**JOB OPPORTUNITY - MARKETING AND PUBLIC RELATIONS EXECUTIVE**

We are currently seeking for well qualified & highly-motivated individuals to join Maldives Fund Management Corporation Limited.

|  |  |
| --- | --- |
| Job Title | Marketing and Public Relations Executive |
| No. of Vacancies | 01 |
| Employment Type | Permanent |
| Responsibilities | Managing and updating all social media platforms and social media campaigns  Managing all media relations and communication with press/public  Preparing and managing the concepts and branding for all events organized by MFMC  Managing and updating MFMC website  Preparing annual marketing and PR budget and Planning all content for marketing and advertising material |
| Remuneration | Negotiable |
| Qualification and Experience | Required:  Bachelors’ / Masters’ degree in related field / with 3-5 years of experience in relevant field |
| Knowledge and Skills | Fluent in English and Dhivehi (reading, writing and speaking)  Background in graphics designing and relevant software will be an added advantage |
| Documents for Application | Letter of Application  Curriculum Vitae  Educational documents  National Identity Card  Reference letter (s) |
| Deadline | **Deadline for Application: 15:00 hrs 10 March 2020**  For further clarification please contact +960 3316362 or email to [info@mfmc.mv](mailto:info@mfmc.mv)  Apply to:  9A H. Orchid  Ameer Ahmed Magu  Male, Republic of Maldives  18 February 2020 |