

Stage, Presentation and Audio-Visual Requirements

PGO Event

Date: 11 August 2026

Time: 10:00 – 11:30

Location: Malé City

Duration: Approximately 1.5 hours (including refreshments)

Expected Attendance: Up to 150 participants

Background

The PGO event is a high-profile event that will be attended by distinguished guests and broadcasted live, requiring a professional event setup that reflects the significance of the occasion.

The event will be immersive and presentation-driven that requires a professionally designed stage incorporating a combination of LED screens and a printed canvas backdrop, supported by high-quality audio systems, event lighting, presentation systems, and seamless technical operation throughout the event.

The selected service provider shall have demonstrated experience in supply, installation, operation, on-site technical support, and dismantling of stages, backdrops, LED screens, audio systems, lighting, and presentation equipment for high-profile events with live broadcast requirements.

1. Stage and Backdrop

The service provider shall provide:

- A professionally constructed 32-foot stage suitable for a high-profile event.
- A professionally designed stage backdrop comprising two large-format, high-resolution LED display screens positioned on both sides of a centrally located, high-quality printed canvas backdrop in accordance with the event branding.
- A printed canvas backdrop at the venue entrance in accordance with the event branding.
- All supporting structures, framing and finishing required for the complete stage and backdrop installation.
- Safe installation, testing, operation, maintenance throughout the event, and dismantling of all stage, backdrop, and supporting structures upon completion of the event.

2. Presentation System

The service provider shall provide:

- Presentation laptop(s) and playback system.
- Presentation clicker/remote.
- Video switching equipment, where required.
- Backup presentation equipment to minimize the risk of technical failure.

3. Audio System

The service provider shall provide:

- Professional sound system suitable for the venue, with sufficient coverage to project clear, even audio throughout an approximately **400 m²** to **450 m²** event space.
- Head-worn wireless microphones for presenters.
- Wireless handheld microphones for speakers.
- All necessary cabling, accessories, and supporting audio equipment.

4. Lighting

The service provider shall provide:

- Professional stage lighting suitable for speakers and presentations.
- Lighting that ensures clear visibility of speakers while maintaining optimal presentation screen quality.
- Additional lighting, where required, for photography and official media coverage.

5. Technical Support

The service provider shall:

- Complete installation and testing prior to guest arrival.
- Provide experienced technical personnel to operate all stage, lighting, audio, LED, and presentation systems throughout the event.
- Provide backup equipment and immediate technical support to minimize disruption in the event of technical issues.

6. Experience

Preference will be given to service providers that:

- Have demonstrated experience supporting high-level live broadcast government events.
- Have successfully delivered presentation-based conferences, official ceremonies, and technology-driven events.
- Can provide references for similar assignments.
- Can provide experienced technical personnel capable of delivering seamless event operations.
- Can provide high-quality, reliable, and professional-grade equipment suitable for high-profile live broadcast events, including LED display systems, canvas printing, stage setups, audio-visual systems, lighting, and presentation equipment.



جمهوری اسلامی ایران
وزارت معارف و اوقاف و صنایع مستظرفه

وزارت معارف و اوقاف و صنایع مستظرفه

د. آفرین سرور، استادیار و عضو هیئت مدیره، پژوهش مرکز معارف و اوقاف و صنایع مستظرفه، تهران، ایران

(IUL)196-C/1/2026/85

25 خرداد 1406

پژوهش مرکز معارف و اوقاف و صنایع مستظرفه:

پژوهش مرکز معارف و اوقاف و صنایع مستظرفه:

پژوهش مرکز معارف و اوقاف و صنایع مستظرفه:

[illegible]

[illegible]

1. په پوهنيزو زده کړو کې د ژوندونو د پرمختيا لاملونه:

په پوهنيزو زده کړو کې د پرمختيا لاملونه: (د پوهنيزو پرمختيا لاملونه)

په پوهنيزو زده کړو کې د پرمختيا لاملونه:

په پوهنيزو زده کړو کې د پرمختيا لاملونه: د پوهنيزو پرمختيا لاملونه:

د پوهنيزو زده کړو د پرمختيا لاملونه: د پوهنيزو پرمختيا لاملونه:

د پوهنيزو زده کړو د پرمختيا لاملونه: د پوهنيزو پرمختيا لاملونه:

2. د پوهنيزو زده کړو د پرمختيا لاملونه:

د پوهنيزو زده کړو د پرمختيا لاملونه: د پوهنيزو پرمختيا لاملونه:

.....

د پوهنيزو زده کړو د پرمختيا لاملونه: د پوهنيزو پرمختيا لاملونه:

د پوهنيزو زده کړو د پرمختيا لاملونه: د پوهنيزو پرمختيا لاملونه:

د پوهنيزو زده کړو د پرمختيا لاملونه: د پوهنيزو پرمختيا لاملونه:

3- د پوهنيزو زده کړو د پرمختيا لاملونه:

د پوهنيزو زده کړو د پرمختيا لاملونه: د پوهنيزو پرمختيا لاملونه:

د پوهنيزو زده کړو د پرمختيا لاملونه: د پوهنيزو پرمختيا لاملونه:

د پوهنيزو زده کړو د پرمختيا لاملونه: د پوهنيزو پرمختيا لاملونه:

په پوهنيزو زده کړو کې:

د پوهنيزو زده کړو د پرمختيا لاملونه:

په پوهنيزو زده کړو کې:

د پوهنيزو زده کړو د پرمختيا لاملونه:

په پوهنيزو زده کړو کې:

په پوهنيزو زده کړو کې: