

TERMS OF REFERENCE (TOR)

Project: Hiring of Tugboat and Flat-Top Steel Barge for Operations

1. Background

Maldives Ports Limited intends to hire one Tugboat and one Flat Top Steel Barge to support cargo transportation and marine logistics operations. The objective is to ensure safe, efficient, and reliable marine transport capacity to meet operational requirements.

2. Scope of Work

The Contractor shall:

- Provide one (1) Tugboat suitable for towing and maneuvering operations
- Provide one (1) Flat Top Steel Barge suitable for containerized and loose cargo transport
- Provide fully qualified and certified crew for the Tugboat (as per maritime regulations)
- Ensure both vessels are seaworthy and compliant with applicable maritime regulations
- Maintain both vessels in good operational condition throughout the contract period
- Make the vessels available as required by MPL for assigned operations

3. Minimum Technical Compliance

3.1 Tugboat Requirements

The proposed Tugboat shall meet the following minimum requirements:

- Bollard Pull: Minimum 15T < Higher
- Engine Power: Minimum Twin 600HP < Higher
- Statutory certificates
- Fully operational navigation, communication, and safety equipment

3.2 Flat Top Steel Barge Requirements

The proposed Flat Top Steel Barge shall meet the following minimum requirements:

- Gross Tonnage: Minimum 400 < Higher
- Clear Deck Area: Minimum 200 Square Meters
- Container Carrying Capacity: Minimum 20 TEUs
- Structurally suitable for heavy equipment transport
- Valid registration and certification issued by the relevant maritime authority

Both vessels must possess valid registration, insurance, and all statutory certifications issued by the relevant maritime authority.

3.3 Trial Period

The selected Tugboat and Flat-Top Steel Barge shall be subject to a trial period of seven (7) days to assess operational performance, suitability, and compliance with MPL's operational requirements. Final confirmation and execution of the agreement shall be subject to satisfactory performance during the trial period.

4. Financial Proposal Requirements

Bidders shall submit:

- A separate monthly hiring rate for the Tugboat
- A separate monthly hiring rate for the Flat-Top Steel Barge
- A combined monthly hiring rate for both the Tugboat and Flat-Top Steel Barge together as a package

Note: Suppliers may submit quotations for both the Tugboat and Flat-Top Steel Barge together, or for only one of the vessels (either the Tugboat or the Flat-Top Steel Barge). Suppliers are required to provide separate rates for each vessel and a combined rate for both vessels where applicable. MPL reserves the right to award the contract separately or jointly based on operational requirements and evaluation results.

5. Contract Duration

The hiring period shall be **3 Months (Extendable For 3 Months)** from the effective date of contract signing, unless otherwise agreed.

6. Fuel Arrangement

Fuel and diesel required for operations shall be provided by Maldives Ports Limited, unless otherwise specified in the contract.

7. Eligibility Requirements

Interested parties shall submit the following documents:

- Valid Company Registration
- Valid Vessel Registration Certificates **(For both Tugboat and Barge)**
- Vessel Technical Specifications
- Crew Certifications **(For Tugboat crew)**
- Proof of Insurance Coverage
- Financial Proposal on a monthly hiring basis **(Clearly indicating separate rates for Tugboat and Barge, if applicable)**

8. Evaluation Criteria

Evaluation Criteria	Allotted Points
Price	60
Technical Compliance	Pass / Fail
Payment Terms	40
Total Points	100

- **Price scoring formula:**

Marks for price shall be awarded based on:
(Lowest Bidded Price / Bidded Price × 60)

- **Technical Compliance**

Only proposals meeting the **Minimum Technical Compliance Requirements** will be considered for financial evaluation.

- **Payment Terms**

Full marks for **Credit Period**

BID DATASHEET

The following data for the Tugboat and Flat-Top Steel Barge to be hired shall complement, supplement, or amend the provisions in the Instructions to Bidders. In the event of any conflict between the Instructions to Bidders, this Data Sheet, and any annexes or references attached to the Data Sheet, the provisions contained in this Data Sheet shall govern.

