Fabrication of Maldivian IOCC, Crew Rest and CLC Office in VIA T2 Terminal (Re-Bid)

Request for Bids

27th October 2026

Tender no.:	L4-BID NO 055-2026
EOI Registration date	Latest by 31st October 2026, 14:00hrs
Information session details	1st November 2026, 15:00 hrs. Venue at Procurement Office at 1st Floor, H. Silversand, Kalaafaanu Hingun, K. Male', Maldives
Site Visit	2nd November 2026, 14:00 hrs Venue: Velana International Airport, T2 Terminal
Proposal Submission Date	9th November 2026, 14:00hrs Venue at Procurement Office at 1st Floor, H. Silversand, Kalaafaanu Hingun, K. Male', Maldives

Island Aviation Services Ltd. is seeking bids for the items specified in this document. Interested bidders are invited to submit their proposals for the supply of the items as instructed in this document. Please ensure that all submissions comply with the instructions. Failure to comply with the instructions may result in disqualification of the bid.

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1. Background

Island Aviation Services Limited (IASL) is an incorporated limited liability company operating under the registration number *C-0830/2007* and having its registered office in *M.Dar-Al-Eiman Building, Majeedhee Magu, K.Male', Maldives*.

IASL is the National Airline of the Republic of Maldives and is wholly owned by the Government of Maldives. In addition to Air Transport Services, IASL offers various other aviation related services such as Air Cargo, Airport Management, Aircraft Engineering, and Ground Handling Services.

IASL is seeking eligible proponents for the Fabrication of Maldivian IOCC, Crew Rest and CLC Office in VIA T2 Terminal

Island Aviation Services invites sealed proposals valid for **90** days from the date of opening the proposals from Maldivian companies, for procuring requirement as detailed in this document. All proponents are advised to study the RFB carefully.

2. Information to Bidders (ITB)

2.1. BID Data

Description	Details
RFP Title	Fabrication of Maldivian IOCC, Crew Rest and CLC Office in VIA T2 Terminal (Re-Bid)
Bid Number	L4-BID NO 055-2026
Issuing Entity	Island Aviation Services Ltd (IASL), M. Dar Al-Eiman Building, Majeedhee Magu, Male' 20345, Republic of Maldives
EOI Registration date	Latest by 31st October 2026, 14:00hrs
Contact for Clarifications	Primary: procurement.admin@iasl.aero CC: mohamed.ziyau@iasl.aero , mohamed.shaee@iasl.aero
Information Session	Date: 1st November 2026 Time: 15:00hrs Venue: Procurement Office at 1st Floor, H. Silversand, Kalaafaanu Hingun, K. Male', Maldives
Site Visit	Date: 2nd November 2026 Time: 14:00hrs Venue: Velana International Airport , T2 Terminal
Proposal Submission	Date: 9th November 2026 Time: 14:00hrs Venue: Procurement Office at 1st Floor, H. Silversand, Kalaafaanu Hingun, K. Male', Maldives
Proposal Validity Period	Minimum of 90 calendar days from submission deadline
Evaluation Criteria	Price Offered – 45% Relevant Experience – (Accumulated Value of Sales) – 28% Workforce Strength – 10% Project Delivery Timeline – 10% Financial Strength – 7%
Currency for Financial Proposal	Maldivian Rufiyaa (MVR), inclusive of all applicable taxes
Mandatory Documents	- Cover Letter - Company Profile - Project Cost and Payment Terms - Relevant Experience (optional) - Audited Financial Statements (2024 & 2025) (optional) - Implementation Plan -Workforce Strength Completed Bid Forms (Form A-G)
Appeals & Complaints	Must be submitted in writing within 5 days of bid opening or award notification.
Additional Notes	- Only one bid per proponent - Late submissions will be disqualified

	- All communications must be in writing and via email - Bidders must not contact IASL staff outside official channels
Payment Terms	Currency: MVR Tax Inclusion: Prices inclusive of all applicable taxes Invoice Submission: With deliverable acceptance confirmation Payment Timeline: 15% Advance Payment upon submission of advance payment guarantee. Rest of the payment schedule to be submitted as progressive milestone basis payment. Bank Details: To be provided by successful bidder

3. Information for Bidders

2.1. Goods/ services required

Island Aviation Service Ltd. is seeking interested parties to submit their Proposal for the Fabrication of Maldivian IOCC, Crew Rest and CLC Office in VIA T2 Terminal as outlined in the Scope of Work.

