INFORMATION FOR BIDDERS

Bid Announcement Ref: ASND/GA/IUL/2026/31

Bid Submission Date: 21st October 2026 10:00AM

Bid Submission: Please refer to Part 2, instructions for bidders' section

Aasandha Company Limited (Company) is seeking bids for the items specified in this document. Interested bidders are invited to submit their proposals for the supply of the items as instructed in this document. Please ensure that all submissions comply with the instructions. Failure to comply with the instructions may result in disqualification of the bid.

Part I – VEEAM Backup Solution Subscription Renewal

Minimum Requirements:

- **Delivery Time**: Before: **21st November (Saturday), 2026**
- We will accept proposals from any vendor with authorized local support, provided the proposal meets the features and specifications mentioned.
- Vendor must be an authorized partner, distributor or reseller for the solution(s) for the product (document/certificate/letter/screenshot/link required).
- The license must be registered to system@aasandha.mv

VEEAM Backup Solution Subscription Renewal

Please submit the completed specification form below, you may provide additional information/specifications.

#	Part Number/ Item	Description	Qty	Compliance (Yes/No)
1.1	V-VASVUL-0ISU1YP-00 (If there are updated numbers please specify)	**Veeam Availability Suite Universal Subscription License Renewal** • Includes Enterprise Plus Edition features • 10 instance pack. • 1 Year Subscription • Support	07 (10 instance Pack)	
1.2	V-VBO365-0USU1YP-00 (If there are updated numbers please specify)	**Veeam Backup for Microsoft 365 Renewal** • 1 Year Subscription • Support	325	

Part II – Instructions to Bidders

General Instructions

Key events and dates

The following schedule will apply to this bid but may change in accordance with the organization's needs or unforeseen circumstances. All changes will be communicated.

- Bid Submission Date: **21st October 2026 , 1000hrs**
- The bid proposal must be valid for 60 days from the date of submission.

Registration

Vendors who wish to participate must send their Company Name, Contact Person's Name, Email Address, and Contact Number to tender@aasandha.mv before **14th October 2026 , 1500hrs** to register for the bid.

Submission of Bids

- The Company will send a web meeting link to the provided email address for the bid submission.
- Vendors must submit the tender document during the web meeting, when requested, by sending it via email to tender@aasandha.mv
- If the file size exceeds 20MB, vendors must upload the tender document to a cloud storage service (such as Google Drive, Dropbox, or OneDrive) and provide the download link via email.
- The tender document will NOT be accepted if the vendor is not registered for the submission or does not attend the submission meeting.

Communication

Applicable terms and conditions herein shall govern communications and inquiries related to this bid between The Company and vendors.

For technical Inquiries, questions, and requests for clarification are to be directed via email to tender@aasandha.mv and cc tech@aasandha.mv

Any other form of communication shall be considered informal and shall have no weight, bearing, or influence in this bid process.

The Company will respond to requests for clarification and queries relating to this tender, received no later than one working day before the bid submission date set forth above.

Qualified Bidders

Any single firm (sole proprietorship, partner, company, joint venture, or other legal entity registered in the Republic of Maldives) is eligible to participate.

Vendor's Understanding of the Bid

In submitting a bid in response to this Tender, the Bidder acknowledges and accepts full responsibility for thoroughly reviewing and understanding the Tender Document in its entirety, including all requirements,

specifications, terms, conditions, and instructions. The Bidder shall make any inquiries or seek any clarification from the Company that it considers necessary to ensure a complete understanding of the Tender requirements.

The Company reserves the right, at its sole discretion, to determine whether a Bidder has demonstrated an adequate understanding of the Tender requirements and may disqualify any Bidder that, in the Company's assessment, has failed to demonstrate such understanding.

Where an award has already been made, the Company reserves the right to cancel the award if it is subsequently determined that the successful Bidder failed to adequately understand or comply with the Tender requirements. Any such disqualification or cancellation shall not result in any liability, cost, compensation, or claim against the Company.

