



Terms of Reference

Position Title:	Research Specialist
Missco Code:	2437
Skill Level:	4
Public Service Rank:	10
Type of Appointment:	Full-Time Contract

Scope of work

The Research Specialist will work closely with the MEDTT team to provide technical and analytical support across the functions of the Policy and Research Department, supporting smooth and efficient functioning and delivery of the Ministry's trade, transport, investment and broader economic development mandate. Key responsibilities include:

1. Provide technical, analytical and advisory support across the functions of the Policy and Research Department, undertaking assignments of the Department as required.
2. Undertake research, data compilation and analysis on economic, trade, investment, transport and other matters falling within the Ministry's mandate, and translate findings into practical policy implications.
3. Prepare policy papers, concept papers, position papers and other analytical outputs.
4. Contribute to the formulation, review and revision of policies, strategies, frameworks, regulations and implementation plans, including the assessment of policy options and their economic, regulatory and institutional implications.
5. Assess the implications of domestic, regional and international economic, policy and sectoral developments for the Maldives, and advise on appropriate policy and strategic responses.
6. Coordinate cross-cutting policy work across the Ministry's departments, affiliated institutions and other government agencies.
7. Coordinate and provide technical input to stakeholder consultations, technical committees, working groups and engagements with the private sector, development partners and international organisations.
8. Strengthen the Department's analytical frameworks, data systems, research tools and evidence-based policymaking practices, and provide technical guidance to staff as required.
9. Perform any other related duties assigned by the Ministry.

Qualifications and Experience:

Level 10 qualification under the Maldives National Qualifications Framework (MNQF) in a field relevant to the position, along with at least 4 years of experience in related field.

OR

Level 9 qualification under the Maldives National Qualifications Framework (MNQF) in a field relevant to the position, along with at least 8 years of experience in related field.

Educational Field:

Research, Research Studies, Research Methods, Analytics, Educational Research, Health Research, Social Research, various degrees majoring in Research Methodology.

Statistics, Statistical Modeling, Statistical Practice, Statistical Science, Applied Statistics, Applied Statistics and Data Mining, Applied Statistics and Research Methods, Statistical Methods and Applications, Statistics and Applied Probability, Statistics Information Management.

Statistical Analytics, Analytics, Civic Analytics, Marketing Analytics, Business Analytics.

Mathematics, Applied Mathematics, Mathematical Modeling, Mathematical Statistics.

Data Science, Applied Data Science, Data Management, Data Analytics, Big Data Analytics, Big Data Technology, Data Science and Analytics, Business Analytics, Civic Analytics, Social Data Analytics, Human and Social Data Science, Urban Analytics, Data Analytics and Operations Management, Data Analytics and Policy, Data Analytics and Finance, Data Analytics and Human Resource Management, Data Analytics and Project Management, Data Analytics and Business Economics, Accounting and Data Analytics, Statistical Data Analytics, Applied Statistics and Data Mining, Data-Intensive Analysis.

Demography, Applied Demography, Social Demography, Spatial Demography, Population Studies, Gerontology,

Critical Thinking, Business Administration, Public Administration, Development Studies, Political Science, Public Policy, Social Policy, Social Science, Strategic Management, Strategic Studies, Strategic Business Development, Human Resource Management, Economics, Econometrics, Economics and Statistics, Economics and Econometrics, Psychology, Social Work, Sociology, Criminology, Gender Studies, Social Development, Child Development, Human Rights, Hospitality and Tourism Studies, Environment Management, Environmental Science, Environmental Studies, Environmental Chemistry, Environmental and Geographical Science, Natural Resource Management, Marine Science, Marine Biology, Biology, Botany, Chemistry, Zoology, Ecology, Earth Science, Science Writing, Scientific Writing.

Da'wah, Usul al-Din, Fiqh, Fiqh and Usul al-Fiqh, Aqidah, Aqidah and Islamic Thoughts, Islamic Thoughts and Civilization, Science of Hadith, Quranic Sciences, Islamic Studies, Shariah, Quran and Sunnah Studies, Islamic Ethics, Islamic Banking, Islamic Finance, Theology, Islamic

Revealed Knowledge and Heritage, Quranic Tafsir, Islamic History, Uloom al-Quran, Islamic Judicial Sciences, and Shariah Policy.

Experience Field:

- Technical activities and research initiatives related to Research and Development as well as professional works and research undertakings pertaining to the functions prescribed within the organization's mandate

Contract Terms:

• **Remuneration:**

Basic Salary: 18,205/-

Job Allowance: 10,425

Attendance Allowance: 280/ per day

- **Contract Duration:** 2 years, renewable based on performance

- **Probation Period:** 3 months

- **Working Hour:** 9:00 – 17:00

Candidate Evaluation and Selection Process

Candidates will be assessed through a multi-stage process that evaluates academic background, professional experience, technical knowledge, and practical skills. The process will include a Presentation and Interview to measure communication and delivery capabilities.

Candidates interested in providing the services are required to submit their CV, ID copy, attested certificates, experience letters and other relevant information demonstrating their qualifications and experience in the area.

08 September 2026