2.2. Eligible bidders

a) The bidder should be a Business Entity registered under the *Business Registration Act of the Maldives* for the last 3 years from the date of this RFB. The proponents must have its own operational office in Maldives and registered with *Maldives Inland Revenue Authority (MIRA*) and submit below documents:
   i. Company Registration Certificate
   ii. GST Registration Certificate

b) The bidder should be a well-established and professionally organized local company and should have been in operation since at least 3 (Three) years(s) prior to the date of proposal submission.

2.3. Guideline for proposal submission

a) Compliance Statement
   i. Bidder shall state that the offer is made in accordance with the Request for Bids.
   ii. Bidders who offer additional or alternative conditions shall clearly state those in their proposals.

b) Evaluation of Proposals
Points will be given to proposals as outlined in *Section 4. Evaluation criteria*. All the proposals will be ranked in descending order based upon total score and the party who score highest points will be awarded the contract.

c) Language of Proposal
The proposal documents must be in written in English.

d) Clarifications about RFB
Prospective bidders requiring any clarification on the Request for Bids may notify *IASL* in writing to the mentioned below addresses. All questions and responses will be copied to all parties. (*bidder* will not be identified).
Email: *procurement.admin@iasl.aero*
Copied to: *mohamed.ziyau@iasl.aero* , and *mohamed.shaee@iasl.aero*

e) Appeals and Complaints
   i. Regarding conduct of an application

- Applicants are to file appeals and complaints regarding conduct of an application, in writing, within 5 (Five) days of opening of an application.

ii. Regarding outcome of an application (an award or decision to award)

- Applicants are allowed to file appeals and complaints regarding outcome of an application (an award or decision to award), in writing within 5 (Five) days of receiving the award or rejection letter from IASL.

f) Communications

Except as provided in the preceding section relating to questions about this RFB, Bidders shall not contact any officers, employees, or team members of Client with respect to this RFB. Any oral communication with an employee concerning this RFB is not binding on Client and shall in no way alter a specification, term or condition of this RFB or any contract documents.

2.7. General terms and conditions

a) Island Aviation Services Ltd reserves the right to reject a bid in the following circumstances:
   i. If less than two total bids have been received, IASL reserves the right to continue or reject the evaluation or request for a resubmission.
   ii. IASL shall evaluate the responsiveness of the bidder based on *Section 3. Bid Proposal.*
   iii. If any of the mandatory documents set out in *Section 3. Bid Proposal* are not submitted, IASL has the right to reject the bid or request for a resubmission.
   iv. If the bidders whose previous performance on IASL contracts has been assessed as unsatisfactory, particularly for works-related projects.

b) Bidders shall be evaluated in accordance with the Party's demonstrated capacity, experience and expertise. The awarding criteria and weightage will be mentioned in *Section 5. Evaluation criteria*.

c) Bidders shall bear all costs associated with the preparation and submission of the bids and IASL will not in any case be responsible and liable for the costs incurred.

d) All information given in writing to or verbally shared with the Bidders in connection with this Request for Bids is to be treated as strictly confidential. The Bidders shall not share or invoke such information to any third party without the prior written approval of IASL. This obligation shall continue after the procurement process has been completed whether the Bidder is successful or not.

e) All materials submitted in response to the Request for Bid shall become the property of IASL. Bids and supporting materials will not be returned to the Bidder.

f) All information provided will be subjected to verification by IASL. Submission of incomplete or unsigned forms may result in rejection of the proposal as non-responsive.

g) IASL will only accept one bid document from every proponent.

h) To assist in the evaluation and comparison of bids, IASL may, at its discretion, request any bidder for clarification of their proposal. This will be clarified in writing, but no change in substance or price of the bidder will be sought.

i) IASL will evaluate and compare only those bids determined to be responsive in accordance with requirements specified in the bid document.

j) IASL will award the contract in writing to the bidder who scores the highest marks in compliance with the section 5. Evaluation criteria.

k) Upon furnishing by the successful bid, IASL will promptly notify the other bidders through telephone or email that their bids have been unsuccessful.

l)

m) Any change to the contents of RFB will be clearly briefed during the information session.

4. Bid proposal

The responsiveness of the bid to the RFB will be based on how well bidders meet the requirements outlined in this section. Bids which do not meet the mandatary requirements will not be considered for further technical evaluation.

