بسم الله الرحمن الرحيم

State Pharmaceutical & Medical Supply Corporation Ltd

Reference No: SPMSC-HR-IU-2026-322

Job Title:	Sales Officer (2 Positions)	**Work Location:**	Greater Male' Region
Division:	Commercial	**Employment Type:**	Full-time
Deadline:	**12th November 2026, before 12:00 PM**		

Key Responsibilities

- Achieve assigned monthly and annual sales targets through effective sales execution.
- Conduct regular field visits to hospitals, pharmacies, clinics, and institutional clients to promote products.
- Promote pharmaceutical and medical products and follow up on quotations, orders, and collections.
- Maintain professional relationships with key customers to ensure long-term business growth.
- Resolve customer inquiries and coordinate with back office and warehouse teams for timely service.
- Ensure timely delivery of products and maintain high customer satisfaction levels.
- Submit weekly and monthly sales reports while maintaining accurate customer visit logs and sales data.
- Ensure compliance with pharmaceutical regulations, company SOPs, and uphold ethical sales standards.

Minimum Qualifications and Experience

- Completion of GCE A-Level or equivalent, with a minimum of one (1) to two (2) years of relevant experience in Marketing, Business Administration, or related discipline.

  OR
- Completion of GCE O-level or equivalent qualification, with a minimum of two (2) to three (3) years of relevant experience in Marketing, Business Administration, or related discipline.
- Understanding of pharmaceutical sales, knowledge of common products, and regulatory compliance will be an added advantage.

Salary & Benefits

- Remuneration of MVR 13,000
- Other benefits governed by applicable laws and the Corporation's policies

How to Apply: Interested candidates are invited to submit the following documents via email to careers@statepharma.mv

- Updated Curriculum Vitae (CV)
- Copy of National ID Card
- Recent passport-size photograph (soft copy)
- MQA accredited and attested educational certificates
- Experience letters and service records

Please use the subject line: **Application for Sales Officer**
Incomplete applications and applications received after the deadline will not be accepted.

For queries, please contact Human Resources at careers@statepharma.mv