



INFORMATION SHEET FOR PROCUREMENT OF RO PUMP SERVICE SPARES

Reference No: FNK-I/IUL/2026/089

Issued on 05th July 2026

Issued by:

Fenaka Corporation Limited

Male', Republic of Maldives

Section I: Instruction to Bidders

A. General	
1. Scope of Bid	1.1 Fenaka Corporation Limited requests quotations RO pump service spares in accordance with Section III: Technical Specifications of this Bid Document, and all bidders are required to submit quotations in full conformity with these specifications.
	1.2 Fenaka Corporation Limited reserves the right to cancel this bid invitation, at any stage prior to award, if deemed to be in the best interest of the Company. In such an event, bidders will be formally notified in writing.
2. Eligible Participants	2.1 Local bidders must be legally registered in the Maldives and shall provide a valid company registration certificate, GST registration certificate, and a current tax clearance certificate.
	2.3 Foreign bidders must be legally registered in their country of origin and shall provide official company registration documents issued by the relevant government authority. All company registration documents submitted by foreign bidders must be notarized by a licensed Public Notary in the country of origin.
B. Preparation of Bid	
3. Bid Prices	3.1 Bidders shall clearly state both the unit price of each item and the overall total price in their quotation.
	3.2 Bidders must submit quotations for all items listed in Section III (Technical Specifications); partial or incomplete bids will not be accepted.
	3.3 All bids shall be quoted on a CIF Male' Port basis, inclusive of all applicable duties, taxes, and charges up to delivery at Male' Port.
4. Currency	4.1 Local bidders shall quote prices entirely in Maldivian Rufiyaa (MVR).
	4.2 Foreign bidders shall quote their prices entirely in United States Dollars (USD). For evaluation purposes, all foreign currency quotations shall be converted into Maldivian Rufiyaa (MVR) at the official exchange rate

		published by the Maldives Monetary Authority (MMA) on the date of bid submission.
5. Alternative Bids	5.1	Each bidder shall submit only one (1) bid in response to this tender. Submission of multiple or alternative bids by the same bidder will not be accepted.
6. Validity of Bids	6.1	Each bid shall remain valid for a minimum of sixty (60) days from the date of bid opening.
7. Technical Compliance	7.1	Bidders shall provide all written technical information, documents, and certifications specified in Section III (Technical Specifications) to enable technical evaluation. Technical evaluation will be conducted solely based on written documents submitted by the bidder, and incomplete or missing submissions will result in disqualification.
	7.2	Technical compliance letters will be required to enable technical evaluation
	7.3	Any bid failing to demonstrate compliance with Section III (Technical Specifications) shall be rejected as non-responsive.
8. Documents Comprising the Bid	8.1	The bid shall include the proposed delivery period and payment terms.
	8.2	Detailed technical specifications of the offered product in accordance with Section III (Technical Specifications).
	8.3	Company details, which shall include, - Company profile and background information - Company registration certificate - Memorandum of Association / Articles of Association - GST registration certificate (for local bidders only) - Valid Tax Clearance Report (issued within the last six months) - Contact details (name, designation, mobile number and e-mail address) - Proof of authority of the signatory:

	- For local bidders: Board Resolution or Power of Attorney signed and stamped by the company. - For foreign bidders: Authorization document notarized by a licensed Public Notary in the country of origin
8.5	Experience letters: - Bidders may submit certificates or reference letters from clients covering the past five (5) years, specifying project name, contract value, scope of work/supply, and completion status. - Bidders that have previously supplied goods/services to Fenaka Corporation Limited within the past five (5) years shall provide contract title, reference number, contract value, year of supply, and description of goods/services supplied
8.6	One (1) USB drive or other electronic storage device containing a scanned, read-only copy (PDF) of the complete bid document shall be submitted by each bidder. (local and foreign bidders). The electronic version must be identical to the signed and stamped hard copy. In the event of inconsistency, the hard copy shall prevail.
8.7	Any bid failing to comply with the above requirements or lacking any of the mandatory documents listed under Section 7 (Technical Compliance), shall be rejected as non-responsive and excluded from further evaluation.
9. Format of Bid	9.1 Every page of the bid document shall be signed by the authorized signatory of the company, stamped with the company seal, and sequentially numbered. All required sections and annexes must be clearly indicated and properly arranged. Bids failing to comply with this requirement may be rejected as non-responsive.
10. Delivery	10.1 The Supplier should be responsible for the transportation of the goods from the country of dispatch to Male' (Capital of Maldives) and for the cost of shipping charges, freight, insurance, customs duty and delivery charges to Male' (doorstep delivery), Republic of Maldives.