No.	Item	Description	Requirement level
1	Cover Letter	The cover letter for the bid must be signed by an authorized person who has the authority to bind the Bidder to a Contract;	**Mandatory**
2	Company Profile	Profile of the Firm including the firm's shareholding structure and details;	**Mandatory**
3	Project Cost and Payment Terms	• The Project Cost and Payment Terms and arrangements quoted in Maldivian Rufiyaa (MVR) inclusive of all taxes. • Bid must remain valid for a period of **<u>90</u>** days after the date of Proposal Submission. • Bidder must provide a detailed cost breakdown as per the provided price sheet (BOQ) along with the RFB.	**Mandatory**
4	Financial capacity and relevant experience	Provide audited financial statements of 2024 and 2025 to indicate the financial strength of the company to execute a project of this nature.	**Optional -** However, Bidders who fail to provide the mentioned documents **will not be provided any marks under this category**
4.1		• Summary of audited financial statements (Report of independent auditors' opinion)	**Optional**
4.2		• Audited balance sheets, Income Statements, Cash flow statements	**Optional**
5	Relevant experience of company	• List of experience in similar projects **with letters of completion stating the value of the project.** • If past experiences are not accompanied with an official letter of completion by the client, **the bidder will not be awarded points for this category.** • *<u>If the value of the project</u>* is not included in the *<u>reference letter</u>* for the project, the reference letter may be supplemented by supporting documents such as the *<u>Letter of Award/Notification of Award</u>* or the *<u>Contract/Agreement</u>* to provide the value of the project.	**Optional** However, Bidders who fail to provide the mentioned documents **will not be provided any marks under this category**
6	Implementation Plan	Implementation plan/work schedule	**Mandatory**
7	Bid Forms (Form A - G)	Bid Forms, signed by with duly authorized personnel	**Mandatory**

8	Workforce Strength	Documentation of workforce to be allocated for this project shall be submitted. • Foreign Personnel – Valid Work Permit/Work Visa • Local Personnel – Documentation of past 6 months pension contribution and/or National ID card copy • Organization Chart	**Mandatory**

5. Evaluation criteria

IASL intends to apply the following criteria for the selection of proposals. Proposals will be assessed based on the scores obtained for said criteria at the percentages given, with the highest total scoring party being the winner.

Item #	Proposal components evaluated	Marks allocated
1	Price Offered	45%
2	Relevant Experience – (Accumulated Value of Sales)	28%
3	Workforce Strength	10%
4	Project Delivery Timeline	10%
5	Financial Strength	7%
	Total score	**100%**

Bids will be awarded based on the scores obtained for the following criteria at the percentages given, with the highest total scoring party being the winner.

5.1. Price offered (45% of score)

The highest score shall be awarded to the bid with the lowest bid price. For the remaining bids, points will be awarded using the formula below.

$$Price\ score = \frac{Lowest\ price\ from\ among\ the\ bids\ received}{Bidder's\ Price} \times 45\%$$

5.2. Relevant past experience (28% of score)

Experience will be counted as the total accumulated value of completed projects. Such projects shall be:

- Similar in nature to the purpose of this particular bid
- Successfully completed
- Have been completed within the last 5 years
- Documents such as *Letters of Award, Notification of Award* or *Agreement/Contract Copies* will only be used for clarification purposes and/or as supporting documents to the client's letter of recommendation/completion. **Such documents shall not be considered for qualification under this category <u>in isolation</u>**.
- Experience (projects) simply stated in tabular or other format, i.e. not backed by the client's certification, **will not be considered as valid submissions under this category**.

- It is up to the sole discretion of the Employer to determine the similarity in nature of the bidder's experience to the current scope of works. The score awarded by IASL after this review shall be final and shall not be contested.
- All the bids that fulfil the requirement mentioned in this sub-clause will be given points in the following manner.
- The bidder who has the highest total value of projects successfully completed will get the maximum points allocated under this criterion and the points for the remaining bidders will be distributed on a pro rata basis.
- The formula thus used for the computation of the score is as follow:

$$Experience\ score = \frac{Particular\ Bidder's\ total\ accummulated\ value\ of\ projects\ completed}{Highest\ total\ accummulated\ value\ of\ projects\ completed\ among\ the\ bids\ received} \times 28\%$$