The Company further reserves the right to cancel, withdraw, or discontinue the procurement process in respect of any individual section, lot, or component of the Tender without cancelling or otherwise affecting the remaining sections, lots, or components of the Tender.

Proposal Requirements

Qualification Criteria

The bidder must have been in the service of this nature/IT solution for the past three (3) years in relation to supply, configuration, and commissioning of IT solutions.

The Company shall confirm that the following legal documents and information have been provided in the bid. If any of these documents or information is missing, the offer shall be rejected.

- Company Registration Certificate
- GST Registration Certificate
- Signed Declaration on Ethical Conduct and Fraud and Corruption (Annex 1)

Bid Format

Executive Summary A summary of the bidder's proposal and approach to supplying, renewing, activating, and supporting the required Veeam subscriptions. The summary should highlight any relevant features, support arrangements, licensing considerations, and other information relevant to the requirements specified in this Tender Document.

Bidder or Partner(s) overview and profile: The bidder must provide basic information on the bidder and any partner(s) participating in the tender. This shall include, but not be limited to, the organization's background, experience in supplying and supporting software subscriptions and licensing solutions, relevant experience with Veeam or similar enterprise backup solutions, technical capability, authorized partner/reseller status, and examples of similar assignments successfully completed.

Proposal Submission

The proposal must be submitted as **two (2) separate documents**:

No pricing or financial information shall be included in the Technical Proposal. All pricing and financial information shall be included only in the Financial Proposal.

A) Technical Proposal

The Technical Proposal shall be submitted separately from the Financial Proposal and must comply with the Technical Submission Checklist below. Only bids determined to be technically qualified after the technical evaluation shall be considered for financial evaluation. Bids that fail to meet the mandatory technical requirements shall be rejected and shall not be evaluated financially

Technical Submission Checklist

#	Required Document	Included
1	Proof of authorized partner (document/certificate/letter/screenshot/link required).	☐ Yes ☐ No
2	Filled Specification list with compliance status	☐ Yes ☐ No

B) Financial Proposal

The Financial Proposal shall be submitted separately from the Technical Proposal and shall include:

Duly completed Bid Form (SAMPLE FORMS SECTION)

- Applicable Terms and Conditions, if any; and
- Any other relevant financial or commercial information.

Unless otherwise specified, all prices shall be quoted entirely in Maldivian Rufiyaa (MVR) and shall be inclusive of all applicable government taxes.

Delivery and Installation

If at any time during the performance of the contract, the successful bidder or its subcontractor(s) should encounter conditions impeding timely delivery of the agreed solution(s) and implementation of services, the bidder shall promptly notify the Company in writing of the fact of the delay, its likely duration and its causes. As soon as practicable after receipt of the vendor's notice, the Company shall evaluate the situation and may at its discretion extend the vendor's time for performance, in which case the extension shall be ratified by the parties

by amendment of the contract. Delivery dates shall be counted from the date of signing of the agreement and the agreed commencement date.

The delivery period should be stated on calendar days, including weekends and public holidays (not only working days). If the delivery deadline falls on a working day (Sunday-Thursday) latest delivery time should be 4:00 pm. If the delivery deadline falls on a public holiday delivery deadline will be extended to the next working day at 4:00 pm without penalty. Bidders must agree to provide Subscription Delivery, Activation and Support. Failure to deliver within a set deadline will result in the following penalties.

1. If the total cost of the bid is less than 1,000,000.00, **Liquidat**ed **Damage=CP*0.005*LD** will be deducted per day, starting on the date after the delivery deadline date.
2. If the total cost of the bid is more than 1,000,000.00, **Liquidat**ed **Damage=CP*0.0025*LD** will be deducted per day, starting on the date after the delivery deadline date.
3. If the liquidated damages exceed 15% of the CP, the Company can terminate the contract.

CP: Contract Price, **LD:** Late Duration

Additional Information

a) Detailed scope of work must be submitted with the tender document.
b) Certificate copies and reference letters may need to be verified by contacting the relevant parties. Therefore, please provide contact information with certificate copies and reference letters.