C. Bid Submission

11. Sealing and Marking of Bid Documents	11.1 Local bidders shall submit two (2) complete sets of the bid document: one (1) original and one (1) copy. Each set shall be enclosed separately in its own sealed envelope, clearly marked as “ORIGINAL” or “COPY.” The sealed envelopes shall then be placed in a single outer envelope, which shall be sealed and clearly marked with the tender reference number (FNK-I/IUL/2026/089) and the name of the bidder. In the event of any discrepancy, the signed and stamped “ORIGINAL” version shall prevail. 11.2 Foreign bidders may submit their bids electronically via the official tender email address specified in <u>Section I, Clause 11.4</u>. The bid documents must be encrypted with a password, and the password must be submitted separately within the specified time window on the day of bid opening. The subject line of the submission email shall include the tender reference number (FNK-I/IUL/2026/089). Any bid or password received after the specified time shall not be accepted. 11.3 Foreign bidders shall submit two (2) complete sets of the bid document: one (1) original and one (1) copy. Each set shall be enclosed separately in its own sealed envelope, clearly marked as “ORIGINAL” or “COPY.” The sealed envelopes shall then be placed in a single outer envelope, which shall be sealed and clearly marked with the tender reference number (FNK-I/IUL/2026/089) and the name of the bidder. In the event of any discrepancy, the signed and stamped “ORIGINAL” version shall prevail.
12. Bid Submission and Opening	12.1 All bids will be opened on <u>13th July 2026 (Monday) at 1100hrs</u> (Maldivian Time) at: Fenaka Corporation Limited, 7th Floor Meeting Room, Port Complex Building, Hilaalee Magu, Malé 20207. 12.2 Only foreign bidders shall have the option of submitting their Bids electronically. Bids submitted electronically by a company registered in the Maldives will be rejected as non-responsive. 12.3 Physical Bid Submission - Local Bidders Submission Address:

- Fenaka Corporation Limited,
- 7th Floor Meeting Room, Port Complex Building,
- Hilaalee Magu, Male' 20207

Submission Deadline: **13th July 2026 (Monday) at 1100hrs** (Maldivian Time)

- A representative for each local bidder shall attend the bid opening session. Failure to attend the bid opening session will render disqualification. The local bidder's representatives who are present shall sign a register evidencing their attendance.

12.4 Electronic Bid Submission –Foreign Bidders

Submission Email: tender.registration@fenaka.mv

Subject Line: Tender Reference Number

Bid Submission Deadline: **Encrypted bid documents must be emailed on the same day as the bid opening 30 minutes before 11:00hrs (Maldivian time).**

Password Submission Deadline: **Passwords must be emailed between 11:00hrs to 11:15hrs.**

The electronic bids and the passwords received after **13:15hrs** will be rejected.