5.3. Workforce Strength (10% of total score)

Points for Workforce Strength will only be awarded to those bidders who had submitted:

- Documentation of past 6 months pension contribution or National ID Card copy (only applicable for locals)
- Work permit visa card (only applicable for foreigners)
- Organization Chart allocated for this project

$$Workforce\ Strength\ Score = \frac{Particular\ Bidder'proposed\ No.of\ workforce\ for\ this\ project}{Highest\ proposed\ no.of\ workforce\ for\ this\ project\ from\ among\ the\ bids\ received} \times 10\%$$

5.4. Delivery timeline (10% of total score)

- Points for this category will only be awarded to those bidders who propose an Implementation plan.
- IASL reserves the right to not consider those bids that are as follows for further evaluation:
  - Do not provide an implementation plan
  - Proposed duration which is unrealistically low or illogical compared to IASL's Engineer's estimates and industry norms.
- Having fulfilled the requirements mentioned above, the maximum points allocated under this criterion will be awarded to the bidder with the lowest proposed delivery period, and the remaining bidders will be awarded points on a pro rata basis in descending order.
- The formula thus used for the computation of the score is as follows:

$$Delivery\ Timeline\ Score = \frac{Lowest\ proposed\ delivery\ period\ from\ among\ the\ bids\ received}{Particular\ Bidders\ proposed\ delivery\ timeline} \times 10\%$$

5.5. Financial strength (7% of total score)

Points for Financial capacity will only be awarded to those bidders who had submitted:

- Summary of audited financial statement for the last 2 (Two) years in the format mentioned. (b) Supporting documents related to audited financial statements mentioned in sub- clause 4.1 (4) of the bidder for the last 2 years.
- The value is calculated by deducting current Liabilities from Current Assets (Current Assets - Current Liabilities) will be taken as the "*Working capital*" and awarding points.
- All the bids that fulfil the requirements will be given points by comparing the Working capital to the total Bid price. Points will be given in the following manner.

Working capital compared to percentage (%) of total Bid price	**Points awarded**
Working capital equivalent to 0% to 5% of the total Bid price	1 Points
Working capital equivalent to 5% to 10% of the total Bid price	3 Points
Working capital equivalent to 10% to 15 % of the total Bid price	5 Points
Working capital equivalent to 15% to 20% of the total Bid price	7 Points

6. Scope of Work

1.0 BACKGROUND AND PURPOSE

1.1 Island Aviation Services Ltd. requires civil, electrical and networking works for the Maldivian IOCC, Crew Rest area and CLC Office in T2 Terminal

1.2 The works shall be executed in two phases. Phase 1 shall comprise the construction and completion of the IOCC area, including testing, commissioning, and handover

1.3 Upon successful completion and handover of Phase 1, Phase 2 shall commence, comprising the works associated with the Crew Rest Area and the CLC Office Area

2.0 GENERAL REQUIREMENTS

2.1 The Contractor shall provide all labor, materials, tools, equipment, and supervision

2.2 The Contractor shall verify all dimensions on site prior to commencing work

2.3 All works shall comply with local building codes, airport safety regulations, and relevant electrical standards

2.4 The Contractor shall maintain cleanliness at site, dispose of waste responsibly, and minimize disruption to maintenance operations

2.5 All finishing materials shall be approved by client prior to installation

2.6 The Contractor shall protect existing finishes and facilities from damage and make good any areas affected by the work

3.0 SCOPE OF WORKS

3.1 SITE MANAGEMENT

3.1.1 Allow for all on and off-site management costs including costs of foreman and assistants.

3.1.2 Temporary scaffoldings, covers, frames, temporary covers

3.2 DEMOLITION WORKS

3.2.1 Demolition of the existing cement board wall, 18.7 m (62 ft)

3.2.2 Demolition of existing cement board wall for additional door, 850 mm (3 ft)

3.2.3 Removal and disposal of existing 2 fixed glass windows

3.2.4 Cutting and removal of existing floor screed as required for the installation of electrical and network cabling

3.3 CEMENT BOARD PARTITION

3.3.1 Installation of cement board partition with galvanized framing of the demolished fixed glass area

3.3.2 Installation of cement board partition with galvanized framing for the demolished wall, 12.3 m (41 ft)

3.3.3 Installation of cement board partition with galvanized framing around the columns

3.3.4 Installation of 2 (two) cement board partition walls with insulation foam in between panels and galvanized framing bottom bolted to slab and top welded to the structure's beam

