

IUL:E2/IL/2026/10

Cargo Services Assistant (X 1)

Requirement / Qualifications:

- Completed GCE O'level (minimum 3 passes including English) OR
- Minimum 2 years' work experience in a related field.
- Must hold a valid Category B driving license.

Employment Type: Contract (1 year)

Key responsibilities:

- Attend to Customer requirements.
- Prepare documents and release all cargo from the cargo office in a timely manner.
- Ensure all screening procedures have been done according to SOP's.
- Liaison with authorities for completing cargo screening process.
- Handle cargo and prepare documents related to import & export cargo.
- Perform all other duties related to the job as assigned by the management.
- Any other work related to cargo handling assigned by the Superiors.

Skills and Attributes:

- Be self-motivated and a team player.
- Must have a positive attitude and great customer service skills.
- Be able to handle irate and disgruntled customers.
- Must be able to work under pressure and meet deadlines, while maintaining a positive attitude.
- Able to work shifts including nights, weekends, holidays, and varying schedules.
- Be able to work extended shifts when required due to varying flight schedules, manpower shortage and seasonal needs.

Benefits

- Basic Salary: MVR 6,080/-
- Service Allowance: MVR 3,450/-
- Additional Benefits will be paid as per company policy.

To be attached with the Curriculum Vitae:

Addu International Airport Pvt. Ltd.'s Job Application Form. (The form can be downloaded from our website)

Photocopy of the applicant's National Identity Card.

Passport size photo of the applicant.

Educational certificate photocopies.

Reference letter

Police report (not less than 4 months from the date of issuance)

Deadline: 29th July 2026

Interested candidates may submit their applications online through the following link

<https://jobs.ganairport.com/>