

Job Title:	Assistant Manager, Operational Quality	Work Location:	Greater Malé Region
Division:	Commercial	Employment Type:	Full-time
Deadline:	6th September 2026, before 12:00 PM		

Key Responsibilities

- Assist in reviewing and updating operational procedures, quality records, and ISO-controlled documents to support consistent warehouse and pharmacy operations.
- Support the implementation of Quality Assurance-approved policies, Standard Operating Procedures (SOPs), Good Distribution Practice (GDP), Good Storage Practice (GSP), ISO management systems, and applicable regulatory requirements.
- Coordinate routine operational reviews and performance assessments and report compliance concerns to the Senior Manager.
- Follow up with relevant departments on corrective and preventive actions (CAPAs) arising from audits, reviews, and identified operational issues.
- Assist in monitoring warehouse quality controls relating to cold chain management, batch and lot traceability, FEFO compliance, product recalls, inventory quality, and non-conforming products.
- Support operational preparations for regulatory inspections, Quality Assurance audits, ISO audits, and other external assessments.
- Review operational quality and performance information, assist with management reports, and highlight areas where improvement may be required.
- Work with Warehouse Operations, Pharmacy Operations, Quality Assurance, Regulatory Affairs, and other relevant stakeholders to support the consistent application of approved operational and quality requirements.

Minimum Qualifications and Experience

- Bachelor's Degree (MQA Level 7 or 8) in Pharmacy, Health Sciences, Supply Chain Management, Quality Management, or a related field with a minimum of three (3) to four (4) years of relevant experience.
OR
- Diploma (MQA Level 5 or 6) in Pharmacy, Health Sciences, Supply Chain Management, Quality Management, or a related field with a minimum of four (4) to five (5) years of relevant experience.
- Experience in pharmaceutical distribution, pharmacy network operations, quality monitoring, cold chain, CAPA or regulated healthcare environments.

Salary & Benefits

- Remuneration of MVR 23,000
- Other benefits governed by applicable laws and the Corporation's policies.

How to Apply: Interested candidates are invited to submit the following documents via email to careers@statepharma.mv

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| • Updated Curriculum Vitae (CV) | • MQA accredited and attested educational certificates |
| • Copy of National ID Card | • Experience letters and service records |
| • Recent passport-size photograph (soft copy) | |

Please use the subject line: **Application for Assistant Manager, Operational Quality**

Incomplete applications and applications received after the deadline will not be accepted.

For queries, please contact Human Resources at careers@statepharma.mv