3.3.5 Installation of cement board partition walls with insulation foam in between panels and galvanized framing bottom bolted to slab and top welded to the structure's beam for IT server room

3.3.6 Installation of cement board partition walls with insulation foam in between panels and galvanized framing bottom bolted to slab and top welded to the structure's beam for meeting room wall

3.3.7 PVC wall panel finish on all walls

3.4 FRAMELESS GLASS PARTITION

3.4.1 Installation of frameless tempered glass partition with 1.5 m frosting for the areas below:

- Meeting room in IOCC •
  Cabins in IOCC

3.4.2 Installation of aluminium glass partition with 1.5m frosting for the areas below:

- Crew rest area
- CLC training room

3.5 ELECTRICAL AND POWER

3.5.1 Supply, laying, testing, and commissioning of electrical cables, conduits and accessories as required for work stations, TVs, LED Panels, printers, lockers and other accessories

3.5.2 Supply and installation of light switches at locations indicated on the drawings

3.5.3 Supply and installation of wall-mounted power sockets as shown on the drawings

3.5.4 Supply and installation of in-floor mounted socket outlets complete with floor boxes and associated accessories as indicated on the approved drawings

3.5.5 Providing provision for DALI-2 smart lighting control system for future upgrades

3.5.6 Testing, commissioning, labeling, and connection of all electrical installations to the existing electrical system

3.6 NETWORK CABLE LAYING AS PER THE CABLING STANDARD *(SCHEDULE 02)*

3.6.1 Supply and installation of network cabling and network points in accordance with the approved network cable laying specifications for work stations, printers and check in machine

3.6.2 Supply and installation of HDMI cables, complete with termination, testing, and commissioning

3.6.3 Supply and installation of CCTV network points, including conduit, cable containment, cabling, and termination

3.6.4 Supply and installation of provisions for Wi-Fi Access Point (AP) network points on ceilings, including necessary cabling, containment, and terminations

3.6.5 Supply and installation of provisions for door access control panels as per the drawing

3.6.6 Testing and certification of all network and communication cabling installations

3.7 CEILING WORKS

3.7.1 Supply and installation of suspended ceiling systems complete with supporting framework, hangers, accessories, and finishing works

3.7.2 Supply and installation of ceiling-mounted light fixtures, including supports, wiring connections, testing, and commissioning

3.7.3 Supply and installation of black out curtains with ceiling mount tracks, fixing and necessary support

3.8 FLOORING WORKS

3.8.1 Supply and installation of tile carpet flooring, including surface preparation, adhesives, trims, edge details, and all accessories required for a complete installation

3.8.2 Cleaning and protection of completed flooring until project handover

3.9 DOORS

3.9.1 Supply and installation of doors as per the drawing

3.10 AIRCONDITION WORKS

3.10.1 Supply and installation of air conditioning (AC) units as indicated on the drawings

3.10.2 Supply and installation of refrigerant piping, insulation, condensate drain piping, control wiring, power cabling, supports, and all associated accessories required for a complete system

3.10.3 Installation of indoor and outdoor units, mounting brackets, and vibration isolators where applicable

3.10.4 Pressure testing, vacuuming, refrigerant charging, testing, balancing, and commissioning of the AC system

3.11 TESTING AND COMMISSIONING

3.11.1 Testing and commissioning of all electrical, network, lighting, and related systems

3.11.2 Rectification of defects identified during testing or inspection

3.11.3 Cleaning of all work areas upon completion

3.11.4 Submission of test reports, warranties, and relevant handover documents prior to project completion

3.12 CLEAN-UP

3.12.1 All removed items shall be disposed and keep the work site clean at all the times

3.12.2 Debris should be removed from site daily after the completion of the day's work

3.13 HANDOVER

3.13.1 Upon completion, a final inspection will be conducted to ensure that the work meets the required standards. Any defects or non-compliance with the agreed specifications will need to be corrected by the Contractor at no additional cost

