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50th Anniversary
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Hulhumale' Hospital
TENDER/HMH/2026/031-R1

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JULY 20, 2026
HULHUMALE 'HOSPITAL
HUVANDHUMA HINGUN, HULHUMALE', REP. OF MALDIVES



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tender@hmm.gov.mv ٲٲٲٲ

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TERMS OF REFERENCE (TOR)

Consultancy Services for Healthcare Infrastructure Development Projects

Procuring Entity

Hulhumalé Hospital (HMH)

Assignment Title

Consultancy Services for Strategic Planning, Development and Implementation Support of Healthcare Infrastructure Projects

Contract Duration

2 (Two) Years

Duty Station

Project Management Unit (PMU) and Executive Bureau, Hulhumalé Hospital

1. Background

Hulhumalé Hospital is undertaking several strategic healthcare infrastructure development projects aimed at strengthening healthcare service delivery capacity in the Maldives.

The projects include:

- 500-Bed Multispecialty Hospital Development Project
- 250-Bed Multispecialty Hospital Development Project with Expansion Facilities
- Thalassemia and Hematology Hospital Project
- Diagnostic Centre for Oncology Services Project
- National Disability Services and Therapy Centre Project
- Mental Health Centre Expansion Project

To support the planning, development, implementation readiness, stakeholder coordination, and governance of these projects, Hulhumalé Hospital seeks to engage a qualified Consultant.

2. Objective of the Assignment

The objective of this consultancy is to provide strategic, technical, and advisory support for the planning, coordination, development, and implementation of healthcare infrastructure projects undertaken by Hulhumalé Hospital.

The Consultant shall support project development activities, preparation of technical documentation, stakeholder engagement, project monitoring, and institutional approval processes.

3. Scope of Services

The Consultant shall undertake, but not be limited to, the following activities:

3.1 Project Planning and Development

- Review and develop project concepts and strategic frameworks.
- Support development of project objectives, implementation strategies, and project plans.
- Assist in preparing project scopes and implementation roadmaps.

3.2 Documentation and Technical Writing

Prepare and review:

- Concept papers
- Business cases
- Government submission documents
- Investment proposals
- Project reports
- Executive briefs
- Stakeholder communication documents
- Procurement-related project documentation

3.3 Design and Service Planning Support

Provide coordination and review support for:

- Functional requirements

- Clinical and operational planning
- Departmental space requirements
- Service flow planning
- Concept and detailed design submissions
- Technical specifications and BOQs

3.4 Stakeholder Coordination

Coordinate and facilitate engagement with:

- Government agencies
- Regulatory authorities
- Consultants
- Contractors
- Development partners
- Hospital departments
- Investors and funding agencies

3.5 Financial and Investment Support

Support:

- Budget planning
- Financial analysis
- Cost reviews
- Business case preparation
- Investment and funding proposals

3.6 Monitoring and Reporting

- Monitor project progress.
- Maintain project tracking systems.
- Prepare monthly and quarterly progress reports.
- Identify risks and implementation challenges.

3.7 Quality and Risk Review

- Review compliance with healthcare planning standards.
- Support risk identification and mitigation planning.
- Review project documentation for completeness and quality.

4. Deliverables

The Consultant shall submit the following deliverables throughout the contract period:

1. Project concept papers and project briefs.
2. Strategic business cases and investment proposals.
3. Government and institutional submission documents.
4. Monthly progress reports.
5. Quarterly project status reports.
6. Stakeholder engagement reports.
7. Risk and issue registers.
8. Review comments on technical submissions and designs.
9. Project implementation schedules and milestone plans.
10. Final project documentation packages as required.

5. Minimum Eligibility Requirements

Interested applicants shall meet the following minimum requirements:

5.1 Academic Qualification

Bachelor's Degree or higher in one of the following disciplines:

- Project Management
- Healthcare Management
- Engineering
- Architecture

- Business Administration
- Public Administration
- Health Planning

5.2 Experience

Minimum three (3) years of demonstrated experience in at least one of the following:

- Healthcare infrastructure projects
- Hospital development projects
- Large-scale public sector projects
- Project management and coordination
- Healthcare planning and service development
- Preparation of government submissions and project documentation

6. Reporting Arrangement

The Consultant shall report to:

Director General

or any officer designated by the Chief Executive Officer.

7. Confidentiality

All information, documents, reports, drawings, and materials accessed or developed under this assignment shall remain the property of Hulhumalé Hospital and shall not be disclosed without prior written approval.

8. Evaluation Criteria

Evaluation shall be conducted using a combined technical and financial scoring method.

Criteria	Weight (%)
Relevant Experience	40
Consultancy Fee	60
Total	100

A. Experience Evaluation (40 Marks)

Sub-Criteria	Marks
Experience in healthcare infrastructure or hospital projects	20
Experience in large-scale public sector development projects	10
Experience in project planning, documentation, and stakeholder coordination	10
Total	40

B. Financial Evaluation (60 Marks)

Applicants shall submit a proposed monthly consultancy fee in Maldivian Rufiyaa (MVR), inclusive of all professional fees, taxes, travel, accommodation, and other associated costs unless otherwise specified.

The proposal with the lowest evaluated monthly consultancy fee shall receive the maximum score of 60 marks.

Other proposals shall be scored using the following formula:

$$\text{Financial Score} = (\text{Lowest Evaluated Fee} / \text{Bidder's Fee}) \times 60$$

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