

TERMS OF REFERENCE

1. Post Details

Designation	Research Analyst
Contract Period	Initial contract shall be for a period of one year. The contract may be extended or made permanent based on performance, upon completion of one year.
Department	Investment Research
Division	Investment and Research

2. Reporting Requirements

The Research Analyst will report to the Senior Research Analyst.

3. Overall Responsibilities

The Research Analyst will assist in analysing and researching markets, financial assets, economies, investment strategies, social security and pension benefits, to support policy formulation and the strategic objectives of Maldives Retirement Pension Scheme (MRPS).

4. Scope of Work

- Analyse macroeconomic and regulatory developments and their potential impacts on current and prospective MRPS investments;
- Conduct market research and analysis to support investment diversification, in alignment with MRPS's long-term investment strategy;
- Evaluate and provide technical input in the development of investment evaluation methodologies;
- Assist in developing and implementing risk and performance measurement frameworks for investment portfolios and asset classes as per the overall investment strategy of MRPS;

- Contribute to the formulation and development of policies and procedures related to risk and performance monitoring functions;
- Assist in developing and updating demographic, economic and financial models (including supplementary model documentation) used for formulating investment strategy;
- Contribute to the development and periodic review of Statement of Investment Principles (SOIP) and Strategic Asset Allocation (SAA) of MRPS, ensuring alignment with MRPS's risk tolerance levels;
- Conduct technical analysis, prepare technical reports, and policy drafts on topics related to macroeconomy, portfolio risk, investment performance management, social security and pension benefits;
- Collaborate with national and international organizations to conduct research and dissemination of research about income security;
- Carry out any other relevant work assigned by the Senior Research Analyst or Director, Investment and Research.

5. Qualifications and Experience

- A Bachelor's Degree or equivalent professional qualification (MNQF level 7) in the field of Economics, Econometrics, Financial Economics, Actuarial Science or any other relevant field.
- No prior work experience is required.

6. Skills and Competencies

- Strong analytical and research skills, with advanced proficiency in statistical applications.
- Knowledge and experience of using tools and software related to investment analysis.
- Excellent and effective communication skills, including the ability to prepare technical analyses and reports, deliver presentations and findings.
- Excellent organisational and time management skills, with the ability to multitask, to work flexibly and meet tight deadlines.
- Attention to detail and ability to work independently with minimal supervision.



Maldives Pension Administration Office

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- Willingness to learn and keep track of new developments in the field.
- Demonstrate leadership and ability to collaborate with others to achieve results.
- High level of fluency and proficiency in written and spoken Dhivehi and English.



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