- Foreign bidders are required to be present via online video call during the bid opening (**Camera is a must**).
- The link for the bid opening session will be provided to foreign bidders 15 minutes before the bid opening.
- Foreign Bidders shall be online in the bid opening meeting at **11:00hrs (Maldivian time).**
- Failure to attend the bid opening session virtually at the Mentioned time will result in the rejection of the bid.
- **Each Bid shall have different passwords.**

	- Foreign bidders submitting electronically shall dispatch the original physical bid documents to Fenaka Corporation Limited Head Office within seven (7) calendar days from the date of opening. - Bidders shall provide verifiable tracking details (e.g., courier or postal service tracking number) by email at the time of dispatch, as proof of timely submission of the original documents.
13. Bid Rejection	13.1 Bids received after the submission deadline shall not be accepted or opened. 13.2 Bidders that fail to complete the mandatory registration process for this tender shall not be eligible to participate. 13.3 Bids lacking any of the mandatory documents listed under Section 8 (Documents Comprising the Bid) or not prepared in accordance with Section 9 (Format of Bid), shall be rejected as non-responsive.
D. Awarding of Contract	
14. Payment Terms	14.1 Each proposal shall clearly specify the total cost of the goods and the credit period offered. These elements will form an integral part of the financial evaluation and must be explicitly stated in the bid. Payments shall be made in line with the agreed credit period, subject to satisfactory delivery, inspection, and acceptance of the goods by Fenaka Corporation Limited.
15. Performance Guarantee	15.1 The successful bidder shall, within fourteen (14) days of receiving the Notification of Award and prior to signing the contract, furnish a Performance Guarantee equivalent to fifteen percent (15%) of the contract value, in Maldivian Rufiyaa (MVR). 15.2 The Performance Guarantee shall be provided in one of the following forms: - An original unconditional bank guarantee; or - A cash deposit; or - an insurance bond 15.3 The Performance Guarantee shall cover the supplier's obligations for the supply and installation of the goods and must remain valid until successful

	completion of these obligations and final acceptance by Fenaka Corporation Limited. 15.4 Failure of the successful bidder to submit the Performance Guarantee within the stipulated period shall constitute sufficient grounds for cancellation of the award. 15.5 The Performance Guarantee will be released by Fenaka Corporation Limited only upon satisfactory completion of the contract and issuance of the final acceptance certificate.
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Section II: Evaluation Criteria

Proposal Cost: 90 points for the lowest price

- $(\text{Lowest price} / \text{proposed price}) \times 90$

Delivery: 05 points for the lowest delivery period

- $(\text{Lowest delivery period} / \text{proposed delivery period}) \times 05$
- Full marks for up to 75days delivery

Credit Period: 05 points for the maximum credit period

- $(\text{Proposed credit period} / \text{longest credit period}) \times 05$

Note: Any discrepancy in technical details specified in quotation with technical specification document, the specification shall prevail.

Section III: Technical Specifications

ISO VG 32 Pump Oil Specifications

Parameter(s)	Specification
Oil Type	Mineral Based
Viscosity at 40°C	28.8 - 35.2 mm ² /s
Viscosity at 100°C	≥5.0 mm ² /s
Flash Point	≥200°C
Density at 15°C	865 – 880 kg/m ³
Additional Requirements	- Manufacturer Recommended Oil - Should be applicable for Sewerage/Wastewater Pump Use

ISO VG 68 High Pressure Pump Oil Specifications

Parameter(s)	Specification
Oil Type	Synthetic Based
Viscosity at 40°C	61.2 - 74.8 mm ² /s
Viscosity at 100°C	≥10.0 mm ² /s
Flash Point	≥200°C
Density at 15°C	880 kg/m ³
Additional Requirements	- Manufacturer Recommended Oil - Should be applicable for RO Plant High Pressure Pump Use

ISO VG 68 Motor Oil Specifications

Parameter(s)	Specification
Oil Type	Mineral Based
Viscosity at 40°C	61.2 - 74.8 mm ² /s
Flash Point	≥200°C
Density at 15°C	880 kg/m ³
Additional Requirements	- Manufacturer Recommended Oil - Should be applicable for RO Plant Motor Use

High Pressure Pump Motor Grease Specifications

Parameter(s)	Specification
Grease Type	Lithium Complex
ASTM Worked Penetration (60x)	250 – 265
NLGI Grade	2 or 3
Temperature Range	(- 40) - 150°C
Additional Requirements	- Manufacturer Recommended Grease

NOTE: All Internationally reputed brands will be accepted with 5 years of marketing experience.