telephone: 3329314 Fax: 3340645
 Email: careers@taza.com.mv