

Job Title:	Shift Supervisor	Work Location:	Greater Malé Region
Division:	Commercial	Employment Type:	Full-time
Deadline:	31st August 2026, before 12:00 PM		

Key Responsibilities

- Supervise daily pharmacy operations at the Pharmacy including dispensing, prescription verification, medication preparation, and customer service to ensure accuracy and efficiency.
- Oversee inventory management within the Pharmacy, including stock levels, expiry monitoring, ordering coordination, and discrepancy resolution.
- Ensure safe and accurate dispensing of medications in compliance with prescriptions, regulatory standards, and internal procedures.
- Coordinate with warehouse, procurement, and support teams to ensure timely availability of pharmaceutical products for the Pharmacy.
- Ensure compliance with pharmaceutical regulations, internal policies, quality standards, and audit requirements within the Pharmacy operations.
- Supervise and support pharmacy staff on-site at the Pharmacy by providing guidance, training, and monitoring performance to maintain service standards.
- Prepare operational reports, monitor pharmacy performance, identify service gaps, and recommend improvements to enhance efficiency and customer satisfaction.

Minimum Qualifications and Experience

- Bachelor's Degree (MQA Level 7 or 8) in Pharmacy, Healthcare Management or a related field with two (2) to four (4) years of relevant professional experience.
- OR
- Diploma (MQA Level 5 or 6) in Pharmacy or a related discipline, with a minimum of two (2) to three (3) years of relevant professional experience.
- Strong knowledge of pharmaceutical operations and regulatory compliance.

Salary & Benefits

- Remuneration of MVR 19,600
- Other benefits governed by applicable laws and the Corporation's policies

How to Apply: Interested candidates are invited to submit the following documents via email to careers@statepharma.mv

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| • Updated Curriculum Vitae (CV) | • MQA accredited and attested educational certificates |
| • Copy of National ID Card | • Experience letters and service records |
| • Recent passport-size photograph (soft copy) | |

Please use the subject line: **Application for Shift Supervisor**

Incomplete applications and applications received after the deadline will not be accepted.

For queries, please contact Human Resources at careers@statepharma.mv