

IUL:E2/IL/2026/19

Safety Officer (X 1)

Requirement / Qualifications:

Completed GCE O'level (minimum 3 passes including English) with two years' experience
OR
Minimum 3 Years of experience in aviation.

Employment Type: Contract (1 year)

Key responsibilities:

- Support the execution, maintenance, and continuous improvement of GIA's Safety Management System (SMS).
- Maintain safety records and actively support regulatory inspections and internal/external safety audits.
- Assist in proactively identifying operational hazards, conducting risk assessments, and recommendation of corrective and preventive actions (CAPA).
- Assist in investigating accidents, incidents, and near-misses, ensuring root-cause analysis and timely report generation.
- Schedule, coordinate, and maintain accurate records/minutes for key safety meetings, including the Safety Review Board (SRB), Safety Action Group (SAG), and Local Runway Safety Team (LRST).
- Compile, analyze, and prepare safety performance data and statistical reports for presentation to the SRB and SAG.
- Provide administrative assistance to ensure the smooth, daily discharge of the Safety Department's functions.
- Deliver safety inductions and safety awareness sessions for airport staff, contractors, and stakeholders.
- Facilitate the timely distribution of safety reports, newsletters, and safety bulletins to promote a proactive safety culture across the airport.
- Monitor and assist in enforcing compliance with occupational health and safety (OHS) requirements and internal company procedures.

Skills and Attributes:

- Knowledge of Safety Management Systems (SMS)
- Hazard identification, risk assessment, and incident investigation skills.
- Strong analytical, problem-solving, and report-writing abilities.
- Good communication, presentation, and interpersonal skills.
- Proficiency in Microsoft Office applications.
- Strong organizational skills with the ability to manage multiple priorities.
- High attention to detail, integrity, and commitment to safety and regulatory compliance.
- Ability to work independently and collaboratively in a fast-paced operational environment.

Benefits

- Basic Salary: MVR 7,150/-
- Service Allowance: MVR 3,450/-
- Additional Benefits will be paid as per company policy.

To be attached with the Curriculum Vitae:

Addu International Airport Pvt. Ltd.'s Job Application Form. (The form can be downloaded from our website)
Photocopy of the applicant's National Identity Card.
Passport size photo of the applicant.
Educational certificate photocopies.
Reference letter
Police report (not less than 4 months from the date of issuance)

Deadline: 31st August 2026

Interested candidates may submit their applications online through the following link

<https://jobs.ganairport.com/>