



INFORMATION SHEET FOR PROCUREMENT OF FILTERS

Reference No.: FNK-I/IUL/2026/086

Issued on 01st July 2026

Issued by:

Fenaka Corporation Limited

Male', Republic of Maldives

Section I: Instruction to Bidders

A. General	
1. Scope of Bid	<p>1.1 Fenaka Corporation Limited requests quotations of filters in accordance with Section III: Bid Document, and all bidders are required to submit quotations in full conformity with these specifications.</p> <p>1.2 Fenaka Corporation Limited reserves the right to cancel this bid invitation, at any stage prior to award, if deemed to be in the best interest of the Company. In such an event, bidders will be formally notified in writing.</p>
2. Eligible Participants	<p>2.1 Participation in this tender is strictly limited to Original Equipment Manufacturers (OEMs) of the filters. No other parties will be considered. Local and foreign bidders must submit a certificate of manufacturer (for OEMS).</p> <p>2.2 Local bidders must be legally registered in the Maldives and shall provide a valid company registration certificate, GST registration certificate, and a current tax clearance certificate.</p> <p>2.3 Foreign bidders must be legally registered in their country of origin and shall provide official company registration documents issued by the relevant government authority. All company registration documents submitted by foreign bidders must be notarized by a licensed Public Notary in the country of origin.</p>
B. Preparation of the Bid	
3. Bid Prices	<p>3.1 Bidders shall clearly state both the unit price of each item and the overall total price in their quotation.</p> <p>3.2 Bidders must submit quotations for all items listed in Section III: partial or incomplete bids will not be accepted.</p> <p>3.3 All bids shall be quoted on a CIF Male' Port basis, inclusive of all applicable duties, taxes, and charges up to delivery at Male' Port.</p>
4. Currency	<p>4.1 Local bidders shall quote prices entirely in Maldivian Rufiyaa (MVR).</p>

	4.2 Foreign bidders shall quote their prices entirely in United States Dollars (USD). For evaluation purposes, all foreign currency quotations shall be converted into Maldivian Rufiyaa (MVR) at the official exchange rate published by the Maldives Monetary Authority (MMA) on the date of bid submission.
5. Alternative Bids	5.1 Each bidder shall submit only one (1) bid in response to this tender. Submission of multiple or alternative bids by the same bidder will not be accepted.
6. Validity of Bids	6.1 Each bid shall remain valid for a minimum of sixty (60) days from the date of bid opening.
7. Technical Compliance	<p>7.1 Technical evaluation will be conducted solely based on written documents submitted by the bidder, and incomplete or missing submissions will result in disqualification.</p> <p>7.2 The following documents must be submitted for technical evaluation:</p> <ul style="list-style-type: none"> - Manufacturer's Technical data sheets of the filters - Certificate of Authenticity specifying manufacturer/assembler is an OEM or a genuine international filters brand. - ISO certification for ISO 9001 and ISO 14001 of filters manufacturer/assembler <p>7.3 Technical compliance letters will be required to enable technical evaluation</p> <p>7.4 Any bid failing to demonstrate compliance with Section III: shall be rejected as non-responsive.</p>
8. Documents Comprising the Bid	<p>8.1 The bid shall include the proposed delivery period and payment terms.</p> <p>8.2 Detailed technical specifications of the offered product in accordance with</p> <p>8.3 Certificate of Authenticity confirming that the manufacturer/assembler is an OEM of a genuine international filters brand, or, for authorized distributors, a valid Certificate of Sole Distributorship issued directly by the manufacturer.</p> <p>8.4 Company details, which shall include,</p>

- Company profile and background information
- Company registration certificate
- Memorandum of Association / Articles of Association
- GST registration certificate (for local bidders only)
- Valid Tax Clearance Report (issued within the last six months)
- Contact details (name, designation, mobile number and e-mail address)
- Proof of authority of the signatory:
 - For local bidders: Board Resolution or Power of Attorney signed and stamped by the company.
 - For foreign bidders: Authorization document notarized by a licensed Public Notary in the country of origin

8.5 Experience letters:

- Bidders may submit certificates or reference letters from clients covering the past five (5) years, specifying project name, contract value, scope of work/supply, and completion status.
- Bidders that have previously supplied goods/services to Fenaka Corporation Limited within the past five (5) years shall provide contract title, reference number, contract value, year of supply, and description of goods/services supplied
- Only relevant experience in the supply/installation or servicing of filters will be considered for evaluation scoring. Absence of such documents will not result in disqualification but may reduce the bidder's technical evaluation score.

