

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



MALDIVES: ATOLL EDUCATION DEVELOPMENT PROJECT

(AEDP: 177768)

Ministry of Education

Republic of Maldives

TERMS OF REFERENCE

CONTRACT STAFF FOR DATA ENTRY OF NALO-2026 ANSWERS

Background

The Maldives Atoll Education Development Project (AEDP) is organized under five components: (a) enhancing curriculum delivery; (b) continuing teacher development; (c) measuring and enhancing system performance; (d) coordination, monitoring, capacity building and technical assistance; and (e) contingent emergency response. These components and the activities under them were prepared through a process of consultation and collaboration with the Ministry of Education (MoE); the Ministry of Finance and Treasury (MoFT); the atoll education agencies; public and private employers; academics and school principals, teachers, parents and students. The components and activities are also based on the knowledge and experience gained through the implementation of the Learning Assessment and Measurement (LAMP) Global Partnership for Education (GPE) trust fund.

The Government of Maldives (GoM) is implementing the "Maldives: Atoll Education Development Project (AEDP), funded by the World Bank. The project aims to increase access to education and enhance the quality of secondary education. The four components of this project are:

Component 1: Enhancing Curriculum Delivery and Increasing Higher Secondary Participation

This component aims to promote strategic initiatives at the country level to strengthen and develop the general education system, focusing on access and quality at the secondary level. Under this component: teaching/learning materials will be procured to enhance student literacy and numeracy skills; STEM and

ICT in education will be promoted; and the effectiveness of curriculum delivery will be enhanced by implementing vocational education in selected secondary schools.

Component 2: Continuing Teacher Development

The objective of this component is to develop Maldivian schools to strategically implement the initiatives under component 1 (one) by building the capacity of teachers. Under this component, in-service teacher support (professional development) is planned. These support sessions include: developing teaching/learning materials, addressing effective pedagogical practices, and developing teaching/learning activities to support students with complex learning needs.

Component 3: Measuring and Enhancing School and System Performance

This component aims to measure the school system's performance through quality assurance activities and assessment of national learning outcomes. This component would support academics in higher education institutions to undertake policy analyses using the information and data from quality assurance activities and the assessments conducted under AEDP. The main procurements under this component will be consultancies and atoll-level human resource development.

Component 4: Coordination, Monitoring, Capacity Building and Technical Assistance

This component will assist the GoM in supporting coordination, operation and monitoring, capacity building and technical assistance, and communications concerning the project. Furthermore, this component will assist schools in getting grants for activities to improve their teaching/learning process.

Background of the assignment

The AEDP is supporting the MoE to develop the capacity of the country to plan and execute the NALO (National Assessments of Learning Outcomes) at the end of Key Stage 1 and 2 for the key subjects: Dhivehi language, English language and Mathematics; the results and findings of which will be utilised for the development of educational policies and programmes. In addition, together with the NALO-2026, some questions from an international assessment are included in the paper for piloting. The NALO-2026 is currently ongoing; for which the QAD requires assistance for the data entry of the answers of the NALO-2026 papers into a designated data entry system, ready for the analysis and report writing. Hence, the MoE is looking to hire 6 contract staff for the data entry work.

Objectives and scope of the work

The objective of this assignment is to carry out the data entry of NALO-2026 of Key Stage 1 and 2; in the subjects Dhivehi Language, English Language and Mathematics.

The recruited staff will be expected to enter the following data of the NALO-2026 into a data entry system designated by the QAD for the work:

- Answers for the Dhivehi language papers of NALO-2026 of Key Stage 1 and 2 across the government schools of the Maldives;
- Answers for the English papers of NALO-2026 of Key Stage 1 and 2 across the government schools of the Maldives;
- Answers for the Mathematics papers of NALO-2026 of Key Stage 1 and 2 across the government schools of the Maldives.

Deliverables

- Answers of the Dhivehi language papers of NALO-2026 of Key Stage 1 and 2 across the government schools of the Maldives entered to the designated excel sheet provided by the QAD.
- Answers of the English language papers of NALO-2026 of Key Stage 1 and 2 across the government schools of the Maldives entered to the designated excel sheet provided by the QAD.
- Answers of the Mathematics papers of NALO-2026 of Key Stage 1 and 2 across the government schools of the Maldives entered to the designated excel sheet provided by the QAD.
- Compile all data to the designated excel sheet provided by the QAD.

Duration of contract

The contract duration will be one person-month from the date of signing the agreement.

Required Qualifications and Experience

In order to successfully carry out the tasks listed above, the recruited staff is required to have the following qualifications:

- Completion of Grade 10.

Professional Competencies

In addition to the required qualifications and experience, the staff is expected to have the following competencies:

- Knowledge and experience in Microsoft Excel and google sheet.
- Strong organisation, coordination, and teamwork skills.
- Respect for cultural diversity and ability to work in diverse cultural settings.

Remuneration

Enumerator will be paid MVR 240/- per attending day.

Facilities to be provided

The staff will be entitled to the following facilities:

- A desk at the QAD with equipment including a computer/laptop and docking station, telecommunication services, and access to printing, photocopying and scanning equipment, as required.