4.0 RESPONSIBILITIES

4.1 Employer Responsibilities

- Shall provide a detailed and comprehensive project brief outlining the objectives, scope, deliverables, and any specific requirements for the project
- Maintain open and effective communication with the Contractor throughout the project duration to ensure alignment, address queries, and provide necessary feedback
- Furnish all relevant and essential information, data, and access required by the Contractor to execute the project successfully
- fine clear expectations regarding project timelines, milestones, quality standards, and any other specific project requirements
- Provide timely approvals for project deliverables and any required changes or variations
- Identify and communicate any potential risks or challenges associated with the project to the Contractor promptly
- Review and accept project deliverables based on the agreed-upon acceptance criteria
- Provide necessary support during the project closure process to ensure a smooth handover

4.2 Contractor Responsibilities

- Ensure that all construction activities comply with local regulations, building codes, and safety standards

- Source and provide all material, equipment, and supervision to complete the technical requirements in this scope of work. The contractor shall be responsible for hiring labor, equipment, vendors and shall follow security and safety directives
- Employ and manage a skilled and qualified workforce to carry out various tasks during the project, ensuring they have the necessary expertise and training
- Shall appoint a Site Supervisor, and he should be available on site while the work is being carried out
- Shall be responsible for transportation of personnel and materials to site, including any airport escort fees
- The Contractor shall not to be admitted to areas of the property beyond the areas designated for the project except with the permission. The Contractor shall address the impact of the consequent disruption caused by the proposed work
- Prepare the project site, including clearing, excavation, grading, and disposal as needed.
- Implement quality control measures to ensure that all work meets the specified standards and adheres to best practices
- Any damage during the project execution shall be rectified on contractors' cost. Any contingencies shall be taken into consideration during project execution
- If the quality of workmanship is below the acceptable standard, the contractor shall rectify the situation to the satisfaction of the employer at his own expense
- Prioritize the safety of the workforce and all stakeholders, implementing safety protocols and maintaining a hazard-free work environment
- Maintain clear and regular communication with the project manager, and other stakeholders, providing updates on progress and addressing any concerns promptly
- Ensure a smooth project closeout, including final inspections, obtaining necessary approvals, and handing over all relevant documentation and deliverables to the Employer

5.0 VARIATIONS AND CHANGE ORDERS

5.1 All communications regarding the project shall be directed to the Project Manager. If any changes to the scope of work are required during the project duration, they will be communicated in writing through an email to the contractor by the Project Manager. Any changes shall be implemented once approval for variation (if any) is provided to the contractor through email by the Project Manager. This includes any modifications requested by the Employer that may impact the project timeline or cost

5.2 No variations will be accepted without approval from the Project Manager, and any alterations made without approval shall be rectified at the contractor's expense

6.0 SCHEDULES

Schedule 01 – IOCC Drawing (attached separately)

Schedule 02 – Cabling Requirement (attached separately)

Schedule 03 – Crew Rest Drawing (attached separately)

NOTE:

1. Final Measurements shall be taken during the site visit
2. Comprehensive work schedule shall be presented prior to commencement of work. [Mention working hours]
3. All foreign employees must possess valid work permit
4. Airport pass shall be always displayed
5. All material to be used shall be presented before commencement and nor substitution will be allowed prior approval
6. The metric system of units shall be used throughout

7. Submission Checklist

#	Required documents	Tick if submitted
1	Cover letter	
2	Company registration certificate	
3	GST registration certificate	
4	Company profile	
5	Project cost and payment terms	
6	Relevant experience	
7	Audited financial statement (2024 and 2025)	
8	Cost break down (BOQ/ Price sheet)	
9	Bid application form (Form A)	
10	Related party disclosure form (Form B)	
11	General information (Form C)	
12	Financial Data (Form D)	
13	Experience Records (Form E)	
14	Litigation/ Arbitration (Form F)	
15	Declaration on Ethical Conduct and Fraud and Corruption (Form G)	
16	Implementation plan/Work schedule	
17	Contractor Registration Certificate	
18	Documentation of Workforce	

6. Bid Forms A-G

6.1. Form A - Bid application form

Description of Work:	Fabrication of Maldivian IOCC, Crew Rest and CLC Office in VIA T2 Terminal (Re-Bid)
Bid to:	Island Aviation Services Ltd
Address:	Island Aviation Services Limited, M. Dar Al-Eiman Building, Majeedhee Magu, Male' 20345, Republic of Maldives

Having examined the conditions of Contract, technical specifications, drawings and bill of quantities for the execution of above-named works, I/we the undersigned, offer to construct and maintain the whole said work in conformity with the said conditions of contract, technical specifications, drawings and bill of quantities for the tax inclusive sum of MVR: _____
(_____).