8.6 One (1) USB drive or other electronic storage device containing a scanned, read-only copy (PDF) of the complete bid document shall be submitted by each bidder. The electronic version must be identical to the signed and stamped hard copy. In the event of inconsistency, the hard copy shall prevail.

	8.7 Any bid failing to comply with the above requirements or lacking any of the mandatory documents listed under Section 7 (Technical Compliance), shall be rejected as non-responsive and excluded from further evaluation.
9. Format of Bid	9.1 Every page of the bid document shall be signed by the authorized signatory of the company, stamped with the company seal, and sequentially numbered. All required sections and annexes must be clearly indicated and properly arranged. Bids failing to comply with this requirement may be rejected as non-responsive.
C. Bid Submission	
10. Sealing and Marking Bid Document	<p>10.1 Local bidders shall submit two (2) complete sets of the bid document: one (1) original and one (1) copy. Each set shall be enclosed separately in its own sealed envelope, clearly marked as “ORIGINAL” or “COPY.” The sealed envelopes shall then be placed in a single outer envelope, which shall be sealed and clearly marked with the tender reference number (FNK-I/IUL/2026/086) and the name of the bidder. In the event of any discrepancy, the signed and stamped “ORIGINAL” version shall prevail.</p> <p>10.2 Foreign bidders may submit their bids electronically via the official tender email address specified in <u>Section I, Clause 11.4</u>. The bid documents must be encrypted with a password, and the password must be submitted separately within the specified time window on the day of bid opening. The subject line of the submission email shall include the tender reference number (FNK-I/IUL/2026/086). Any bid or password received after the specified time shall not be accepted.</p>
11. Bid Submission and Opening	<p>11.1 All bids will be opened on 12th July 2026 (Sunday) at 13:00hrs (Maldivian Time) at: Fenaka Corporation Limited, 7th Floor Meeting Room, Port Complex Building, Hilaalee Magu, Malé 20207.</p> <p>11.2 Only foreign bidders shall have the option of submitting their Bids electronically. Bids submitted electronically by a company registered in the Maldives will be rejected as non-responsive.</p>

11.3 Physical Bid Submission - Local Bidders

Submission Address:

- Fenaka Corporation Limited,
- 7th Floor Meeting Room, Port Complex Building,
- Hilaalee Magu, Male' 20207

Submission Deadline: **12th July 2026 (Sunday) at 13:00hrs** (Maldivian Time)

- A representative for each local bidder shall attend the bid opening session. Failure to attend the bid opening session will render disqualification. The local bidder's representatives who are present shall sign a register evidencing their attendance.

11.4 Electronic Bid Submission –Foreign Bidders

Submission Email: tender.registration@fenaka.mv

Subject Line: Tender Reference Number

Bid Submission Deadline: **Encrypted bid documents must be emailed on the same day as the bid opening 30 minutes before 13:00hrs (Maldivian time).**

Password Submission Deadline: **Passwords must be emailed between 13:00hrs to 13:15hrs.**

The electronic bids and the passwords received after **13:15hrs** will be rejected.

- Foreign bidders are required to be present via online video call during the bid opening (Camera is a must).
- The link for the bid opening session will be provided to foreign bidders 15 minutes before the bid opening.
- Foreign Bidders shall be online in the bid opening meeting at **13:00hrs (Maldivian time)**.
- Failure to attend the bid opening session virtually at the Mentioned time will result in the rejection of the bid.
- Each Bid shall have different passwords.

	<ul style="list-style-type: none"> - Foreign bidders submitting electronically shall dispatch the original physical bid documents to Fenaka Corporation Limited Head Office within seven (7) calendar days from the date of opening. - Bidders shall provide verifiable tracking details (e.g., courier or postal service tracking number) by email at the time of dispatch, as proof of timely submission of the original documents.
<p>12. Bid Rejection</p>	<p>12.1 Bids received after the submission deadline shall not be accepted or opened.</p> <p>12.2 Bidders that fail to complete the mandatory registration process for this tender shall not be eligible to participate.</p> <p>12.3 Bids lacking any of the mandatory documents listed under Section 8 (Documents Comprising the Bid) or not prepared in accordance with Section 9 (Format of Bid), shall be rejected as non-responsive.</p>
<p>D. Awarding of Contract</p>	
<p>13. Payment Terms</p>	<p>13.1 No advance payment shall be made under this contract.</p>



