



**Ministry of Climate Change, Environment and Energy**  
Male', Republic of Maldives

**Advancing the National Adaptation Plan (NAP) of the Maldives**

**Formulation of the Advisory Committee**

**Terms of Reference**

**1. Background**

The Ministry of Tourism and Environment (MoTE) is implementing a project titled 'Advancing the National Adaptation Plan (NAP) of the Maldives', focused on medium and long-term adaptation planning. The objective of the project is to reduce the vulnerability of the Maldives' population to climate change impacts through enhanced capacity for planning, implementing and monitoring adaptation interventions. A broad range of stakeholders will be represented to ensure the meaningful inclusion and engagement of key actors in the NAP process.

The project is funded by the Green Climate Fund (GCF), and the UN Environment Programme (UNEP) acts as the Delivery Partner for the project with the role of supporting and overseeing the project implementation.

**2. Introduction**

A Multisectoral Advisory Committee will be established to support the Project Steering Committee (PSC), facilitating engagement of non-government stakeholders, including representatives from community-based organizations, women's groups etc.

The Advisory Committee will play a crucial role in providing perspectives from grassroots, the private sector, and community insights to the Project Steering Committee (PSC).

The "Advisory Committee" is a broad and inclusive representative committee, encompassing non-governmental organizations (NGOs), civil society organizations (CSOs), community-based organizations (CBOs), research and academic institutions environmental and conservation groups, vulnerable groups, youth, climate adaptation-relevant private sector trade associations, cooperatives and affiliated business of Local Councils and Women's Development Committees (WDCs).



### **3. Roles and Responsibilities of the Advisory Committee**

#### **a) Advising the Project Steering Committee:**

- Provide advice, feedback, and inputs to the Steering Committee on project planning, implementation, and monitoring.
- Ensure that adaptation strategies reflect the needs and priorities of communities.

#### **b) Bridging Information Gaps:**

- Leverage local and traditional knowledge to fill information gaps in climate risk assessments, adaptation planning, and implementation.
- Share community-driven insights, including traditional or local knowledge, to inform project design and decision-making.

#### **c) Identifying and Addressing Ground-Level Challenges:**

- Identify barriers to project implementation, including social, environmental, and economic challenges faced by communities in the islands and atolls.
- Provide recommendations to the Steering Committee on how to overcome these challenges, ensuring that project activities remain inclusive and effective, and do not hinder livelihoods.

#### **d) Promoting Inclusive Participation:**

- Advocate for the meaningful participation of vulnerable groups, including women, youth, and persons with disabilities, in the project design and implementation.
- Promote adaptation interventions that foster inclusive resilience and benefit all segments of society.

#### **e) Facilitating Stakeholder Engagement:**

- Act as a liaison between communities and project implementers, facilitating two-way communication and ensuring that community concerns are addressed.
- Provide guidance and support in organizing community consultations and awareness-raising activities to ensure meaningful public engagement.

#### **f) Monitoring and Follow-Up:**

- Support in tracking project progress, ensuring that activities are implemented as planned and that benefits reach intended beneficiaries.
- Report on challenges, successes, and lessons learned, facilitating adaptive management approaches.

#### **g) Ensuring Accountability and Transparency:**

- Promote transparency in project implementation through the review of project reports and related documentation.
- Provide guidance and support to project stakeholders to help align their efforts with the processes and objectives of the National Adaptation Plan (NAP).



#### 4. Advisory Committee Composition

The Advisory Committee is expected to comprise representatives from the following thematic areas:

| Thematic Areas                                            | Representative Groups                                                                                                                                           |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <del>1) Vulnerable Groups</del>                           | <del>PWD's, Children, Women and Senior Citizens</del>                                                                                                           |
| 2) Community and Livelihood focus                         | Fishermen, Farmers' Associations, Community Cooperatives, Local Artisans, Island Community Development Groups, and Livelihood Support Networks                  |
| 3) Youth development, Sports & Recreation group           | Scuba Divers, Wind /Wave Surfing, Swimming, Sports, ICT, Youth Entrepreneurs, and Innovative Initiatives                                                        |
| <del>4) Research / Academia group</del>                   | <del>Marine, Social and Environmental Research, Policy Studies, Interdisciplinary Research, Scientific /Academic Institutions relevant to climate change.</del> |
| <del>5) Advocacy &amp; Awareness</del>                    | <del>Environmental, Health and Climate Change Awareness, Social Justice and Sustainable Development Advocacy,</del>                                             |
| 6) Nature Reserves Management Group                       | Biosphere Reserves & Locally Managed Conservation Areas.                                                                                                        |
| <del>7) Sustainability Specialty groups</del>             | <del>Conservation, Development Planning &amp; Engineering Associations</del>                                                                                    |
| 8) Private Sector Associations (Climate Adaptation Focus) | SME associations, Fisheries, Agriculture, Tourism Sector groups engaged in Climate Adaptation activities.                                                       |
| 9) Innovation & Technology group                          | Climate-smart Solutions, RE, Technology, Nature based Solutions                                                                                                 |
| 10) Local Government affiliated Cooperatives & businesses | Business entities and Cooperatives formed in affiliation with Local councils                                                                                    |
| 11) Women's Development Committees                        | WDCs of Local Islands                                                                                                                                           |

**Note: The crossed-out thematic areas are those for which we received applications during the first round. Applications for these thematic areas are now closed.**



## 5. Screening Process

A panel will be established to screen the applications received. The Panel will comprise the following representatives:

- A representative from the Climate Change Department of the Ministry.
- A Technical Expert identified by the Ministry
- A member from the Project Steering Committee selected by the chairperson.

The screening will be conducted based on the criteria below:

| Criterion                                  | Verification                                                                                                                                                                                 |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. Authorised Representation</b>        | Proof confirming that the candidate is representing a local or national entity and has been formally nominated or assigned to do so.                                                         |
| <b>2. Commitment and Availability</b>      | Demonstrated commitment from similar roles and supported by a written statement to actively engage in the proposed thematic group's activities, including regular participation in meetings. |
| <b>3. Thematic Relevance</b>               | Clear and relevant experience aligned with the specific thematic group the candidate wishes to represent with examples of past roles, or contributions.                                      |
| <b>4. Justification for Representation</b> | Demonstrate in the EOI how their participation will enrich and contribute to balanced and cross-sectoral insights within the Advisory Committee.                                             |

## 6. Selection of Members

The selection of Advisory Committee representatives will follow a structured voting process. The nominee with the highest number of votes received within the thematic groups could be appointed as the official Advisory Committee representative member and the Alternate member.

## 7. Duration of Membership

Representatives shall serve for a fixed term of one year, after which a new selection would be initiated.

## 8. Call for Nominations

The Ministry is inviting interested representatives to submit their application before **30<sup>th</sup> July 2026**.



## 9. Application Submission

The following related documents shall be submitted for the application to be considered sufficiently responsive.

|                                |                                                                                                                                     |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Expression of Interest (EOI)   | Outlining the commitment, justification and the specific thematic area they wish to join                                            |
| Curriculum Vitae (CV)          | Details of sector/area specific experience                                                                                          |
| No Objection Letter            | An official letter of no objection from the applicant's employer/organization, confirming availability and approval to participate. |
| Copy of National Identity Card |                                                                                                                                     |