

Terms of Reference

Position Title:	Senior Photographer
Missco Code:	2659
Skill Level:	4
Public Service Rank:	7
Type of Appointment:	Full-Time Contract

Introduction

The Ministry of Economic Development, Transport & Trade (MEDTT) is seeking a **qualified Senior Photographer** to support the Ministry's communication, public relations, and promotional efforts through the production of high-quality photographic content.

The role involves planning and capturing photographs, editing and processing images, and documenting the Ministry's events, official engagements, initiatives, and activities to strengthen its public image and effectively communicate its policies, economic developments, and public awareness campaigns across various platforms.

Scope of work

The Senior Photographer will work closely with the MEDTT team, particularly with the Minister's Bureau, to perform the following tasks:

- Capture and produce high-quality photographs of the Ministry's events, official engagements, initiatives, and activities, ensuring consistency and professional standards.
- Apply innovative photography techniques and creative approaches, while sharing technical knowledge and providing guidance to team members.
- Improve photography workflows and image management processes to support the efficiency of the PR team.
- Oversee the proper maintenance, care, and repair of photography equipment in coordination with authorised service providers.
- Ensure compliance with copyright and ethical standards, maintain organised photographic archives, and undertake videography and other PR-related duties as assigned by the HOD.

Qualifications and Experience:

Level 7 or 8 qualification under the Maldives National Qualifications Framework (MNQF) in a field relevant to the position

Educational Field:

- Photography
- Digital Photography

- Photo Media
- Photography and Imaging
- Digital Imaging
- Art and Design

Experience Field:

- Relevant professional experience in photography is an added advantage.

Other Skills:

Technical Skills:

- Proficiency in professional photo editing and image-processing software, particularly Adobe Creative Suite.
- Strong knowledge of photography techniques, camera equipment, lighting, and composition.
- Ability to capture and produce high-quality photographs aligned with the Ministry's branding guidelines and communication objectives.
- Proficiency in photo retouching, colour correction, and digital image enhancement.
- Knowledge of videography, graphic design, and AI-assisted image editing tools is an added advantage.

Soft Skills:

- Excellent creative and artistic abilities.
- Strong project management and time management skills.
- Ability to work under pressure and meet tight deadlines.
- Good communication and interpersonal skills.
- Flexibility to adapt to changing requirements and priorities.

Contract Terms:

• **Remuneration:**

Basic Salary: 9,560.00

Job Allowance: 4,465.00

Attendance Allowance: 120.00 per day

- **Contract Duration:** 2 years, renewable based on performance

- **Probation Period:** 3 months

- **Working Hours:** 9:00 – 17:00



Candidate Evaluation and Selection Process:

Candidates will be assessed based on their academic qualifications, relevant professional experience, technical knowledge and skills, and portfolio of previous work.

Application Requirements:

Interested candidates must submit:

- ID Card copy
- Educational certificates and professional certifications
- Detailed CV/resume
- Comprehensive portfolio of previous work
- Reference letters from previous clients or employers

13 October 2026