



## Ministry of Finance and Public Enterprises

### REQUEST FOR PROPOSAL

Project Name: Supply of Geographic Information System and PIX4Dmatic PRO  
Software License

Tender Reference No.: PC-13/2026/G-11

Bid Opening Date: 24<sup>th</sup> September 2026, 13:30

# REQUEST FOR PROPOSAL

## Supply of Geographic Information System and PIX4Dmatic PRO Software License

Project Number: PC-13/2026/G-11

### 1. INSTRUCTION TO BIDDER'S

#### 1.1 Introduction

Ministry of Finance and Planning (MOFP) seeks experienced and reputed vendors for the **Supply of Geographic Information System and PIX4Dmatic PRO Software License**.

The purpose of this request for proposal (RFP) is intend for competitive vendors who are interested to submit proposal for **Supply of Geographic Information System and PIX4Dmatic PRO Software License for a 1 Year Term**.

#### 1.2 Employer's Right to Accept or Reject

MOFP reserves the right to accept or reject any bid, to accept part/ package wise and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for MOFP's action.

#### 1.3 Responsiveness of Tender

In responding to this RFP, the vendor accepts full responsibility to understand the RFP in its entirety, and in detail, including making any inquiries to MOFP as necessary to gain such understanding.

If a bid is not substantially responsive to the bidding documents, it shall be rejected and may not subsequently made responsive by the bidder by any correction of the material deviation, reservation, or omission. MOFP shall examine the bids to confirm that all documents and technical documentation requested in RFP has provided, and to determine the completeness of each document submitted.

#### 1.4 Scope of Work

##### a) Supply of Geographic Information System and PIX4Dmatic PRO Software License.

| # | Software Subscriptions                                                                                                                                                                                                                                                           | Quantity                 | Years | Remarks                                                        |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------|----------------------------------------------------------------|
| 1 | ArcGIS Professional Plus <ul style="list-style-type: none"><li>Professional Plus</li><li>Creator</li><li>Mobile Worker</li><li>AGOL Service Credits</li><li>ArcGIS Enterprise Standard upto 4 core license</li></ul> <i>Must include 120 hours training and consulting hours</i> | 5<br>5<br>5<br>1000<br>1 | 1     | Manufacture Authorized Letter must be included in the proposal |



|   |                |   |   |                                                                |
|---|----------------|---|---|----------------------------------------------------------------|
| 2 | PIX4Dmatic PRO | 2 | 1 | Manufacture Authorized Letter must be included in the proposal |
|---|----------------|---|---|----------------------------------------------------------------|

## 2. Minimum Bidder's Qualification Requirements

### 2.1 Pre-Qualification Requirements

The Bidder must have been in the service of this nature during the past 3 years in related to supply, configuration, and commissioning of similar solutions.

MOFP shall confirm that the following legal documents and information have been provide in the bid. If any of these documents or information is missing, the offer shall be rejected:

- Price Proposal
- Delivery Schedule
- Manufacturer's Authorization Letter
- Company Profile / Portfolio
- Company Registration Certificate (Company/Individual/Corporate Society)
- GST Registration Certificate
- SME Registration Certificate
- Company Profile (Ministry of Economic Development)
- Tax Clearance report (Not older than 3 months)
- Related work experience or work completed letters in similar solutions with a value above MVR 250,000.00
- 2025 Fiscal Year Financial Statements
- A Bid Security of **MVR 8,000.00**, which is valid for 90 days from the date of bid opening.
- A Bid Validity period of 90 days

### 2.2 Manufacturer's Authorization Letter

Bidder that does not manufacture or produce the goods it offers to supply shall submit the Manufacturer's Authorization Letter, to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods/Services to supply these Goods/Services in the Maldives.

### 2.3 Experience

The bidder should provide approach and reference of successful completed similar projects including installation services and technical support (Value above MVR 250,000.00): The vendor should provide reference of successful implementation of similar system and should include descriptions of system implemented. The mentioned project references must include names and contact information of the respective clients so that MOFP can contact and verify the project summaries. Minimum 05 reference letters/purchase orders/contract copy or certificate for proof of supply and installation of similar project and services to other organizations.

