TERMS OF REFERENCE FOR PROVISION OF SKILLED TECHNICAL LABOUR

Announcement Number: (IUL)113-PD/1/2026/117

Technology and Digital Services Department

1. Objective

Maldives Ports Limited (MPL) is seeking a party to provide skilled technical labour for cabling and installation of network items. The technicians will be assigned based on MPL's work requirements.

2. Scope of Work

The successful vendor must provide technicians capable of executing the following tasks:

- **ICT & CCTV Systems:** Installation, cabling, termination, and scheduled cleaning.
- **Access Control Systems:** Installation, wiring, reader/controller connections.
- **Fiber Optic Works:** Fiber laying, splicing support, terminations, and patch panel preparation.
- **General Labour:** Cable routing, conduit/casing installation, remove cable junction covers, rack preparation, equipment mounting, and related tasks.

3. Service Model & Deployment

- **Team Size:** Up to five (5).
- **Availability:** Up to 20 deployment days per month. Standard working hours are 08:00 - 16:00 or minimum 8 hours of work (including a 90-minute break).
- **Labour-Only Model:** MPL will provide daily supervision, task assignment, and work planning. The vendor is responsible for employment, payroll, HR administration, basic hand tools, and Personal Protective Equipment (PPE).

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4. Logistics, Health & Safety

- **Transport:** MPL will provide transportation to Thilafushi and other sites located outside Malé and Hulhumalé.
- **Safety & Compliance:** MPL will provide site safety briefings. The vendor must ensure technicians follow all safety protocols and provide basic safety items such as helmet, vest, shoes and safety belts.

5. Bidding Requirements

Vendors must submit proposals outlining the following:

- **Proposed Monthly Fee** (Inclusive of GST) for up to 5 people and up to 20 deployment days as mentioned above [3].
- **Contract Period:** Minimum (1) Year Negotiable to extension.
- **Additional Charges** for contingencies, including extra deployment days and person.

Sample:

Item	Basis
Number of personal	Up to 5
Deployment days	Up to 20 days per month
Working hours	08:00–16:00, including 1 hour 30 minutes break
Monthly service fee	MVR [Insert Amount] per month
Additional deployment	MVR [Insert Amount] per person per day
Extra personal (if required)	MVR [Insert Amount] per day

6. Evaluation Criteria:

The proposals will be evaluated based on the following criteria:

Criteria	Marks
Price	**70**
Experience letter: (10 marks for each valid letter).	**30**

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7. Documents Required

The following documents, if not submitted with the proposal, could cause the party to fail during technical evaluation.

- Company profile.
- Documents for the team members (optional):
  - Letter of employment (Upon request)
  - Police reports (Upon request)

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Maldives Ports Limited

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Bid submission Date: **18th October 2026 14:00 GMT+5**

BID SUBMISSION FORM

Tender Title:	----------
Price :	----------
Amount in Words:	----------
Bid Validity (Days):	----------
Company Name/Name:	----------
Date:	----------
Contact No:	----------
Company Registration No:	----------

Company Seal / Signature

Note:

- ***Without this Bid Submission form your proposal will not be accepted.***
- *Please fill in all the contents in this form.*
- *Please submit a copy of the Company Registration Certificate.*
- *Please submit the declaration of conflict-of-interest form*

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