We undertake, if our Bid is accepted, to commence the works as per the confirmed Implementation Plan and to complete whole of the works in the Contract.

We agree to abide by this bid for a period of 90 days from the date of submission of the proposal, and it shall remain binding upon us and maybe accepted at any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any Bid you receive.

Unless and until a formal agreement is prepared and executed, this bid, together with our written acceptance thereof, shall constitute a binding contract between us.

Yours sincerely,

Signed _____

In the capacity of _____

Duly authorized to sign bids for and on behalf of _____

_____ (Company Name & Stamp)

Date: _____

Name & Address of Signatory

Name: _____

Address: _____

6.2. Form B - Related Party Disclosure

Island Aviation Services Limited
M. Dar Al-Eiman Building,
Majeedhee Magu,
Male' 20345,
Republic of Maldives

[Date]

Dear Sir/ Madam,

Project: Fabrication of Maldivian IOCC, Crew Rest and CLC Office in VIA T2 Terminal
Subject: Related Party Disclosure

With the exception of the below specified, I hereby declare that, we, the party is in no way, shape or form related to Island Aviation; created either through an employer-employee agency relationship between employees or directors of Island Aviation or by way of ownership of Island Aviation.

Name of the Related Party	Designation of the Related Party	Relationship

Yours sincerely,

[Name of signatory]
[Title]

Note:
1. Related parties for this purpose include:
1.1. Employees or directors of the Company
1.2. Close family members of any employee/ director of the Company. Close family members here refer to spouse, including former spouse relatives, which comprise: siblings, cousins, uncles and aunts, nephews and nieces, lineal ancestors (presumably, it means parents, grandparents and other ancestors of direct lineage), lineal descendants (children, grandchildren and other direct descendants).

6.3. Form C: General Information (Business profile/Work profile)

1.1. Company name:
……
……

1.2. Head office:
……
……
……
……
……
……

Telephone no.:……Fax no.:……

1.3. Main lines of business
a) ……Since ……...
b)……Since ……...
c) ……Since ……...
d)……Since ……...
e) ……Since ……...

6.4. Form D: Financial Data

Summary of assets and liabilities on basis of the audited financial statement of the last 2 financial years in the format below:

Financial Summary (for the most recent 2 years)

SI	Details	2024	2025
1	Revenue		
2	Net Income		
3	Total Assets		
4	Current Assets		
5	Total Liabilities		
6	Current Liabilities		
7	Net Worth (1-3)		
8	Working Capital (4-6)		

Attach copies of the audited financial statements of the last 2 financial years.

Audited financial statements shall include certified copies of audited Balance Sheets, Income Statements, and Cash flow Statements for most recent 2 years.
Chartered Accountants Certificates to be enclosed.

6.5. Form E: Experience Records

Similar works carried out in the last 5 years.
List of all completed Contracts executed during the last 5 (five) years.

Name of the Project with nature of work	Total Value	Value for which Contractor was responsible	Contract Start	Contract Completion	Owner's Name

6.6. Form F: Litigation/ Arbitration

SI	Contract identification and matter in	Value of pending claim in MVR or any other
	Contract name: Name of Employer: Address of Employer: Matter in dispute: Total value of the Contract:	

6.7. Form G: Declaration on Ethical Conduct and Fraud and Corruption

We the undersigned confirm in the preparation of our Bid that:

1. Neither we, nor any of our employees, associates, agents, shareholders, consultants, partners or their relatives or associates have any relationship that could be regarded as a conflict of interest as set out in the Bidding Documents.

2. Should we become aware of the potential for such a conflict, will report it immediately to ISLAND AVIATION SERVICES LTD.

3. That neither we, nor any of our employees, associates, agents, shareholders, partners, consultants or their relatives or associates have entered into corrupt, fraudulent, coercive or collusive practices in respect of our bid or proposal.

4. We understand our obligation to allow ISLAND AVIATION SERVICES LTD to inspect all records relating to the preparation of our bid and any contract that may result from such, irrespective of if we are awarded a contract or not.

5. That no payments in connection with this procurement exercise have been made by us or our associates, agents, shareholders, partners or their relatives or associates to any of the staff, associates, consultants, employees or relatives of such who are involved with the procurement process on behalf of ISLAND AVIATION SERVICES LTD, Client or Employer.

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Bidder: _____

Address: _____

Phone Number: _____