



INVITATION TO BID (ITB) BID DOCUMENT

BID REFERENCE NUMBER: PRC-MPL/IUL/2026/97

Date: 12 July, 2026

Maldives Post Limited
26, Boduthakurufaanu Magu
Male' 20026
Republic of Maldives

YOU ARE HEREBY INVITED TO BID FOR THE REQUIREMENTS OF THE MALDIVES POST LIMITED

The **MALDIVES POST LIMITED**, located at 26, Boduthakurufaanu Magu, Male' 20026, Republic of Maldives, is issuing a call for tenders for acquiring:

Subject: Supply and Delivery of Two (2) Cargo Vehicles

1. SCHEDULE:

1.1 Bid Clarification Requests;

Interested bidders may submit any inquiries or requests for clarification regarding this tender via email to tenders@maldivespost.com no later than 30, June 2026 at 1400 hours. Clarification requests received after the specified deadline may not be considered.

1.2 Bid Submission;

Bidders shall Submit their Proposal as follows:

Venue:	Post Building 8th Floor
Time:	14:00pm
Date:	20, July 2026

2. Description:

Maldives Post Limited is seeking to procure two (2) cargo vehicles to strengthen regional mail distribution and last-mile delivery operations in Laamu Atoll (L. Fonadhoo) and Addu Atoll (S. Feydhoo).

3. Guarantee:

The bidder shall undertake to provide all guarantees of reliability and solvency by submitting with its bid all necessary references and documents as proof of such guarantees (main activity, number of associates, references of products or services already on the market, etc.).

4. Requirement:

PLEASE SUBMIT YOUR APPLICATIONS TO THE FOLLOWING.

Options	Description
1	Cargo Vans from 1 to 1.2 Tons
2	GPS Tracking Devices
3	Branding (painting of Maldives Post & UPU logo)

Cargo Vehicles: 2 Cargo Vans and 2 GPS tracking devices

Items required:

Item	Description	Quantity
1	Cargo Vans from 1 to 1.2 Tons	2
2	GPS Tracking devices	2
3	Branding (painting of Maldives Post & UPU logo)	2

Deployment Locations:

- Vehicle 1 — L. Fonadhoo, Laamu Atoll Regional Post Office
- Vehicle 2 — S. Feydhoo, Addu Atoll Regional Post Office

FEATURES AND SPECIFICATIONS:

4.1 Cargo Vans;

Feature	Specification
Brand	Toyota
Vehicle Type	Panel Van
Model	Toyota Hiace Panel Van
Condition	Brand new
Manufactured Year	2023 or later
Tonnage	1.2 Tons
Loading Capacity	Minimum 6.2 m ³ is recommended
Transmission	Automatic
GPS Tracking	Yes
AC	Yes
Fuel Type	Diesel
Color	White
Seating Capacity	3
Drive	Right Hand Drive

4.2 GPS Tracking devices;

- Type: Mini GPS Tracker
- GSM band: 850/900/1800/1900 MHz
- Position Accuracy: 10m
- Operating temperature: -30 to 70 °C
- Operation Voltage: DC 9-36V
- Humidity: 20%-80%
- Material: ABS

5. Additional Information:

The following will also be taken into consideration:

- 5.1 Availability of spare parts and authorized service centers in the Maldives
- 5.2 Fuel efficiency and operational reliability for long-route distribution
- 5.3 Installation of the tracking devices in the vans
- 5.4 Any additional advanced features beyond the minimum specifications will be taken into consideration
- 5.5 Quotation should include breakdown of the price of the van, GPS tracking devices and branding
- 5.6 Spare parts and technical support shall be made available as needed for a minimum duration of one calendar year.

6. Language:

The bid must be drafted in English

7. Supporting Documents:

Each bid must be accompanied by:

- 7.1 Technical datasheet or brochure of the vehicle model offered.
- 7.2 Technical details/ features or brochure of the GPS.
- 7.3 Photographs of the vehicle (exterior and cargo area)
- 7.4 Proposal for delivery, registration support, and initial branding.
- 7.5 Warranty terms and after-sales service plan.

8. Price: All prices must be quoted and submitted in United States Dollars (USD).

Submit price inclusive of all the requirements mentioned below.

8.1 Total unit price per vehicle and total price for two (2) vehicles.

8.2 Total unit price per GPS and total price for two (2) GPS

8.3 Freight, insurance, and total landed cost to Male', Maldives.

8.4 Cost of branding/decal design, print, and application onto vehicles.

8.5 Submit proposals excluding customs duty

8.6 Submit separate cost of delivery to Laamu Atoll and Addu City

8.7 Advance Payment;

An advance payment of up to 15% of the contract price may be provided upon the Contractor's written request, subject to the agreed terms and conditions.

9. Validity:

Bids shall be valid for at least **four months** after the closing date of the call for tenders.

10. BID CRITERIA:

Criteria	Marks
Price	40%
Vehicle features	20%
Experience	15%
Delivery	15%
After-sales support and warranty	10%

- **Price: 40%**

The bidder submitting the lowest-priced responsive proposal shall be awarded the maximum marks for this criterion.

- **Vehicle features and compliance with specifications: 20%**

Marks shall be awarded based on the extent to which the proposed vehicle's features meet or exceed the technical specifications and requirements outlined in the tender document.

- **Experience: 15%**

Full marks for this criterion shall be awarded only to bidders who provide a minimum of **3 (three)** verifiable references for previously completed projects of a similar nature.

- **Delivery: 15%**

Evaluation will be based on the delivery period proposed by the bidder. Full marks shall be awarded to the bidder offering the shortest acceptable delivery period.

- **After-sales support and warranty:10%**

To receive full marks under this criterion, bidders must provide a minimum one-year warranty and demonstrate the availability of spare parts and technical support when required.

It is at the discretion of the company to reject the bids which does not comply with our requirement. In addition, the Company has the right to cancel the bid for other technical reasons.

11. Documents to be submitted with the proposal:

- Company Profile.
- GST Registration Certificate (if Applicable)
- Previous work experiences.
- Company Registration Certificate (Copy).
- At least 2 references from any related works carried out.
- Last 2 Years Financial Statements
- Detailed quotation with all the required information as per the announcement.
- Parties who are submitting combined bids/proposals shall submit details of third party.
- Declaration on ethical conduct and fraud and corruption agreement (attached with lulaan)

- MIRA tax clearance letter dated not longer than 6 months from date of bid submission.

12. Bid Rejection:

Bids may be rejected for the following reasons:

- Submitting false information or documents.
 - Quoting excessively high prices.
 - Failure to submit any of the mandatory documents listed under bid submission requirements.
 - Submitting low-quality or incomplete proposals.
 - Failing to meet the defined technical or project requirements.
 - Failing to submit a declaration on ethical conduct and the fraud and corruption agreement.
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