DS No.	Data	Specific Instructions / Requirements
DS 1.	Announcement No.:	(IUL)113-PD/1/2026/36
DS 2.	Title of Tender:	Hiring of Tugboat and Flat-Top Steel Barge for Operations
DS 3.	Country / Region Location:	Male' / Maldives
DS 4.	Period of Bid Validity commencing on the submission date	<input checked="" type="checkbox"/> 90 days
DS 5.	Acceptable Currency of Bid	<input checked="" type="checkbox"/> Maldivian Rufiyaa (MVR)
DS 6.	Deadline for submitting requests for clarifications/questions	Date and Time: 27th May 2026 11:00 GMT+5
DS 7.	Contact Details for submitting clarifications/questions	tender@port.mv
DS 8.	Manner of Disseminating Supplemental Information to the RFP and responses/clarifications to queries	<input checked="" type="checkbox"/> Direct communication to prospective Proposers by email
DS 9.	No. of copies of Bids that must be submitted	Original : One (1) Copies: One (1)
DS 10.	Proposal Submission Address	Maldives Ports Limited, Port Building, Boduthakurufaanu Magu, Male'
DS 11.	Deadline of Submission	Date and Time: 31st May 2026 11:00 GMT+5
DS 12.	Allowable Manner of Submitting Proposals	<input checked="" type="checkbox"/> Courier/Hand Delivery <input type="checkbox"/> Electronic submission of Bid
DS 13.	Date, time and venue for opening of Proposals	Date and Time: May 31, 2026 11:00 AM

DS No.	Data	Specific Instructions / Requirements
		Venue: MPL Head Office. Opening will be done internally
DS 14.	Required Documents that must be Submitted to Establish Qualification of Bidders (In "Certified True Copy" form only)	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Tender Submission Form <input checked="" type="checkbox"/> Financial Proposal (Quotation) <input checked="" type="checkbox"/> Technical Compliance Report <input checked="" type="checkbox"/> Company Profile <input checked="" type="checkbox"/> Details of Company Shareholders <input checked="" type="checkbox"/> Company Registration <input checked="" type="checkbox"/> GST Certificate (If applicable) <input checked="" type="checkbox"/> Tax Compliance Certificate <input checked="" type="checkbox"/> Compliance Declarations

Announcement Number: **(IUL)113-PD/1/2026/36**
Bid submission Date: **31st May 2026 11:00 GMT+5**

BID SUBMISSION FORM

Subject:

Rent Per Month with GST

(MVR):

Amount in Words:

Bid Validity (Days):

Company Name/Name:

Date:

Contact No:

Company Registration No:

(If individual ID No.)

Company Seal / Signature

Note:

- **Without this Bid Submission form your proposal will not be accepted.**
- Please fill all the contents in this form.
- Please submit a copy of Company Registration Certificate with this form & ID card Copy of Owners and Shareholders.
- Please submit the declaration of conflict of interest form
- Please include GST amount in the bid submission form and must submit copy of GST Registration Certificate
- Individual must submit ID card copy.

CONFLICT OF INTEREST DECLARATION

To: Maldives Ports Limited (MPL)
 Subject: Conflict of Interest Declaration
 Date: [Insert Date]
 Tender Title: Hiring of Tugboat and Flat-Top Steel Barge for Operations

[The Bidder shall fill in and submit this form with the Bid]

I, the undersigned, as the authorized signatory for **[Insert Company Name]**, hereby declare the following:

1.1 Does your company, any director, employee, or agent of the company have any actual or potential conflict of interest with any MPL personnel, other bidders, or third parties involved in this tender?

Yes

No

If **Yes**, please provide details of the conflict of interest below:

Details of Conflict of Interest (if applicable):

[Insert specific details of the conflict, including any relationships or interests that may cause bias, interference, or an unfair advantage in the tender process.]

It is mandatory to declare all Conflict(s) of Interests to any Maldives Ports Limited Employee/Board of Directors/any Vendor, financial, non-financial or otherwise.

The disclosure must be made as per the table below

Employee/Director Name	NID No.	Designation & Department	Relationship

Commitment to Fairness and Ethical Conduct

- Should we become aware of the potential for such a conflict, will report it immediately to Maldives Ports Limited.
- That neither we, nor any of our employees, associates, agents, shareholders, partners, consultants or their relatives or associates have entered into corrupt, fraudulent, coercive or collusive practices in respect of our bid or proposal.
- We understand our obligation to allow Maldives Ports Limited to inspect all records relating to the preparation of our bid and any contract that may result from such, irrespective of if we are awarded a contract or not.
- That no payments in connection with this procurement exercise have been made by us or our associates, agents, shareholders, partners or their relatives or associates to any of the staff, associates, consultants, employees or relatives of such who are involved with the procurement process on behalf of Maldives Ports Limited, Client or Employer.

DECLARATION

We confirm that this declaration is made in good faith, with full understanding of its implications under the applicable laws of the Maldives.

Authorized Signatory:

Signed on behalf of [Bidder Name]:

Name: _____

Position: _____

Address: _____

Date: _____

Authorized Representative:

(Signature)

(Company Seal, if applicable)