Section II: Evaluation Criteria

Proposal Cost: 85 points for the lowest price

- $(\text{Lowest price} / \text{proposed price}) \times 85$

Delivery: 10 points for the lowest delivery period

- $(\text{Lowest delivery period} / \text{proposed delivery period}) \times 10$
- Full marks for up to 75days delivery

Credit Period: 05 points for the maximum credit period

- $(\text{Proposed credit period} / \text{longest credit period}) \times 05$

Note: Any discrepancy in technical details specified in quotation with technical specification document, the specification shall prevail

Section III: Requirements

DESCRIPTION	PART NUMBER	UOM	QTY
FUEL SEPARATOR FILTER FS 1000		NOS	6,624.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL SEPARATOR FILTER FS 1006		NOS	12,456.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL FILTER FF 5580		NOS	1,728.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL FILTER ELEMENT 4084133 (FF5511)		NOS	1,728.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL FILTER FF5052		NOS	2,016.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL FILTER FF 202		NOS	576.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL SEPARATER FS53016		NOS	864.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL SEPARATOR FS 36277		NOS	864.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL WATER SEPARATOR WF 36259		NOS	864.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL SEPARATOR FILTER FS 19732		NOS	864.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL SEPARATOR FILTER FS19763		NOS	864.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL SEPARATOR FILTER FS 1212		NOS	6,768.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL SEPARATOR FILTER FS 1040		NOS	612.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL FILTER FF5687		NOS	864.00
Remarks: branch thakah beynunvaa filter (6 months)			
FUEL FILTER FF63013NN(3696765)		NOS	864.00
Remarks: branch thakah beynunvaa filter (6 months)			
RACHO FILTER 2020PM		NOS	18,828.00
Remarks: branch thakah beynunvaa filter (6 months)			
RACHO FILTER 2040PM		NOS	2,880.00
Remarks: branch thakah beynunvaa filter (6 months)			
LUB OIL FILTER LF 9009		NOS	5,400.00
Remarks: branch thakah beynunvaa filter (6 months)			
LUB OIL FILTER LF 3325		NOS	8,064.00

Remarks: branch thakah beynunvaa filter (6 months)		
LUB OIL FILTER LF 670	NOS	18,720.00
Remarks: branch thakah beynunvaa filter (6 months)		
LUB OIL FILTER LF 777	NOS	13,392.00
Remarks: branch thakah beynunvaa filter (6 months)		
LUB OIL FILTER ELEMENT 3166554 (LF516)	NOS	3,456.00
Remarks: branch thakah beynunvaa filter (6 months)		
LUB OIL FILTER LF 9050	NOS	1,296.00
Remarks: branch thakah beynunvaa filter (6 months)		
LUB OIL FILTER LF 9070	NOS	648.00
Remarks: branch thakah beynunvaa filter (6 months)		
LUB OIL FILTER LF 9080	NOS	648.00
Remarks: branch thakah beynunvaa filter (6 months)		
LUB OIL FILTER LF16029	NOS	1,728.00
Remarks: branch thakah beynunvaa filter (6 months)		
OIL FILTER LF17579	NOS	864.00
Remarks: branch thakah beynunvaa filter (6 months)		
WATER FILTER WF 2074	NOS	2,124.00
Remarks: branch thakah beynunvaa filter (6 months)		
WATER FILTER WF 2076	NOS	12,996.00
Remarks: branch thakah beynunvaa filter (6 months)		
WATER FILTER WF 2126	NOS	648.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AH1135	NOS	108.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF 1811	NOS	108.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF928	NOS	846.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF 25278	NOS	432.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF 872M	NOS	2,070.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF8200015	NOS	432.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF8200016	NOS	432.00

Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF 25708M	NOS	864.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF 25593	NOS	432.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AA2960	NOS	324.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER A478	NOS	216.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF26433	NOS	324.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF26485	NOS	324.00
Remarks: branch thakah beynunvaa filter (6 months)		
AIR FILTER AF26125	NOS	324.00
Remarks: branch thakah beynunvaa filter (6 months)		