## 3. Proposal Submission Format

The Bid document shall be rejected if it fails to meet the following minimum criteria and submit the required documents.

The complete original proposal must be submitting in a sealed package. Bid shall be marked **“Supply of Geographic Information System and PIX4Dmatic PRO Software License for a 1 Year Term”**.

Bidder shall file all documents necessary to support their proposal and include them with their proposal.

**Proposal shall be submitted in the following format and include the following information.**

- a) Detailed description of proposed equipment/services including the manufacturer part numbers, scope of work and quotation shall be submitted. (*Quotation shall remain valid for a period of **90 days** from date of submission of the Bid.*)
  - a. Price Proposal
  - b. Delivery Schedule
- b) Bidder that does not manufacture or produce the goods it offers to supply may submit the Manufacturer’s Authorization Letter or supporting documents, to demonstrate that it has been duly authorized by the manufacturer or producer of the goods to supply these goods in the Republic of Maldives.
- c) The Bidder should provide reference of successful implementation of similar system and should include descriptions of system implemented. The mentioned project references must include names and contact information of the respective clients so that MOFP can contact and verify the project summaries.

#### 4. Evaluation Criteria

MOFP shall evaluate the bid submitted in accordance with the RFP, to confirm that all requirements specified in the RFP, have been met without any material deviation or reservation.

**Evaluation of the bid shall have been based on the following marking criteria.**

##### 4.1 Price

Each bidder’s price is used to identify their relative position on a 0 – 100 price scale. This done by allocating the lowest priced bid **100 points** and calculating the remaining bidder’s score in relation to this scale.

**Price percentage = 100 x (lowest price / bid price)**

##### 4.2 Technical

###### a) Completed similar supply and implementation projects/services

Proof of supply and installation of similar project and services within past years.

| Experience (Reference Letters / Completion Certificates)                                                                                              | Pass / Fail |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <b>Minimum 05 Reference Letters or Completion Certificate</b><br>Similar work type above MVR 250,000.00<br><i>Note: Must meet all the requirments</i> | Pass / Fail |
| <b>If meets the requirments</b>                                                                                                                       | <b>Pass</b> |

If available all similar on-going project details should be, furnish in the experience section.

**b) Manufactures Authorization Letter/Certificate**

Manufacturer's Authorization Letter or Supporting Document to demonstrate that it has been duly authorize by the manufacturer or producer of the goods to supply these goods in the Republic of Maldives.

| Manufactures Authorization Letter/Certificate and Proposed Technical Solution                                                                                                                    | Pass / Fail |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Manufacture's Authorization letter or Supporting Document.<br>For each lot; Bidder needs to submit Manufacture Authorized Letter for each software<br><i>Note: Must meet all the requirments</i> | Pass / Fail |
| If meets the requirments                                                                                                                                                                         | Pass        |

**c) Subscription and Technical Support**

Warranty support and Subscription for the proposed solution.

| Warranty Support and Subscriptions                                                                                                                                     | Pass / Fail |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| - The supplier needs to renew the license for 1 Year period with technical support and attend to any issues if required.<br><i>Note: Must meet all the requirments</i> | Pass / Fail |
| If meets the requirments                                                                                                                                               | Pass        |

**5. Pre-Bid Meeting and Bid Submission**

- 5.1** There won't be any pre-bid meeting with regard to this Tender. The bidder is required to submit a questioner to clarify any information need to prepare the proposal for this Tender before 20<sup>th</sup> August 2026, 11:00.
- 5.2** The bidder can share the questioner to [procurement@finance.gov.mv](mailto:procurement@finance.gov.mv)
- 5.3** The bidders will receive the clarifications before 23<sup>rd</sup> August 2026, 11:00.
- 5.4** Bid Submission will follow as below;
- a) **Venue:** Ministry of Finance and Planning, 6<sup>th</sup> Floor Conference Room
- b) **Date:** 24<sup>th</sup> September 2026; **Time:** 13:30