



Terms of Reference

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| Position Title: | Senior Legal Strategist |
| Missco Code: | 2611 |
| Skill Level: | 4 |
| Public Service Rank: | 10 |
| Type of Appointment: | Full-Time Contract |

Main Responsibilities:

- Develop and implement legal strategies, policies, and procedures to ensure compliance with laws, regulations, and standards.
- Review and draft complex contracts, agreements, and legal documents
- Advise and represent the Ministry in litigation, arbitration, and regulatory investigations.
- Provide advice and guidance to senior management on legal and regulatory matters that may affect the Ministry's operations and strategies
- Monitor laws, regulations, and judicial decisions, and assess the impact of any changes on the Ministry's operations.
- Establish and implement work practices in line with strong governance practices and ethical standards.
- Drafting of bills and amendment to laws within the mandated of the Ministry.
- Draft regulations and amendment to regulations under various statutes mandated to the Ministry,
- Conduct of stakeholder consultations relating to draft laws, regulations and procedures.
- Review of existing laws and regulations within the mandate of the Ministry, or relevant to the mandated of the Ministry and propose changes.
- Provide legal advice in the day to day work of the Ministry concerning the implementation and administration of Statues and Regulations mandated to the Ministry.
- Review and draft contracts, agreements, instruments and legal documents.
- Provide legal opinions and reviews in compliance with laws and regulations and best practices

Qualifications and Experience:

Level 10 qualification under the Maldives National Qualifications Framework (MNQF) in a field relevant to the position, along with a minimum of 4 years of experience in related field.

OR

Level 9 qualification under the Maldives National Qualifications Framework (MNQF) in a field relevant to the position, along with at least 8 years of experience in related field.

OR

Level 7 or 8 qualification under the Maldives National Qualifications Framework (MNQF) in a field relevant to the position, along with at least 12 years of experience in related field.

Educational Field:

- Law, Shariah, Shariah and Law, Civil Law, Islamic Law, Religious Law, Constitutional Law, Commercial Law, E-Commerce Law, Business Law, Corporate Law, Anti-Trust Law, Competition Law, Contract Law, Intellectual Property Law, Patent Law, Bankruptcy Law, Trade Law, Tax Law, Financial Law, Banking Law, Insurance Law, Comparative Law, Admiralty Law, Public Law, Civil Rights Law, Entertainment Law, Environmental Law, Family Law, Children's right Law, Women's Law, Health Law, Medical Law, Mental Health Law, Educational Law, Immigration Law, Migration law, International law, Arbitration law, Labor Relation law, Labor Law, Employment Law, Military Law, Personal Enginery Law, Real State Law, Cyber Security Law, Law of the Sea, Transport Law, Aviation Law, Air and Space Law, Maritime Law, Agricultural Law, Food Law, Animal Law, Technology Law, Human Rights Law, Criminal Law, Judicial Law.

Experience Field:

- Legal practice, professional legal services, and legal research.

Contract Terms:

• Remuneration:

Basic Salary: 18,490.00

Job Allowance: 10,590.00

Attendance Allowance: 285.00 per day

• **Contract Duration:** 2 years, renewable based on performance

• **Probation Period:** 3 months

• **Working Hour:** 8:00 – 16:00

Candidate Evaluation and Selection Process

Candidates will be assessed through a multi-stage process that evaluates academic background, professional experience, technical knowledge, and practical skills. The process will include an interview to measure communication and delivery capabilities.

Candidates interested in providing the services are required to submit their CV, ID copy, attested certificates, experience letters and other relevant information demonstrating their qualifications and experience in the area.