



TERMS OF REFERENCE

Post: MEP Engineer, Construction

Reporting Relationship: HOD

Gross Salary: MVR 25,506 - 27,163

Eligible Variable Allowances:

- Public Holiday Allowance
- 6th day Allowance
- Overtime Allowance

RESPONSIBILITIES AND DELIVERABLES

1. Supervise and manage all Mechanical, Electrical, and Plumbing (MEP) site activities as per approved drawings and project schedule.
2. Coordinate daily with civil, architectural, and subcontractor teams to ensure smooth progress of site works.
3. Review shop drawings, method statements, and material submittals before execution.
4. Ensure installation of HVAC, electrical, plumbing, drainage, and fire protection systems according to specifications and standards.
5. Monitor site manpower, equipment, and subcontractor performance to achieve planned targets.
6. Conduct regular inspections to maintain quality workmanship and rectify defects or non-conformities.
7. Prepare material requisitions, track deliveries, and control usage of MEP materials at site.
8. Attend progress meetings, coordinate with consultants/clients, and submit daily or weekly progress reports.
9. Support testing, commissioning, snag rectification, and final handover of MEP systems to the client.
10. Willingness to travel to islands and remote project sites as required for supervision, inspections, and project coordination.

EMPLOYEE SPECIFICATION.

- MNQF Level 7 qualification in Mechanical Engineering, Electrical Engineering, or a related field, along with at least 1 year of experience in MEP-related works. OR
- Diploma in Mechanical Engineering, Electrical Engineering, or a related field, along with at least 4 year of experience in MEP-related works.

SKILLS AND COMPETENCIES

- Strong technical knowledge of electrical, HVAC, plumbing, and fire protection systems.
- Excellent troubleshooting and analytical problem-solving ability.
- Strong attention to detail in inspections and documentation.
- Proficiency in MS Office, AutoCAD and MS Project.