Evaluation and Comparison of Bids

- **Clarification of Bids:** To assist in the examination, evaluation, comparison, and post-qualification of the bids, the Company may, at its discretion, ask any bidder for clarification of its bid. Any clarification submitted by a bidder in respect to its bid and that is not in response to a request by the Company shall not be considered. No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Company in the evaluation of the proposals.
- **Responsiveness of Bids**: If a bid is not substantially responsive to the Bidding Documents, it shall be rejected by the Company and may not subsequently be made responsive by the bidder by correction of the material deviation, reservation, or omission.
- **Technical Evaluation of Bids**: The Company shall evaluate the technical aspects of the bid submitted in accordance with the bidding document, to confirm that all requirements specified in the bidding document, have been met without any material deviation or reservation.

Financial Evaluation Criteria

- **Price: 100 points**
  - Each bidder's price is used to identify their relative position on a 0 – 100 price scale. This is done by allocating the lowest priced qualified bid 100 points and scaling down the remaining bidder's score in relation to this, based on the price proposed by the bidder.
    Price percentage = 100 x (lowest price / quoted price)

SAMPLE FORMS (A completed form must be submitted)

Bid Form

BID FORM

Description of works:	**VEEAM Backup Solution Subscription renewal**
Iulaan Number:	**ASND/GA/IUL/2026/31**
Bid to:	**Aasandha Company Limited**
Address:	Fen Building 3rd Floor, Ameenee Magu, Mahchangoalhi, Male', 20375, Republic of Maldives

Having examined the Conditions of Contract, technical specifications, requirements, and instructions for the VEEAM Backup Solution Subscription Renewal, I/we, the undersigned, offer to supply and deliver the required subscriptions and support services in conformity with the Tender Document for the total sum of **MVR:**_____

We confirm that the proposed subscriptions, licensing, support, and related deliverables comply with the specifications and requirements stated in the Tender Document.

We undertake if our Bid is accepted, to supply and activate the required subscription renewal/activation shall be completed on or before 21st November 2026 (Saturday).

We agree to abide by this Bid for a period of sixty (60) days from the date of submission of the proposal. The Bid shall remain binding upon us and may be accepted at any time before the expiration of that period. We understand that the Company is not bound to accept the lowest-priced Bid or any Bid received.

Unless and until a formal Agreement is prepared and executed, this Bid, together with the Company's written acceptance of the Bid, shall constitute a binding contract between the parties.

Yours faithfully,

Signed ----------

In the capacity of _____
Duly authorized to sign bids for and on behalf of _____

---------- (Company Name & Stamp)

Date: ----------

Name & Address of Signatory
Name: ----------
Address: ----------
Tel No.: ----------
Email: ----------

Annex 1

Declaration on Ethical Conduct and Fraud and Corruption

[The Bidder shall fill in and submit this form with the Bid]

We the undersigned confirm in the preparation of our Bid that:

1. Neither we, nor any of our employees, associates, agents, shareholders, consultants, partners or their relatives or associates have any relationship that could be regarded as a conflict of interest as set out in the Bidding Documents.

2. Should we become aware of the potential for such a conflict, will report it immediately to Aasandha Company Limited ("the Company").

3. That neither we, nor any of our employees, associates, agents, shareholders, partners, consultants or their relatives or associates have entered into corrupt, fraudulent, coercive or collusive practices in respect of our bid or proposal.

4. We understand our obligation to allow the Company to inspect all records relating to the preparation of our bid and any contract that may result from such, irrespective of if we are awarded a contract or not.

5. That no payments in connection with this procurement exercise have been made by us or our associates, agents, shareholders, partners or their relatives or associates to any of the staff, associates, consultants, employees or relatives of such who are involved with the procurement process on behalf of the Company, Client or Employer.

6. We agree that the Company reserves the right to disqualify, suspend or terminate any contract or other arrangement between us and the Company, with immediate effect and without liability, in the event it is discovered that we have submitted a fraudulent bid.

7. This declaration is in addition to, and does not replace or cancel, or operate as a waiver of, any terms of contractual arrangements between us and the Company.

Authorized Signature: _____

Name:

Title:

Company Stamp: